



SCOPE OF PRACTICE

Endocrinology, Diabetes & Metabolism
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This document pertains to PGY4-PGY5 rotations under the auspices of the University of South Florida Morsani College of Medicine; Department of Internal Medicine, Endocrinology, Diabetes and Metabolism Fellowship Program at Moffitt Cancer Center; James A. Haley VA, and Tampa General Hospital. All Accreditation Council of Graduate Medical Education (ACGME), Joint Commission (JC), Agency for Health Care Administration (AHCA), and CMS guidelines pertaining to graduate medical education apply to this scope of practice.

The purpose of this policy is to ensure that PGY4-PGY5 fellows are provided with adequate and appropriate levels of supervision during their educational training experience and to ensure that patient care continues to be delivered in a safe manner. The privilege of progressive authority and responsibility, conditional independence, and a supervisory role in patient care delegated to each fellow is assigned by the program director and faculty members to ensure effective oversight of fellow supervision.

Each PGY4-PGY5 fellow and faculty must inform each patient of their respective roles in patient care. Fellows must know the limits of his/her scope of authority and the circumstances under which he/she is permitted to act with conditional independence. Fellows must communicate with the supervising faculty in the following circumstances: if uncertain of the diagnosis, on how to perform a diagnostic or therapeutic procedure, or how to implement an appropriate plan of care. Supervision may be provided by more senior fellows in addition to attendings. However, all patient care must be provided under a credentialed and privileged attending physician. The attending physician is ultimately responsible for management of the individual patients and the supervision of the fellows involved in the care of the patient. Supervision must be documented in the medical record in accordance with the Endocrinology, Diabetes and Metabolism Fellowship at the University of South Florida compliance guidelines.

PGY4-PGY5 fellows and faculty can report concerns regarding inadequate supervision on the GME website or the hospital reporting system. Any reports will be protected from reprisal. This document is available on the GME website for all fellows, faculty, other team members, and patients.

The program follows the ACGME classification of supervision as noted below. The supervising physician can refer to a faculty, fellow, or resident who has been given supervisory privilege. These supervisory levels are used throughout the Scope of Practice document:

1- Direct Supervision

- a) The supervising physician is physically present with the Fellows during the key portions of the patient interaction.
- b) The supervising physician and/or patient is not physically present with the Fellow and the supervising physician is concurrently monitoring the patient care through appropriate telecommunication technology.

2- Indirect Supervision

The supervising physician is not providing physical or concurrent visual or audio supervision but is immediately available to the Fellows for guidance and is available to provide appropriate direct supervision.

3- Oversight

The supervising physician is available to provide review of procedures/encounters with feedback after care is delivered.

The fellowship program has a curriculum for providing knowledge and performance competence that includes direct supervision of thyroid Fine Needle Aspiration (FNA), thyroid biopsy simulation (starting with obtaining informed consent) and number of procedures that need to be completed before obtaining indirect supervision. Similarly, our curriculum allows for growth when it comes to making changes to patients' insulin pumps from direct supervision, followed by indirect supervision to oversight. In this regard direct supervision is needed if changes in insulin pumps are planned. Annual decisions about competence are made by the program's clinical competency committee to ensure a successful transition and preparation for the next PGY level. All fellows need to maintain current ACLS training.

	Supervising Physician present (Direct)		Supervising Physician is not providing physical or concurrent visual or audio supervision but is immediately available (Indirect)	Supervising physician is available to provide a review of procedures/encounters with feedback after care is delivered (oversight)
Designated Levels	1a	1b	2	3

CORE PROCEDURES	PGY-4		PGY-5	
	July- Aug	Sep-June	July-April	May-June
Perform patient care in outpatient setting	1a, 1b	1b, 2	2, 3	2,3
Provide consultations within the scope of his/her privileges	1a, 1b	1b, 2	2, 3	2, 3
Continuous glucose monitor	1b, 2	1b, 2	3	3
Management of an Insulin Pump	1a, 1b	1b, 2	2, 3	2, 3
Skeletal dual Photon absorptiometry (DEXA) interpretation	1b, 2	1b, 2	2, 3	2, 3
Thyroid ultrasound	1a, 1b	1b, 2	2, 3	2, 3
Thyroid Aspiration Biopsy	NA	NA	1a	1a,1b


Responsibilities and expectations of endocrinology fellows based on year of training:

PGY-4

- Evaluate consultations requested for endocrine assessment of inpatients at the VAMC and TGH, ensuring that a written evaluation is completed within 24 hours of the request.
- Participate in daily rounds with the Endocrine attending and establish a daily plan for patient care, disease management, and diagnostic evaluation. Review all diagnostic test results with faculty when they become available.
- Evaluate and manage ambulatory care patients under supervision of Endocrine faculty at the VAMC Endocrine Clinic; VAMC Diabetes clinic, MCC clinics and USF's Medical Clinic.
- Participate in insulin pump initiation and management in close coordination with the multidisciplinary diabetes team, under direct or indirect supervision of the designated attending.
- Attend all clinical conferences, research conferences, journal clubs, and didactic lectures.
- Supervise PGY-1, PGY-2, or PGY-3 residents from the Department of Internal Medicine in the evaluation and management of patients in clinics and on the consultation service.
- Teach residents and medical students at the bedside and in ambulatory clinics.
- Participate in quality improvement (QI) projects and scholarly activities under faculty mentorship.

PGY-5

- Educate, supervise, and assist PGY-4 fellows as needed in the daily management and evaluation of patients admitted by Endocrine faculty or referring physicians, as well as in ambulatory clinics.
- Participate in elective clinics or rotations (as funding sources permit) in Nuclear Medicine, the USF Pituitary Clinic, Obesity Management Clinic, Pediatric Endocrinology, and Bone Density Imaging reading and interpretation.
- Perform thyroid ultrasound and ultrasound-guided fine needle aspiration (FNA) of the thyroid under the supervision (direct or indirect) of the designated attending and review the cytopathology of FNA slides.
- Organize schedules for junior and senior fellows, coordinate didactic activities such as Endocrinology Grand Rounds and journal clubs, and assist in the interview process for new endocrine fellowship applicants.
- Present didactic material at clinical conferences and appraise literature at Journal Club sessions, in consultation with faculty.
- Participate in QI projects and scholarly activities, including research projects under faculty mentorship, following Office of Research and Development and USF-IRB guidelines.



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& Metabolism

7/30/2025

Date