2012-2022 DATA DICTIONARY
2015- 2016

Glossary:

AY: Academic Year (Summer, Fall, Spring)
FY: Fiscal Year (July 01 – June 30)
Other: May – May (Specific dates not necessary.)
AFAR: Annual Faculty Activity Report
HPCC: Health Profession's Conferencing Corporation
Baseline Year: 2012-2013 unless otherwise indicated on the Plan.

GOAL/INDICATOR	DATA DEFINITION & SOURCE
GOAL 1	*Transforming the MPH Degree Program*
Indicators:	
I.1.1	**Measure:** Met or Not Met **Baseline Year:** 2014-2015 **Responsible:** Office of Graduate Studies **Data Source:** TMPH Core Curriculum **Time Period:** AY **Other:**
I.1.2	**Measure:** Met or Not Met **Baseline Year:** Fall 2016 **Responsible:** Office of Graduate Studies **Data Source:** Office of Graduate Studies & ETA **Time Period:** AY **Other:**
I.2.1	**Measure:** Number **Baseline Year:** 2020-2021 **Responsible:** Office of Graduate Studies **Data Source**: D. Hogeboom **Time Period:** AY **Other:** Determine semesters for Core measurement. Fall & Spring?

GOAL/INDICATOR	DATA DEFINITION & SOURCE
GOAL 2	*Translating Translational Research*
Indicators:	
II.1.1	**Measure:** Met/Not Met **Baseline Year:** 2013-2014 **Responsible:** Office of Research **Data Source:** Operations/Office of Research **Time Period:** FY **Other:** "Opportunities" is defined broadly
II.1.2	**Measure:** Met/Not Met **Baseline Year:** 2014-2015 **Responsible:** Office of Research **Data Source:** Operations/Office of Research **Time Period:** FY **Other:**

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II.2.1	**Measure:** Average number of publications per tenure/tenure track **Baseline Year:** 2012-13 **Responsible:** BK **Data Source:** AFARS **Time Period:** May - May **Other:** Do <u>not</u> count Abstracts and Technical Reports. Do count Reviews, Editorial, Commentary. <u>Note:</u> Count <u>all</u> faculty publications. Divide by headcount of Tenured and Tenure-track faculty from submitted AFARS.

II.2.2	**Measure:** Number National/International Presentations **Baseline Year:** 2012-13 **Responsible:** BK **Data Source:** AFARS **Time Period:** May - May **Other:** Count ranked and non-ranked faculty
II.2.3	**Measure:** Number **Baseline Year:** 2013-2014 **Responsible:** Office of Research (Dr. Daley/Dr. Adams?) **Data Source:** AFARS; Dept/Ctr Rpts **Time Period:** May - May **Other:** "Community" encompasses local – international. e.g. White papers, policy briefs
II.3.1	**Measure:** Number of submitted proposals only. (community and auxiliaries) **Baseline Year:** 2012 - 2013 **Responsible**: Office of Research **Data Source:** Office of Research. Pam Sundown and Sandy Miller **Time Period:** FY **Other:** "Community" encompasses local – international. The proposal internal form has checkbox to assist with data-gathering. Also, keywords are used to screen for community-related proposals.
II.3.2	**Measure:** Number of funded community proposals, plus auxiliaries. **Baseline Year:** 2012-13 **Responsible**: Office of Research/Operations **Data Source:** Office of Research. Pam Sundown and Sandy Miller **Time Period:** FY **Other:** "Community" encompasses local – international.

GOAL/INDICATOR	DATA DEFINITION & SOURCE
GOAL 3	*Enhancing System Capacity*
Indicators:	
III.1.1	**Measure:** Number of Conferences **Baseline Year:** 2012-13 **Responsible**: Operations **Data Source:** AFARS; Dept/Ctr Rpt/ HPCC Annual Report **Time Period:** May – May + July 1st to June 30th (FY) **Other:** Conference = Any conference the COPH initiates alone, or in collaboration or partnership with another entity with our name in the title.

