

**College of Public Health, USF
Educational Technology and Assessment (ETA) Advisory Committee**

**Meeting Minutes
May 26, 2011
10:00 am to 12:00 noon
Deans Conference Room**

Present: Mortimer, J., O'Rourke, K., Perrin, K., and Srinivasan, S.

Absent: Azizan, A., Burke, S., Djilan, Y., Mlynarek, S., Pracht, E., Troutman, A., and Wathington, D.

Dr. Mortimer called the meeting to order at 10: 05 am.

1. Review and approval of minutes of March 17 meeting (J. Mortimer)

Dr. Mortimer reviewed the minutes of March 17 meeting, and the committee approved them with no changes.

2. Update on Online Course Evaluation Study (S. Srinivasan)

Ms. Srinivasan shared the preliminary results of the study. It was noted that the undergraduate courses in the study saw a statistically significant increase in evaluation response rates among the courses that posted the announcement as well as sent out multiple reminder emails. This was not the case in graduate courses. Clarifying information and data on the graduate courses response rates was next in the process. The group suggested that we do a cross over of the graduate courses in Fall 2011 and study if the results will be similar or not. It was decided that ETA would repeat the study in Fall and compare response rates to previous semesters.

3. General Updates: (S. Srinivasan)

- a. Summer 2011 Courses: A total of 42 courses are scheduled Online in Summer 2011 with 17 graduate courses and 25 undergraduate courses. Total enrollment is 2466.
- b. New courses and programs: The ETA office is currently working with new courses in EOH, CFH and EPB related to one online MPH concentrations and two graduate certificates. Timelines vary among these departments, but courses will start as early as Fall 2011. A course spreadsheet was provided and support for courses discussed.
- c. ETA Position Update: The ETA office has two instructional designer positions and one media publishing specialist position posted. As of 5/26/11, the instructional designer position was offered but turned down. This position is being re-advertised. The Media Publishing position interviews are complete and a candidate will be selected by the first week of June. The tentative timeline for these new positions to start will be the first week of July and mid-June respectively.
- d. Panopto: lecture capture pilot: COPH has chosen 3 courses for the pilot program. Two courses are in EOH and one in CFH. The pilot is progressing smoothly.
- e. Moodle: USF Health IS is installing version 2.0 this month and providing technical training in June. COPH will be offering a 16 week course in Panama using Moodle and work on this is expected to start in June.

4. New Business

- a. Ms. Srinivasan suggested the COPH invite the Student Disability Services office to offer two workshops on Disability and Accommodation requests for online and on-campus courses for COPH faculty. The committee agreed upon the idea of the workshops and suggested one in early July and one in mid-September.

Next Meeting: Thursday, Sept. 15, 2011, 10 am - 12 noon, Deans Conference Room.