

**USF Health - Space Committee**  
**October 27, 2010**  
**2:30pm – 3:30pm, CMS 3007**  
**MINUTES**

**Members:**

Stan Douglas, Jay Evans, Lynne Hansen, Joe Jackson, Phil Marty, Jennifer Moyer (unable to attend), Anne Phillips, Kevin Sneed, Joann Strobbe, Audean Ross

I. Welcome: Joann/Stan welcomed members, quorum present, 9/22 Minutes reviewed & approved

II. Space Requests in **HOLD Status:**

#7 Psych	MDT 306-326 (Sheehan)	<b>Pending</b> , Dec '10 Retirement – PMarty to follow up
#20 GME	Relocate 10-12 office spaces	<b>Approved</b> , will move to Clinic by Oct '11

III. **Pending Space Requests:** Audean provided copies of pending SRFs to members

#27A PharmD	<b>MDC 2<sup>nd</sup> Flr</b>		
	2122 (PharmD)		<b>Approved</b> , PharmD Chair Zhou
	2124 (PEDS)		<b>Pending</b> , PMarty investigation– <b>If Vacant, Assign to PharmD</b>
	2127/2127A (Bernal)		<b>Pending</b> , PMarty investigation
	2132 (FMED)		<b>Rescind</b>
#27B PharmD	<b>MDC 4<sup>th</sup> Flr</b>		
	Retired 4035 (J Krzanowski), 4115 (R Olsson)		<b>Pending</b> , PMarty talk w/JDean & AGoldman, S Douglas find Emeritus Swing
#28 PharmD	<b>MDC 3<sup>rd</sup> Flr</b>		
	Occupied 3046/3046A (John Dietz-PP)		<b>Approved</b> , relocating Dietz office to 3158A & Swing Lab 3158
	Occupied 3028 (M You-PP), 3106 (L Barnes-CTSI)		<b>Rescind</b>
#29 CTSI	Occupied MDC 4120 (Mohapatra vs Emmanuel)		<b>Pending</b> , PMarty to follow up

IV. **New Space Requests:** Audean provided copies of submitted SRFs to members

#30 COPH	Prefer on-campus space to house 12-14 full time staff	<b>Jackson to provide JEvans with contact info</b>
	Suggested: UPC 4 <sup>th</sup> or 5 <sup>th</sup> Flr (\$14/sq ft?), UTEC, FMHI, CPD (relocate to CAMLS by Spring '11)	

V. Review Current Relocations:

a. PharmD	Still working w/OFM to acquire continuous space by Mar '11 for new employees
b. Grad Studies	Move from MDC 2 <sup>nd</sup> Flr to MDC 1 <sup>st</sup> Flr IT Space by Nov '10, 12/6 Open House
c. Clinics	Revamp for USF Health Welcome Ctr (COM, CON, COPH, PT, PharmD, GME, Alumni)
d. Morsani 5 <sup>&amp;</sup> 6 Flrs	Hope to begin construction by Nov/Dec '10, build out goal by Spring '11
e. Physical Therapy	Renovations of Safe Patient Handling area in progress using PECO \$

VI. Other Items:

- Distribution of Space Guidelines – discuss at Nov next meeting/Space Retreat
- Space Retreat Date - 12/2/10 from 8-4pm, location TBA (probably Sheraton Westshore)
- Nov & Dec Space Committee meetings: Move 11/24 to early/mid Nov & Cancel 12/22
- Space Committee Meeting will remain 1 hr in 2011

**Next Meeting: TBA, looking for new date/time**

**Date/Time Options: Wed 11/10 12:00-1:30pm, Mon 11/15 12-1pm, Wed 11/17 8-9am**