III.1.2	**Measure:** Number of Attendees **Baseline Year:** 2013-14 **Responsible**: Operations/BK **Data Source**: AFARS; Dept/Ctr Rpt; HPCC Annual Report **Time Period:** May - May **Other:** Watch for double reporting on AFARS and Dept/Ctr Rpts
III.1.3	**Measure:** Number of completed certificates <u>not</u> taken as part of a degree program **Baseline Year:** 2012-13 **Responsible:** Office of Graduate Studies/Operations/DH **Data Source:** WRS report 'Graduate Certificates" **Time Period:** AY **Other:** "Non-Degree" = not in a degree program at time certificate was earned (began and completed certificate outside degree-seeking program).
III.1.4	**Measure:** Total number of DrPH applicants **Baseline Year:** 2012-13 **Responsible:** Office of Graduate Studies/DH **Data Source:** SOPHAS **Time Period:** AY **Other:** Number may span two SOPHAS cycles. Include any application where SOPHAS fee was paid and decision rendered (even withdrawal). Does not include DrPH apps that switch degrees during application process.
III.1.5	**Measure:** Total number of DrPHs enrolled **Baseline Year:** 2012-13 **Responsible:** Office of Graduate Studies/DH **Data Source:** Active Student Report from combined HART & WRS reports. **Time Period:** Fall only **Other:** Active student is defined as enrolled in the current term or previous two terms (HART definition).
III.1.6	**Measure:** Total number of online degree MPH applicants **Baseline Year:** 2012-13 **Responsible:** Office of Graduate Studies/DH **Data Source:** SOPHAS **Time Period:** AY **Other:** Include all applying to an online MPH degree programs. Do not include Executive Program (EPH) applicants. Applicants may span SOPHAS cycles.
III.1.7	**Measure:** Total number of active online degree MPH students **Baseline Year:** 2012-13 **Responsible:** Office of Graduate Studies/DH **Data Source:** Active Student Report from combined HART & WRS reports. **Time Period:** Fall only **Other:** Active student is defined as enrolled in the current term or previous two terms (HART definition). Online students identified by their online MPH Concentration OR by the "Online" student flag in the COPH database (this to catch all EPI online students – self funded and in-state)

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III.2.1	**Measure:** Number **Baseline Year:** 2013-14 **Responsible:** Operations **Data Source:** Dept/Ctr Rpt **Time Period:** FY **Other:** Case definition needed. "General public" & location & parameters.
III.3.1	**Measure:** Met or Not Met **Baseline Year:** 2013-14 **Responsible:** Operations **Data Source:** Dept/Ctr Rpt **Time Period:** FY **Other:**

III.3.2	**Measure:** Number of initiatives **Baseline Year:** 2013-14 **Responsible:** International Programs/USF Health **Data Source:** Dept/Ctr Rpt/AFAR/HPCC Rpt. **Time Period:** May - May **Other:** Do not count Study Abroad. Count Distance Learning Online Degrees. Is a certificate not embedded in a degree considered an initiative?
III.3.3	**Measure:** Number of participants **Baseline Year:** 2013-14 **Responsible:** International Programs/USF Health (Office of Research?) **Data Source:** Dept/Ctr Rpt - for certificates: D. Hogeboom **Time Period:** May – May/AY **Other:** Do not count Study Abroad. Count Distance Learning Online degree-seeking students in foreign countries. Include certificates not embedded in degree programs for online students in foreign countries.
III.4.1	**Measure:** Number of initiatives **Baseline Year:** 2013-14 **Responsible:** Operations **Data Source:** Dept/Ctr Rpt/AFAR/HPCC Rpt. **Time Period:** May - May **Other:** Professional includes "lay' Public Health persons. Include online initiatives. Count non-degree earned certificates?
III.4.2	**Measure:** Number of attendees **Baseline Year:** 2013-14 **Responsible:** Operations **Data Source:** Dept/Ctr Rpt/AFAR/HPCC Rpt. **Time Period:** May - May **Other:** check AFARS against DCRs for duplication, or missing data.

GOAL/INDICATOR	DATA DEFINITION & SOURCE
GOAL 4	*Our People*
Indicators:	
IV.1.1	**Measure:** Number of programs **Baseline Year:** 2013-14 **Responsible:** Faculty Affairs/Operations **Data Source:** Faculty Affairs Annual Rpt./ETA **Time Period:** FY **Other:**
IV.1.2	**Measure:** Number of programs **Baseline Year:** 2013-14 **Responsible:** Faculty Affairs/Operations **Data Source:** Faculty Affairs Annual Rpt. **Time Period:** FY **Other:**
IV.1.3	**Measure:** Number of programs **Baseline Year:** 2013-14 **Responsible:** Faculty Affairs/Operations **Data Source:** Faculty Affairs Annual Rpt. **Time Period:** FY **Other:** Count new and current faculty and staff" as an aggregate. <u>Definition:</u> *professional development program*: a COPH Coordinated and/or sponsored program with content other than teaching and research. Example: skills in writing; communication; conflict resolution; negotiating; mentoring.
IV.1.4	**Measure:** Met/Not Met **Baseline Year:** 2013-14 **Responsible:** Faculty Affairs/Operations **Data Source:** Faculty Affairs Annual Rpt. **Time Period:** FY **Other:**
IV.1.5	**Measure:** Met/Not Met **Baseline Year:** Fall 2016 **Responsible:** Faculty Affairs/Operations **Data Source:** Faculty Affairs Annual Rpt. **Time Period:** FY **Other:**
IV.2.1	**Measure:** Met/Not Met **Baseline Year:** 2013-14 **Responsible:** P.Knaus **Data Source:** P. Knaus **Time Period:** FY **Other:**
IV.2.2	**Measure:** Met/Not Met **Baseline Year:** 2013-14 **Responsible:** P. Knaus **Data Source:** P. Knaus **Time Period:** FY **Other:**

