

USF Health - Space Committee
February 28, 2012
1:00 – 2:30pm, CMS 3007
MINUTES

Members/Guests Present: Stan Douglas, Jay Evans, Lisa Garbutt, Lynne Hansen, Joe Jackson, Jennifer Moyer, Kathy Pendergrass, Anne Phillips Audean Ross, Kevin Sneed, Joann Strobbe

Absent: Jay Dean, Robert Deschenes, Phil Marty

- I. Welcome: Stan welcomed members, quorum present, 1/31 Minutes reviewed & approved
Audean provided copies of pending & new SRFs to members

II. **Pending Space Request Updates:**

#45A	Hilbelink	MDC 2011 & 2012 (Anat/Rsch)	<i>OFM working issues, under consideration</i>
#45B	Mac Wu	MDC 2007, 2008, 2009 (Rsch)	<i>OFM working issues, under consideration</i>
#47	Tipparaju	MDC 3104, 3021, 3158, 4020(near 4033) (PharmD)	<i>OFM working issues, under consideration</i>
#48	Video Studio	600sf on Health Campus (Communications)	<i>OFM working issues, under consideration</i>

III. **New Space Requests:**

#49	Teng	IMED MDC 3144 & 3146	<i>OFM working issues, Hold until CTSI space vacated</i>
#50	Wang	IMED MDC 4128	<i>OFM working issues, Hold until CTSI space vacated</i>

IV. **New & Renew UPC Space Leases:** All new/renewals Eff: 6/1/12, 5 yr term, \$17/sf, occupy by May/Jun

- a. **ATEP:** Do not renew - Lease ends 2014, would like ATEP back on campus
- b. **Mo Kasti Grp:** Unsure - possibly month to month
- c. **Development:** Renew, 5th Flr space
- d. **Medical Records:** Renew, 5th Flr space
- e. **PaperFree/Villages:** New, moving out of CMS 3rd Flr & FOB 4th Flr
- f. **Professional Integrity:** New, moving out of FOB 4th Flr
- g. **Self Insurance Prgm:** New, moving out of FOB 4th Flr

V. **Review Current Relocations/Renovations:**

- a. Derm/Path: Moving to Morsani 4th Flr, Storage on 1st flr, meeting with Architects 2/29
- b. Public Affairs: Moving to CMS 3rd Flr when Harrell to NEC 2nd Flr & Merrill to FOB (1-2 months)
- c. 1096/1097: Re-open date unsure, target prior to July 16th, plan for contingency space
- d. SSS/Welcome Center/Parking: Contractor on board, same as 1096/1097, begin Mar/Apr
- e. Nursing Courtyard: Improvements in process, make level as walkway, more covered area

VI. **Other Items:**

- a. Research: Need separate meeting with Dr Marty re: Mohapatra & Legitt space needs
- b. HOK Master Planning meetings being scheduled in April
- c. Space Scheduling System – have sub-committee meet & discuss with Sidney software options

Next Meeting: Tues, March 27th from 1:00 – 2:30 in CMS 3007
(3/27 moved to 4/4, 4/4 combined with 4/24, 4/24 cancelled)