

USF Health - Space Committee
June 25, 2013 ~ 1:00 – 2:00pm ~ CMS 3007

MINUTES

Members/Guests Present: Eric Bennett, Robert Deschenes, Stan Douglas, Joe Jackson, Stephen Liggett, Christina Nunez, Kathy Pendergrass, Anne Phillips, Kevin Sneed

Absent: Toni Anderson, Jay Dean, Jay Evans, Sidney Fernandes, Joe Ford, Kate Guilfoyle, Lynne Hansen, Phil Marty, Joann Strobbe, Sarah Yuan

- I. **Welcome:** Stan welcomed members, quorum present, 3/26/13 Minutes reviewed & approved, Christina provided copies of new SRFs to members

II. Pending Space Request Updates:

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|-----|-----------------------------|-----------------------------------|--|
| #51 | Wang Office | MDC Office - (IMED) | <i>IMED to re-evaluate request, Wang not Faculty</i> |
| #56 | Student/Record/Registration | MDC 2 nd Floor - (COP) | <i>OFM to investigate space in SSS</i> |
| #61 | Path Staff | MDC 2139-42, 53-55 | <i>Approved</i> |
| #64 | Support Staff | MDC 2131A, 2132-34 - (COP) | <i>Approved</i> |
| #65 | Faculty Staff | MDC 2139-41, 2153-54 - (COP) | <i>Approved for COP – waiting on furniture</i> |
| #67 | Storage Space | MDT 1320 - (PT) | <i>Approved</i> |
| #68 | Faculty/Admin Staff | MDC 3126/3129 - (IMED) | <i>OFM to investigate</i> |
| #70 | Faculty/Research Staff | MDL 1014/1018 | <i>OFM recommend assigning MDL1017 and 1017B</i> |

III. New Space Requests:

| | | | |
|-----|------------------------|-----------------------------|--|
| #71 | Faculty/Research Staff | MDC 2153, 2154, 2154A, 2155 | <i>OFM to investigate</i> |
| #72 | Faculty Staff | | <i>OFM to investigate & determine location</i> |

IV. Review Current Relocation/Renovation Projects:

- a. Byrd 5th Floor: Completed
- b. Derm/Path: Completed
- c. North Courtyard: Design package completed, no funding for construction package (project on hold)
- d. SSS/Welcome Center: Public Health Student Affairs has shown interest in moving to SSS, however, Phase 2 will include student activity study spaces, also wayfinding component planned, target completion date 8/23/13, also includes entrance renovation
- e. Harrell/Merrill: Completed
- f. Faculty Affairs: Moved to CMS 3rd Floor - Completed
- g. Way Finding Signage: Programming phase in progress, some project work will tie in with SSS renovations which will include electronic enhancements
- h. Heart Institute: Project programming phase completed , RFQ/RFP for design services scheduled to be issued on Sept '13 for a 100,000 sq ft 5 story facility, possibly co-locating with COM
- i. Pharmacy Skills Lab: Completed
- j. Library – Plans for re-roofing entire Library Facility in bid-phase, construction work planned for non-rainy season
- k. COPH Projects: Various projects underway including Auditorium renovations
- l. The Villages: New Clinic build-out Project is underway, \$3.2 million GMP has been signed
- m. Student Union: Proposed annex off of the library or renovate old clinic space are the 2 possible sites, students have requested a wellness center and food court, no seed money for design yet, funding to be announced July 2013
- n. MDL 1003/1005: Awaiting construction funding for lecture halls renovation. Design package has been completed.

V. Other Items:

- a. Guiding Principles – A separate meeting will be scheduled to include a representative from each college/school
- b. Professor Emeritus (PE) Spaces – OFM reported most PE offices are located in MDC 3rd Floor. It has been determined to review PE activity and provide spaces/offices recommended changes accordingly, also PE space management will be part of the Guiding Principles
- c. Central Scheduling Sub-Committee – next demo webinar scheduled for July 8th
- d. Meetings for 2013 will remain on 4th Tuesdays of each month

Next Meeting: Tues, July 23rd from 1:00 – 2:30 in CMS 3007