

**USF Health - Space Committee**  
**August 24, 2011**  
**2:30pm – 3:30pm (adjourned at 4pm), CMS 3048**  
**MINUTES**

**Members:**

Stan Douglas, Jay Evans, Lynne Hansen (til 3), Joe Jackson, Phil Marty (unable to attend), Jennifer Moyer, Anne Phillips (unable to attend), Kathy Pendergrass, Kevin Sneed, Joann Strobbe, Audean Ross, Jay Dean

I. Welcome: Joann/Stan welcomed members, quorum present, 5/11 Minutes reviewed & approved  
Audean provided copies of holding, pending & new SRFs to members

**II. Pending Space Request Updates:**

#7	Psych	MDT 306-326 (Sheehan)	<b>Pending</b> , Retired Dec '10, PMarty f/u w/FFernandez, Status
#27A	PharmD	MDC 2127 & 2127A (Bernal)	<b>Pending</b> , Relocate to FOB 1 <sup>st</sup> Flr w/Diabetes, JS & KS f/u, Vacate Letter
#30	COPH	UPC 5 <sup>th</sup> Flr (12-14 full time staff)	<b>Approved</b> , Moved into UPC 5 <sup>th</sup> Flr space 8/19, 5 yr lease
#31	MPP	MDL 1 <sup>st</sup> Flr (D'Agostino Office)	<b>Approved</b> , Moved into new MDL renovated space
#36	Berlin	FOB 5 <sup>th</sup> Flr (Move to ACH)	<b>Approved</b> , Vacate Letter worked, moved out
#37	PaperFree/FAAN Grant	FOB 4 <sup>nd</sup> Flr	<b>Pending</b> , 2 UPC options & 1 UBC option, JWolfson to decide

**III. New Space Requests:**

#41	CTSI/EMB	MDC 3rd Flr 1 (1-2 Office/storage)	<b>Pending</b> , OFM to find space
#42	Pub Aff	FOB 2 <sup>nd</sup> Flr (SKK request no form)	<b>Pending</b> , Swap FOB for CMS 3 <sup>rd</sup> flr, JE s/w DP (Harrell/Merrill)
#43	USF PD	MDT 1307/A (PT Space)	<b>Approved</b> , Per Quillen, moved in over 8/20 week-end

**IV. Review Current Relocations/Renovations:**

- a. **Morsani 5<sup>th</sup> & 6<sup>th</sup> Flr:** Completed, all but DermPath
- b. **Auditorium:** Completed, now called Lehigh Valley Health Network learning Center (LCC-A, B, C & D: Wendy)
- c. **Grp Learning:** Completed, now called group Learning Rooms (GL-1 thru 18: Wendy)
- d. **Anatomy:** Scheduled for completion by 8/31/11
- e. **Byrd:** Alzheimer's Center by Sept 1 & Hauser Area by Nov 1
- f. **Shimberg Library:** Telepresent Unit
- g. **Med Clinic/Shared Student Services:** Retreat 9/26, All colleges, GME, Financial Aid, Registrar, Student Affairs
- h. **Wecker Lab:** OFM looking for relocation space, MDT patch job & roof replacement Fall '11
- i. **Clinic Parking Lot:** Renovations begin early Sept if pricing approved

**V. Other Items:**

- a. **Pharm Phys Chair** – Wants EBM MDC 3<sup>rd</sup> flr space, mtg w/JStrobbe, PMarty, JDean, RDeschenes, S Douglas
- b. **CPD** – Moving to CAMLS Feb '12, how can we utilize vacated space? (Sanberg, Quillen, Sutherland)
- c. **Central Scheduling Software** – Include Sidney or IT Rep
- d. **Shriner's** – paying rent, not occupied, Meet w/Shriner Rep re: Rodent Research, JS f/u
- e. **New Member** – Invite J Dean &/or Robert Deschenes to join Space Committee

**Next Meeting: Wed, Sept 28<sup>th</sup> 2:30-3:30pm in CMS 3048**