# Team Debriefing Form

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| **Person Completing Form:**  | **Title:** | **Date of Emergency/Drill:** |

**Staff who Participated in the Emergency/Drill**

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| **Staff Name** | **Role** | **Staff Name** | **Role** |
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| **Time Clinical Emergency/Scenario****Commenced:**  | **Time Clinical Emergency/Scenario****Concluded:**  | **Length of Time:**  |

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| **Type of Clinical Emergency/Drill:** | **Recognition** | **Readiness** |
| **Obstetrical/Neonatal Emergency:*** Code Blue
* ED/OB Trauma
* ED/OB/OR Trauma
* Emergency airway (Neonatal)
* Neonatal Resuscitation
* Postpartum Hemorrhage
* Prolapsed Cord
* Sepsis (maternal)
* Shoulder Dystocia
* Uterine Rupture
* Malignant hyperthermia
* Anaphylactoid syndrome of pregnancy

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**Describe the Emergency/Scenario:** | * Was there prompt recognition of the emergency/drill (Code blue/Pink called)?

 **Hemorrhage*** PPH risk assessments performed per protocol?

 **HTN*** Elevated BP confirmed with manual cuff?

 **Sepsis*** Oral temp < 96.8°F (36°C) or ≥ 100.4°F (38°C)?
* HR > 110 bpm for ≥ 15 minutes?
* RR > 24 bpm ≥ 15 minutes?

**Uterine Rupture*** Loss of fetal station
* Acute abdominal pain (severe/persistent)

**Malignant Hyperthermia*** Muscle rigidity
* Elevated end-tidal CO₂
* Hyperthermia
 | * Was there adequate staffing on the unit?
* Was additional emergency staff alerted as required?
* Did all staff have adequate clinical knowledge of emergency/scenario and treatment required?
* Did all staff know how to access the emergency equipment?
* Was the emergency equipment in working condition?
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| **Response:** (check all that apply) |  |
| * Was the team mobilized in a timely manner?
* Was a clinical lead identified?
* Were roles designated appropriately?
* Were appropriate protocols and algorithms followed?
* Was the safety of patient maintained?
* Was the safety of the staff maintained?
* Did staff worked as a team to adequately manage the emergency/scenario?
* Did staff debrief and review the emergency/scenario?
* Was documentation completed?
* Was closed loop communication utilized?

**PPH*** Blood loss quantified?
* Blood readily available and administered in a timely manner?

**Code Blue*** Manual left uterine displacement
* Oxytocin &magnesium sulfate discontinued
* Fetal heart monitoring devices removed prior to defibrillation

**Respective Maternity Care:** (Check all that apply)**Prolapsed Cord*** Manual elevation of presenting part until cesarean birth

**Malignant Hyperthermia*** Hyperventilate with 100% O₂ ≥ 10L/min
* Administer dantrolene or ryanodex
* Serial blood gas every 15 minutes
* Cool patient rapidly if temp > 102.2°F (39°C)
 | **HTN*** Provider notified (SBP ≥160 mm Hg or DBP ≥110 mm Hg)?
* Antihypertensive medication given within one hour of severe range BP?
* Antihypertensive medication algorithm followed?
* Magnesium sulfate initiated when appropriate?

**Sepsis*** Provider notified of MAP <65 mm Hg?
* IV access obtained and bolus of 1-2 L IV fluid given?
* Antibiotics administered ideally within one hour?
* Team was conscious of potential bias?
* Patient provided informed consent?
* Patient and family treated with mutual respect?
* Patient had ability to make self-governed decisions about their care
* Team was accountable for their actions
* Team and patient used shared decision making
* Patient treated with dignity
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| **Areas of Opportunity:** (Check all that apply and provide details on page 3) |
| * Additional equipment needed
* Additional staff training needed
* Centralization of equipment (location change)
* Clinical staff unsure of what to do (Confusion)
* Cooperative planning with responders
* Debrief not carried out or documented
* Documentation not accurate or complete
* Emergency equipment missing or not working
* Emergency medications missing or expired
 | * Ineffective leadership and delegation
* Absence of role designation
* Ineffective response (staff assigned to respond did not responded in a timely manner/or not at all)
* Improve knowledge of emergency equipment
* Revise emergency procedures
* System improvement for maintenance and checking of equipment
* Update emergency supplies
* Update/fix emergency equipment
* Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
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| **Area of Opportunity** | **Action Needed** | **Person Responsible for Follow-up** |
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