



College of Public Health

Education Committee

Date: 7/12/17 Time: 12:00 Location: Room 1122

DRAFT MINUTES

Primary Members Present: Steve Mlynarek, Chair (EOH); Janice Zgibor (EPB); Zachary Pruitt (for Etienne Pracht) (HPM); Jaime Corvin (GLH); Karen Liller (CFH), Alison Oberne (UG)

Education Work Group Members Present: Jacqueline Wiltshire (HPM)

ETA Work Group Members Present: Sandhya Srinivasan (ETA), Rene' Salazar (EOH)

Administration Staff Present: Kay Perrin, Tara Greer, Dave Hogeboom, Cathy Silva

Student Members Present: None

Guests Present: Raymond Harbison (EOH), Henian Chen (EPB), Yougui Wu (EPB)

The meeting was called to order at 12:00 pm. Unless otherwise noted, all votes were unanimous.

1. Approval of the Minutes from the Meeting of 6/14/17

Motion to approve: (Approved)

2. General Discussion Items (Mlynarek)

- Dr. Mlynarek thanked Dr. Liller for acting as chair for the June EC meeting.
- Doctoral Project Rubric (Zgibor)
Dr. Zgibor described the rubric for tracking DrPH progress. This is one of possible four rubrics that will be used to track the achievements and status of students in this degree program. Suggestions from the committee included simplifying the rubrics, and having them available in Archivum. Dr. Liller suggested that Dr. Zgibor take rubrics to faculty assembly as well.

- Course Content Quality Review Form (Mlynarek)
Dr. Mlynarek discussed the comments received so far, and will present a revised form.

3. Continuing Items (Mlynarek)

- Epidemiology: MPH Epidemiology and Biostatistics concentration (Wu / Zgibor)
The current 2 concentrations will be combined into 1 concentration. Dr. Zgibor clarified that the Biostatistics faculty want to discontinue the Dual Epidemiology and Biostatistics concentration because there are not enough faculty to fulfill the matrix. The new Biostatistics Concentration, Applied Biostatistics, will replace the current 2 concentrations (Biostatistics & Dual). With Applied Biostatistics, the student takes the required courses and the electives can take the student to a more methods or theory route.

Dr. Wu explained that the Applied Biostatistics required section is overloaded statistically. The department agreed on modifications. Question was raised because the modified number of credits for the required concentration courses is now 12 credit hours.

Dr. Perrin confirmed that the MPH Core Courses will be 18 credit hours starting 2018-19 catalog. The Applied Biostatistics changes will go into the 2018-19 catalog so the number of required concentration courses will be less than the number of MPH Core Courses.

This item was tabled, and will be presented for consideration at a later date

- Curriculum Specialist (Perrin)
Dr. Perrin said we are in the final stages of hiring the curriculum specialists. There is 1 position, and 2 qualified candidates. Both candidates have a Ph.D.'s in this field.
- CEPH Concentration / Course / Syllabus Update (Perrin / Mlynarek)
Dr. Perrin said we are required to reduce concentrations and update syllabuses for CEPH and for Archivum. Just the table template is needed not the whole syllabus. Many concentrations still do not have all of the competencies updated. Dr. Perrin said all changes should be in queue by end of October, and suggests submitting all changes in one huge block so all similar changes can be grouped/approved together.

Dr. Mlynarek will send out a list of all courses offered by each department, as well as the new syllabus templates. Instructors should complete at least the table by August 1, otherwise, instructors will have to do the data entry for Archivum.

4. Reports from Work Groups

Education Work Group

None

Education Technology and Assessment Work Group (Srinivasan)

- *No meeting in June; one is scheduled next week*
- *Currently working on the rollover of Fall courses.
ETA has 68 courses to support
Only have information on 20 courses – making efforts to reach out to instructors
Need current syllabus for all classes
Goal is for ETA staff to create / modify / rollover a course once the online form is completed and the current syllabus is received*

5. Discussion and Action Regarding

- **CFH**
Course discontinuation
PHC 6580 Prevention and Control of Unintentional Injuries (Liller)
Motion to approve: (Approved)
- **EPB**
Course discontinuations
PHC 6016 Epidemiology Methods III (Zgibor) PHC 6074 Epidemiology of Diseases of Major Public Health Importance (Zgibor) PHC 6700 Research Methods in Epidemiology (Zgibor) PHC 7015 Epidemiologic Study Design and Protocol Development (Zgibor)
Motion to approve: (Approved)

Course change
PHC 6057 Biostatistical Inference I (Chen)
Motion to approve: (Approved)

New Course
PHC 6763 Multilevel Data Modeling and Analysis (Chen)
Motion to approve: (Approved)

- EOH

Course Change

PHC 6353 – Environmental Toxicology and Risk Assessment (Harbison)

Motion to approve: (Approved)

6. Non-substantive Changes Approved

None

7. New Business

None

8. Adjournment 1:15 pm