

COPH Strategic Plan Oversight Committee

NOTES – Mtg. #1

June 29, 2015

Committee Members: Tom Mason, Ira Richards, Adewale Troutman, Jamie Corvin, Kathleen O'Rourke, Rita DeBate, Donna Petersen, Wilbur Milhous, Ellen Daley, Tom Unnasch, Jane Lundh, Paula Knaus, Aldenise Ewing
Admin Staff: Samantha Haylock, Barbara Kennedy
Absent: Martha Coulter, Jay Evans, June Lake, Steve Mlynarek

1. Dr. Petersen gave the committee its charge:
 - Our Strategic Plan is not printed as a glossy publication because the Plan lives and we want to keep it alive.
 - As an example, the Dean cited the 1st Goal: *Transforming the MPH Degree Program*. The Dean stated that this goal should be around the COPH's entire educational program.
 - Review the "met" goals and either retire, raise the indicator projection, or add indicator(s).
 - The Plan should continue to challenge us.
 - Look at possible new objectives and indicators that address students. Students are the reason we are here.
 - Question: Will changes/modifications need to be brought before the faculty? Answer: If we stay within the general structure of the current plan, then notification, or a feedback request, could be as simple as an email. For more substantial changes, a more formal process would be appropriate.
2. Through a visual presentation, S. Haylock gave a history of the Strategic Plan development, and walked the group through the Strategic Plan website.

3. Dr. Mason delineated the functions of the Oversight Committee.

Question: How do we add measures that involve students?

Discussion and Action:

- A visual representation of the strategic plan goals was requested.

- The Phase Two Bold Idea workgroups, involved in the development of the Objectives, will review the Indicators and their projected targets and metrics documented to date. Options for process/procedures to make changes were discussed. This discussion will continue. Because several members of the Phase Two Bold Idea workgroups are no longer with the College, and because there are several new faculty, the officers of the Faculty Assembly will send a notice to faculty members to self- select to serve and/or selection will be made for vacancies not filled. Committees should be filled by the first part of August. [Note: June Lake is the source for new faculty names.]

Suggestions:

- Officers of the Faculty Assembly could distribute the Strategic Plan to entire faculty to raise faculty awareness. Dr. S. Eisert was suggested as a possible point of contact.
- Formally evaluate the process for data collection. (Process Evaluation)

4. Meeting #2 is planned for October. Date: TBD.

Submitted by: B. Kennedy