

**USF Health - Space Committee**  
**November 30, 2012**  
**2:00 – 2:50pm, CMS 3007**  
**MINUTES**

**Members/Guests Present:** Stan Douglas, Jay Evans, Kate Guilfoyle, Joe Jackson, Stephen Liggett, Alicia Monroe, Christina Nunez, Kathy Pendergrass, Anne Phillips, Kevin Sneed, Joann Strobbe

**Absent:** Jay Dean, Robert Deschenes, Sidney Fernandes, Joe Ford, Lisa Garbutt, Lynne Bolt-Hansen, Phil Marty, Jennifer Moyer

I. **Welcome:** Stan welcomed members, quorum present, 10/16 Minutes reviewed & approved  
Christina provided copies of new SRFs to members

II. **Pending Space Request Updates:**

#51	Wang	MDC Office	(IMED)	<i>Hold, OFM Investigating</i>
#56	Student/Record/Registration	MDC 2 <sup>nd</sup> Flr	(COP)	<i>Hold, OFM Investigating</i>
#57	Wu Micro Station	MDC 2009	(MM)	<i>Hold, OR to confirm SF allowance</i>
#61	Path Staff	MDC 2139, 40, 41 & 42, 2153, 54 & 55		<i>Hold, OFM Investigating</i>

III. **New Space Requests:**

#62	Nelson/Dept of Surgery	MDC 2049 & 2007	MPP
#63	Yuan/Gould Lab	MDC 2008 and 2008A	MPP
#64	Support Staff	TBD	COP
#65	Faculty Staff	TBD	COP

IV. **Review Current Relocations/Renovations:**

- a. Byrd Build-out: Moving along, funding is adequate, finalize GMP this week
- b. Derm/Path: Fire Marshall approval received for 4<sup>th</sup> Floor build-out, finalizing costs
- c. North Courtyard: Design package completed, no funding for construction package
- d. SSS/Welcome Center: Refurbish interior, OFM will work with Joe Ford to develop & publish completion schedule
- e. Harrell/Merril: Harrell group moves to NEC 2<sup>nd</sup> Flr & Merrill to remain in CMS, elevator, NEC 2<sup>nd</sup> Floor construction work in progress
- f. Communications/Public Affairs: Holding due 'Domino Effect' of Harrell/Merril pending relocations
- g. Way Finding Signage – In progress, project work tying in with SSS renovations
- h. Heart Institute – Project programming phase completed
- i. Pharmacy Skills Lab – Construction started, outfitting package to still be funded, completion date is targeted for Feb/March timeframe
- j. Library – Quiet Study Space 24/7 approved plans, lockers have been installed, cameras, lights and signage work scheduled to take place over the Holiday Break. Plans for re-roofing entire Library Facility in design review. Construction work planned for non-rainy season.

V. **Other Items:**

- a. Meetings for 2013 will remain on 4<sup>th</sup> Tuesdays of each month
- b. Central Scheduling Sub-Committee – first meeting was held Nov 29<sup>th</sup>, second meeting to take place the week of Dec 17<sup>th</sup>

**Next Meeting: Tues, December 18<sup>th</sup> from 1:00 – 2:30 in CMS 3007**