



USF Health & Morsani College of Medicine

Office of Research

Charles Lockwood, MD
Sr. Vice President & Dean

Heart Institute Director
Samuel Wickline, MD (HI)

Byrd Institute Director
David Kang, PhD (MPP)

Center for Drug Discovery & Innovation

Stephen B. Liggett, MD (1.0)
Associate Vice President & Vice Dean

Melissa Steward, BA (1.0)
Unit Research Administrator

Anne DeLotto Baier, (OPS)
Medical & Scientific Writer

Christine Tam, MBA (1.0)
Assistant Dean, Strategic Initiatives

- Program Planning
- Program Implementation
- Program Assessment
- Intramural Grants Program
- Grants & Manuscript Consulting
- Scientific Onboarding
- Research Education Program

BIOSTATISTICS
Associate Professor & Director:
Ambuj Kumar, MD (1.0)

SPONSORED RESEARCH, FINANCE & OPERATIONS
Assistant Vice President & Assistant Dean: Matthew Anderson, PhD (1.0)

Biostatistics Core:

Rahul Mhaskar, Associate Professor (1.0)
Sakis Tsalatsanis, Associate Professor (1.0)
Tea Reljic, Statistical Data Analyst (1.0)
Farina Khalil, Statistical Data Analyst (1.0)
TBD, Statistical Data Analyst (1.0)
Laura Szalacha, Professor (CON)

- Study Design and Implementation
- Biostatistics and Data Management
- Clinical Data Extraction
- Research Dissemination

Sponsored Research:

Erin Bhagvat, Assistant Director (1.0)
Brittany Jackson, Unit Research Admin (1.0)
TBD, Unit Research Admin (1.0)

Heart Institute:
Jackie Pietrucha, Unit Research Admin (1.0)

- Pre-Award Management
- Proposal Development
- Funding Searches
- Proposal Submission
- Award Set-up
- COMCOR & RAN Committee
- Education and Training

Finance Management:

Heather Clark, Assistant Director (1.0)
Jessie Kobiolka, Fiscal & Business Analyst (1.0)
Cynthia Kostelnik, Fiscal & Business Specialist (1.0)

- Operating Budget
- F&A Allocations
- Faculty Start-up Commitments
- Pre-to-Post Transition
- Fiscal Compliance
- Research Expenditure Reports
- Travel and Procurement
- HR & Faculty Affairs Interface

Operations & Research Support:

- USF Health Research Recruitments
- USF Health & MCOM Research Ranking, Awards & Proposal Reports
- Mission Initiatives & Liaison
- Research Space Management
- Grants Assessments (Bridge, Vice Dean)
- Startup Packages
- Policies
- Equipment
- Websites/Newsletter/Directory

Core Facilities & Laboratory Space:

Charlie Szekeres, PhD
Scientific Researcher (1.0)
Director, Flow Cytometry & Animal Imaging

Jake Cha, PhD
Assistant Professor (0.21 MPP)
Director, Microscopy Core (0.79 OR)
Amanda Garces, Biological Scientist (1.0)

Laura Pendleton, MS (0.5)
Director of Research Lab Infrastructure

Stephen B. Liggett, MD
Associate Vice President & Vice Dean
Office of Clinical Research

Matthew Anderson, PhD
Assistant Vice President &
Assistant Dean

CLINICAL OPERATIONS
Director: Rachel Karlnoski, PhD (1.0)

BUSINESS AND FISCAL OPERATIONS
Associate Director: Dawn Carnegie, BA (1.0)

Clinical Research Center

Janet Wilson, Nurse/Researcher (1.0)
Ellen Lynn, Nurse/Researcher (1.0)
Pamela Neu, Research Support Specialist (1.0)
Dusan Nikolic-Dorschel, Research Support Specialist (1.0)
Catherine Marten, Clinical Research Associate (1.0)

- Manage CRC
- Perform fee-for-service studies
- Perform drug infusions
- Research specimen collection, processing and shipping
- Data entry and management
- IRB and regulatory
- Patient screening/enrollment
- Training & Education
- Research Compliance and IRB liaison
- Biorepository

Pre-Award

Susan Potter, Sr. Unit Research Administrator (1.0)
Rita Tamcsu, Sr. Unit Research Administrator (1.0)
Marissa Thielen, Sr. Unit Research Administrator (1.0)
Joshua Dickerson, Unit Research Administrator (1.0)
Shannon Thomas, Unit Research Administrator (1.0)
Nina Pemberton, Unit Research Administrator (1.0)

- New study intake
- SharePoint new project setup
- Budget negotiation
- Contract & amendment negotiation
- Liaison with study teams, hospitals, and sponsors
- Grant budget releases
- Initial project setup in FAST
- Manage USF Clincard site

Post-Award

Caroline Holt, Manager, Fiscal & Business Manager (1.0)
Maria Monteiro, Fiscal & Business Analyst (1.0)
Michelle Miller, Fiscal & Business Analyst (1.0)
Radhika Mandayam, Fiscal & Business Analyst (1.0)
Anissa McKenzie, Fiscal & Business Specialist (1.0)
Julia Diaz, Fiscal & Business Specialist (1.0)
Jill Goldsborough, Fiscal & Business Specialist (1.0)
Christopher Noel, Unit Research Administrator (1.0)
TBD, Unit Research Administrator (1.0)
TBD, Sr. Business Analyst (1.0)

- Start-up fees
- Deposits
- ClinCard fiscal management
- Financial reports
- F&A
- Accounts receivable
- Study status logs
- Account closeouts
- Clinical Trial Management System (CTMS) administration
- Design, analysis and development of queries and reports