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IV.2.3	**Measure:** Met/Not Met **Baseline Year:** Spring 2015 **Responsible:** P. Knaus **Data Source:** P. Knaus **Time Period:** FY **Other:**
IV.3.1	**Measure:** Measure within each category the number of events. <u>Examples of Events:</u> Length of Service Reception; Dean's Coffees; Harvest Luncheon; Holiday Luncheon. **Baseline Year:** 2013-14 **Responsible:** BK **Data Source:** Operations **Time Period:** AY **Other:** Community-building events are COPH sponsored and/or coordinated events that include <u>all</u> staff and faculty. **2015-2016:** Length of Service(1); Dean's Coffees (4); Halloween Party (1); Harvest Luncheon (1); Holiday Luncheon (1); Grad convocation (3); Undergrad pinning (2); Riverside Picnic (1); DLS receptions (5) <u>Note:</u> As of late 2015, Dean's Coffees are suspended until further notice.
IV.4.1	**Measure:** Met/Not Met **Baseline Year:** Fall 2014 **Responsible:** Faculty Affairs/Operations **Data Source:** P. Knaus/J. Lake **Time Period:** FY **Other:**
IV.4.2	**Measure:** Met/Not Met **Baseline Year:** By Fall 2021-2022 **Responsible:** Faculty Affairs/Office of Graduate Studies **Data Source:** P. Knaus/Office of Graduate Studies **Time Period:** FY **Other:** Grad/Undergrad
IV.4.3	**Measure:** Met/Not Met **Baseline Year:** By Fall 2015 **Responsible:** P. Knaus **Data Source:** P. Knaus/J. Lake **Time Period:** FY **Other:** Biennially
IV.4.4	**Measure:** Met/Not Met **Baseline Year:** 2014 - 2015 **Responsible:** Diversity Committee **Data Source:** P. Knaus/J. Lake/Monday Letter **Time Period:** FY **Other:**
IV.4.5	**Measure:** Met/Not Met **Baseline Year:** By Fall 2015 **Responsible:** Diversity Committee

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	Data Source: P. Knaus/J. Lake/R. Jalil **Time Period:** FY **Other:**
IV.4.6	**Measure:** Number of students from underrepresented groups as defined by USF's EAP. **Baseline Year:** By Fall 2022 **Responsible:** Faculty Affairs/HR/Office of Graduate Studies **Data Source:** InfoCenter **Time Period:** AY **Other:**
IV.4.7	**Measure:** Number of faculty from underrepresented groups as defined by USF's EAP. **Baseline Year:** By Fall 2022 **Responsible:** Faculty Affairs/HR **Data Source:** University Equity Accountability Plan **Time Period:** AY **Other:**
IV.4.8	**Measure:** Number of staff from underrepresented groups as defined by USF's EAP. **Baseline Year:** By Fall 2022 **Responsible:** Faculty Affairs/HR **Data Source:** University Equity Accountability Plan **Time Period:** By Fall 2022 **Other:**

GOAL/INDICATOR	DATA DEFINITION & SOURCE
Goal 5	*Sustainability*
Indicators:	
V.1.1	**Measure:** Dollars **Baseline Year:** 2012-13 **Responsible:** Office of Research **Data Source:** FAST expenditures **Time Period:** FY **Other:**
V.1.2	**Measure:** Met/Not Met **Baseline Year:** 2012-13 **Responsible:** J. Evans **Data Source:** ASPPH Annual Report **Time Period:** FY **Other:**
V.1.3	**Measure:** Dollars **Baseline Year:** 2012-13 **Responsible:** J. Evans **Data Source:** J. Evans **Time Period:** FY **Other:**
V.1.4	**Measure:** Dollars over baseline **Baseline Year:** 2012-13 **Responsible:** Operations

