

**Department of Community and Family Health  
Doctoral Student Research Milestones**

Professional Area	Minimum Milestone	Recommended Milestone
<b>Development of Research Skills</b>		
<b>Peer-Review Publications</b> Any publications (peer-reviewed manuscripts, white papers, technical reports, policy briefs, etc.)		
Co-Authored		1 per year, Years 2-5
1 <sup>st</sup> authored		1 per year, Years 3-5
<b>Critical Review Experience</b>		
IRB Submission reviews	1 per year, Year 1	2-3 per year, Years 2-5
Manuscript reviews	1 per year, Year 1	1-2 per year, Years 2-5
<b>Conference Abstracts</b>		
Submission of conference abstracts	2 per year	3-4 per year
<b>Conference Presentations</b>		
USF Health Research Day		1-2 per year, with one as first author
FPHA or other regional conferences		1-2 per year
National professional conferences (APHA, etc.).		1-2 per year

<b>Grants</b>		
Grant preparation experience	Work as a team member on writing at least <b>2</b> grants (such as a secondary data, developmental award, R03, R21 or R01) over 2 years	Work as a team member on writing at least <b>3-4</b> grants (such as a secondary data, developmental award, R03, R21 or R01) over 2 years
		Take the lead on writing a small grant such as an internal grant (if permissible in the funding mechanism)
<b>Development of Professional Skills</b>		
<b>Training (e.g. research methodologies, teaching skills, grant preparation)</b>		
Internal USF training sessions	3 per year	4+ per year
External (national/state) training sessions	1 per year	2-3 per year
Webinars	3 per year	4+ per year
<b>Professional Products</b>		
Refined CV Teaching Statement Research Statement Cover Letter Job Talk	Drafted by year 2	Completed by year 3
<b>Development of Teaching Skills</b>		
Co-teach or TA	1 course in year 1	Negotiated/discussed with committee
Lead instructor	1 course in year 2	Negotiated/discussed with committee

<b>Participation in Professional Service</b>		
Participate in conference abstract and/or manuscript reviews	1 per year	Negotiated/discussed with committee
Serve on department/college committee	1 per year	Negotiated/discussed with committee
Participate or contribute to a community coalition/organization	1 per year	Negotiated/discussed with committee
Mentorship of students	1 per year	Negotiated/discussed with committee