

**USF Health - Space Committee**  
**March 29, 2011**  
**2:00pm – 3:00pm, CMS 3012**  
**MINUTES**

**Members:**

Stan Douglas, Jay Evans (unable to attend), Lynne Hansen, Joe Jackson, Phil Marty (unable to attend), Jennifer Moyer, Anne Phillips, Kevin Sneed, Joann Strobbe, Audean Ross

I. Welcome: Joann/Stan welcomed members, quorum present, 11/10 Minutes reviewed & approved  
Audean provided copies of holding, pending & new SRFs to members

II. Space Requests in **HOLD Status:**

#20 GME Relocate 10-12 office spaces **In Progress**, Working w/GME, begin Clinic remodel by Oct '11

III. **Pending Space Request Updates:**

#7 Psych MDT 306-326 (Sheehan) **Pending**, Dec '10 Retirement, PMarty discuss w/FFernandez  
#27A PharmDMDC 2127 & 2127A (Bernal) **Pending**, Relocate to FOB 1<sup>st</sup> Flr w/Diabetes? (Morrison MDC 2115)  
#29 CTSI MDC 4120 (Mohapatra) **Rescind**, Assigned to Mohapatra, not needed at this time  
#30 COPH UPC 5<sup>th</sup> Flr (12-14 full time staff) **In Progress**, JEvans working w/FPP lease agent for UPC 5<sup>th</sup> Flr space

IV. **New Space Requests:**

#31 Pharm Phys MDL 1<sup>st</sup> Flr (D'Agostino Office) **In Progress**, Creating office in MDL renovation by Aug'11  
#32 Path MDC 2057 or 2176 (GME Microscope) **Approved**, MDC 2176  
#33 OFM MDC 2117 (Relocate Rsch Equip & Storage) **Approved**, MDC 2117 (temporary storage)  
#34 Mol Med MDC 3104 (Lab for BCH 6135 from 5/17-6/4/11) **Approved**, MDC 3104 (temporary for Course)  
#35 CTSI MDC 3<sup>rd</sup> Flr (New Faculty/Asst by 4/15/11 - Request: 3132, 3144, 3145 or 3169) **Approved**, MDC 3144 & A  
#36 Berlin FOB 5<sup>th</sup> Flr (Move to ACH, office commitment?) **Pending**, JStrobbe discuss w/SKlasko  
#37 PaperFree FOB 2<sup>nd</sup> Flr (Move from 4<sup>th</sup> Flr to 2<sup>nd</sup> Flr cubicles) **Pending**, JJackson discuss w/JMcKenzie

V. Review Current Relocations/Renovations:

- a. **Morsani 5<sup>th</sup> & 6<sup>th</sup> Flr:** Certificate of Occupancy 4/30, begin moves 5/13 (4-5wks), no clinic downtime, Dermatology, Rheumatology, IMED, Swallowing Ctr, clinics should be vacated by mid June
- b. **Medical Clinic/Shared Student Services:** Sub-Committee meeting today at 3pm, updates at next mtg
- c. **Shimberg Library:** Consultant visit 4/13, Pair with Architect, 'Right Size'
- d. **Auditorium/Grp Learning/Anatomy:** Renovations wrapping up, estimated completion Jul 2011
- e. **Byrd Center 2<sup>nd</sup> Flr Build-out:** In Progress

VI. Other Items:

- a. Vacated Clinic Space: Will be relinquished to OFM/Space Committee and reallocated as needed
- b. PECO Requests/Allocation: OFM provided list of requests & allocation made
- c. PharmD Skills Lab: KSneed met w/BShattuck & JCurran, agreed on 2<sup>nd</sup> flr space in Library, temp basis
- d. Classroom Centralized Scheduling: Look for date and who should attend???

**Next Meeting: Wed, April 27<sup>th</sup> 2:30-3:30pm in CMS 3007**