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	Data Source: FAST/HPCC Annual Report **Time Period:** FY **Other:**
V.1.5	**Measure:** Percentage **Baseline Year:** 2012-13 **Responsible:** Operations **Data Source:** Foundation Report **Time Period:** FY **Other:**
V.2.1	**Measure:** Total number of active graduate students **Baseline Year:** 2012-13 **Responsible:** Office of Graduate Studies/DH **Data Source:** Active Student Report from combined HART & WRS reports. **Time Period:** Fall only **Other:** Active student is defined as enrolled in the current term or previous three terms (HART definition).
V.2.2	**Measure:** Total number of active undergraduate students **Baseline Year:** 2012-13 **Responsible:** Academic and Student Affairs/DH **Data Source:** Active Student Report from combined HART & WRS reports. **Time Period:** Fall only **Other:** Active student is defined as enrolled in the current term or previous two terms (HART definition). Measure from end-of-term report to capture all who declared during the term.
V.2.3	**Measure:** Percent (incoming BSPH freshmen of total incoming BSPH students) **Baseline Year:** **Responsible:** Academic and Student Affairs/DH **Data Source:** WRS report "active students by term". **Time Period:** summer, fall, spring **Other:** Active student is defined as enrolled in the current term or previous two terms (HART definition). Measure from end-of-term report to capture all who declared during the term. Freshmen = 0-29 credit hours total (including transferred). Percent = BSPH freshmen declared during year divided by total BSPH declared during year.
V.2.4	**Measure:** Number of credit hours (grad and undergrad) **Baseline Year:** 2012-13 **Responsible:** Operations **Data Source:** InfoCenter **Time Period:** AY **Other:** From left menu select *Student Credit Hours*. Report parameters: Select: SCH Grad I/Grad II; Term = Academic Year; Benchmark = Final; In State Out of State = All; Budget Entity = All; Campus = Tampa; Division = Public Health; Department = All Do the same for undergrad
V.2.5	**Measure:** Dollars **Baseline Year:** 2012-13 **Responsible:** Operations **Data Source:** FAST/Foundation and Waiver Authority Reports

	Time Period: FY **Other:** Financial expense for FY plus waiver spreadsheets
V.2.6	**Measure:** Total number of BSPH students graduated **Baseline Year:** none **Responsible:** Academic and Student Affairs/DH **Data Source:** Hart graduation report **Time Period:** AY **Other:** Remove any duplicate students from report (report unique student count)
V.2.7	**Measure:** Total number of PHD students graduated **Baseline Year:** none **Responsible:** Office of Graduate Studies/DH **Data Source:** Hart graduation report **Time Period:** summer, fall, spring **Other:** Remove any duplicate students from report (report unique student count)
V.2.8	**Measure:** Total number of DrPH students graduated **Baseline Year:** none **Responsible:** Office of Graduate Studies/DH **Data Source:** Hart graduation report **Time Period:** summer, fall, spring **Other:** Remove any duplicate students from report (report unique student count)
V.2.9	**Measure:** Total number of Master's students graduated **Baseline Year:** none **Responsible:** Office of Graduate Studies/DH **Data Source:** Hart graduation report **Time Period:** AY **Other:** Remove any duplicate students from report (report unique student count – count students, not degrees – dual mph/mha counts as one).
V.2.10	**Measure:** Percent of graduated BSPH students that graduated within 5 years **Baseline Year:** none **Responsible:** Academic and Student Affairs/DH **Data Source:** "Graduation Application Status" report **Time Period:** AY **Other:** Remove any duplicate students from graduation report. From report, use admit term and graduated term. Calculate time to degree (Enter Fall 2010 and graduate Fall 2014 = 13 terms = 4.3 years). #BSPH graduated in 5 or less years divided by total #BSPH graduated that year.
V.2.11	**Measure:** Percent of graduated BSPH freshmen students that graduated within 4 years **Baseline Year:** none **Responsible:** Academic and Student Affairs/DH **Data Source:** Hart graduation report and WRS Active Student report **Time Period:** AY **Other:** Remove any duplicate students from graduation report. Include

	start term of undergraduate degree and number of credits earned on term declared (from WRS report). Include only students who earned less than 30 credits (total) by term they declared. Calculate time to degree (Enter Fall 2010 and graduate Fall 2014 = 13 terms = 4.3 years). #BSPH freshmen graduated in 4 or less years divided by total #BSPH freshmen graduated that year. Subset of V.2.10
V.2.12	**Measure:** Percent of master's students graduated in five years **Baseline Year:** none **Responsible:** Office of Graduate Studies/DH **Data Source:** "Graduate Application Status" report. **Time Period:** AY **Other:** Remove any duplicate students from report (report unique student count – count students, not degrees – dual mph/mha counts as one). Include start term for master's degree. Calculate time to degree (Enter Fall 2010 and graduate Fall 2014 = 13 terms = 4.3 years). #master's graduated in 5 or less years divided by total #masters graduated that year. Subset of v.2.9
V.2.13	**Measure:** Percent of doctoral students graduated in seven years **Baseline Year:** none **Responsible:** Office of Graduate Studies/DH **Data Source:** "Graduate Application Status" report. **Time Period:** AY **Other:** Remove any duplicate students from report (report unique student count – count students). Include start term for doctoral degree. Calculate time to degree (Enter Fall 2010 and graduate Fall 2014 = 13 terms = 4.3 years). #doctoral students graduated in 7 or fewer years divided by total #doctoral graduates that year.
V.3.1	**Measure:** Met/Not Met **Baseline Year:** 2014-15 **Responsible:** Operations **Data Source:** Operations Annual Report **Time Period:** FY **Other:**