

**USF Health - Space Committee**  
**August 27, 2013 ~ 1:00 – 2:10pm ~ CMS 3007**

**MINUTES**

**Members/Guests Present:** Robert Deschenes, Stan Douglas, Jay Evans, Lynne Hansen, Montaha Kanj, Dave Kotun, Christina Nunez, Kathy Pendergrass, Anne Phillips, Kevin Sneed

**Absent:** Eric Bennett, Jay Dean, Sidney Fernandes, Joe Ford, Joe Jackson, Stephen Liggett, Phil Marty, Joann Strobbe, Sarah Yuan

I. **Welcome:** Stan welcomed members, quorum present, 7/23/13 Minutes reviewed & approved, Christina provided copies of new SRFs to members

**II. Pending Space Request Updates:**

#51	Wang Office	MDC Office - (IMED)	<i>Request canceled per OR</i>
#56	Student/Record/Registration	MDC 2 <sup>nd</sup> Floor - (COP)	<i>OFM to establish in FMed COP existing space</i>
#61	Path Staff	MDC 2153-2155	<i>On hold- depending departments planning</i>
#68	Faculty/Admin Staff	MDC 3126/3129 - (IMED)	<i>OFM continues investigation</i>
#69	Faculty/Research Staff	MDC 1014/1018 - (PP)	<i>Approved-OFM recommend MDL 1017 and 1017B</i>
#70	Faculty/Research Staff	MDC 1519 - (COM)	<i>Approved-OFM recommend MDC 1519</i>
#71	Faculty/Research Staff	MDC 2168, 2168A, 2169, 2170, 2171, 2172, 2173, 2173A - (COP)	<i>Approved-OFM recommend MDC 3125/8, 3122/3, 3127/A</i>
#72	Faculty Staff - Deschenes	TBD - (MOL)	<i>Request canceled per MOL</i>
#73	Support Staff - Bennett (Grad Affairs)	TBD	<i>OFM determined possible office in new PA Suite</i>
#74	Faculty Staff (Totary-Jain)	MDC 2168, 2168A, 2169, 2170, 2171, 2172, 2173, 2173A	<i>Approved- but on hold pending new hires accepting job offer</i>

**III. New Space Requests:**

#77	Faculty/Research Staff	IMED	TBD	<i>OFM to investigate</i>
#78	Research Staff	COP	MDC 2044 & 2049	<i>OFM to investigate</i>
#79	Research Staff – Research Office	CON	TBD	<i>OFM to investigate</i>
#80	Faculty/Staff – Storage Office	PT	MDT 1005	<i>Approved</i>

**IV. Review Current Relocation/Renovation Projects:**

- a. North Courtyard: Design package completed, no funding yet for construction package (project on hold)
- b. SSS/Welcome Center: Public Health Student Affairs has shown interest in moving to SSS, however, Phase 2 will include student activity study spaces, also wayfinding component planned, target completion date TBD, also includes entrance renovation
- c. USF Health Campus Way Finding Signage: Programming phase in progress, some project work will tie in with SSS renovations which will include electronic enhancements, will use College of Nursing as model
- d. USF Health Heart Institute: Project programming phase completed, RFQ/RFP for design services scheduled for team interviews in Sept '13 for a 100,000 sq ft 5 story facility, estimated occupancy to be in 2015
- e. Library Improvement: Plans for re-roofing entire Library Facility in bid-phase, construction work planned for non-rainy season, courtyard improvements and more quiet study space planned
- f. CPH Projects: Various projects underway including design work for Auditorium renovations
- g. Student Union Project: Proposed annex off of the library or renovate old clinic space are the 2 possible sites, student's have requested a wellness center and food court
- h. MDL 1003/1005: Awaiting construction funding for lecture halls renovation. Design package has been completed.
- i. Shriners Lab Space: Pharmacy has been approved to move in vacant lab spaces
- j. Sweetbay Pharmacy Space: Pharmacy has a program for that space, HSC Facilities assisted with concepts
- k. ALZ Vivarium Shell Area Buildout: Dr. Engleman is funding to buildout basement for more space, however, project now on hold
- l. PA Office Suite Renovation: Project In Design phase.
- m. MDT East Wing Expansion: Design underway to expand courtyard

**V. Other Items:**

- a. Guiding Principles – A separate meeting will be scheduled to include a representative from each college/school
- b. Professor Emeritus (PE) Spaces – OFM reported most PE offices are located in MDC 3<sup>rd</sup> Floor. It has been determined at to review PE activity and provide spaces/offices recommended changes accordingly, also PE space management will be part of the Guiding Principles
- c. Central Scheduling Sub-Committee – Pending funding for Software Package

**Next Meeting: Tuesday, September 24<sup>th</sup> from 1:00 – 2:30 in CMS 3007**