

**USF Health - Space Committee**  
**April 28, 2010**  
**10:00am – 11:00pm, CMS 3012**  
**MINUTES**

**Members:**

Stan Douglas, Jay Evans, Lynne Hansen, Joe Jackson, Phil Marty (10:30), Alicia Monroe (not in attendance)  
Jennifer Moyer (for A Monroe), Anne Phillips (not in attendance), Joann Strobbe, Audean Ross

- I. Welcome: Joann welcomed members, quorum present, 3/24 Minutes reviewed & approved.
- II. Update on Pending Space Requests: Stan provided 2010 Pending Log handout to members
- |           |   |   |
|-----------|---|---|
| #3 OEA    | MDC 1400-1408(Media Center)             | <b>Approved</b> , old Media Ctr renov in progress         |
| #4 OEA    | MDL 1041 & 1045(OEA Staff)              | <b>Approved</b> , relocate YrBk & Huron                   |
| #5 PharmD | MDC 906(A/B), 2126 & 2128(Temp)         | <b>Approved</b>   |
| #6 Psych  | STC 2020(Neurophysch/Neurotherapy)      | <b>Approved</b> , Med Rec to STC space, renov in progress |
| #7 Psych  | MDT 306-326(Sheehan)                    | Pending further review, retire?                           |
| #12 OCR   | MDC 3104-6(Process clinical trials)     | Pending investigation by OFM (see #21)                    |
| #13 CON   | MDN 2054(Re-design from 2-6 occupants)  | Remove from list, new CON Dean approved                   |
| #20 GME   | CMS 3052-3057(Relocate to VP/Dean area) | Pending, need 9-10 spaces, OFM will work w/Paidas         |
- III. Review New Space Requests: Audean provided copies of submitted SRFs to members
- |             |                                       |   |
|-------------|---------------------------------------|---|
| #21 CTSI    | MDC 3106(Powers/2 New Staff)          | Pending further review (see #12)                        |
| #22 Urology | MDF 5188,5190,5191,cubicle(OEA Staff) | <b>Approved</b> , rooms occupied, J Jackson will assign |
- IV. Future Space Options:
- Move Public Affairs from MDC 1<sup>st</sup> Flr to FOB 2<sup>nd</sup> Flr
  - Move OCR from MDC 2<sup>nd</sup> Flr to vacated Public Affairs space on MDC 1<sup>st</sup> Flr
  - Move Grad Studies from MDC 2<sup>nd</sup> Flr to vacated MDC 1<sup>st</sup> Flr IT Space near bookstore
  - Move PharmD to vacated OCR & GS space on MDC 2<sup>nd</sup> Flr until new build in Lakeland
  - Move Clinic to 6<sup>th</sup> Flr Morsani by Summer '10, except Derm Path
  - DermPath/Mohs Clinics to 5<sup>th</sup> Flr Morsani(2-3yrs) or Separate Entity (relocate off site)
  - COM Admissions move to Clinic 1<sup>st</sup> floor by Aug '11, GS&P architect for project
  - Possibly move Faculty Affairs & Business Office to vacated Clinic areas
  - HSC Library joint use as HSC Student Union/Study Area, convert to small classrooms
  - Lehigh students will need space by Aug '11
- V. Health-wide Process & Procedures: Karen will log incoming SRFs & work w/Audean to assign requisition numbers and forward to Audean for upcoming meeting
- VI. Archibus Project Update: Consultants are on board training IT personnel, work in progress, hopefully up and running by calendar year end

**NEXT MEETING: Wed, June 9, 2010 3-4pm CMS 3012**  
**Rescheduled from: Wed, May 26, 2010 10-11am CMS 3012**