USF College of Public Health
Laboratory and Safety Committee
Meeting Notes

March 22, 2010
1:00 pm – 2:00 pm

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Present:
Jay Evans, Ira Richards, Angela Salem, Michael Haywood, Sandhya Srinivasan, Rockford
Jalil and Marie Bourgeois

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This meeting was called to follow up on issues with web content, site location, and control/access pertaining to the Lab and Safety Committee webpage. The initial discussion between Sandhya and Dr. Richards had focused on the inaccessibility and sparse information/links of the existing page. The Dean's office agreed that web design of an additional page was a good idea; the specific location of the page will be determined once it has been constructed by Sandhya and Rockford.

The new page will combine content from Dr. Richards, Angela Salem's information from lab management, Environmental Health and Safety's instructional classes and Michael Haywood's building safety reports. There will be an interface for reporting issues of concern from students, faculty and staff. It has not yet been decided if the interface will be web-based or voice-mail based; there is disagreement about the best way to record concerns while minimizing potential liability.

One of the main concerns of the LAND committee is proper safety training for faculty, staff and students. EH&S hosts a number of training sessions throughout the year for faculty, staff and students. For example, teaching assistants or instructors of laboratory courses are required to provide a training session to all students using guidelines in the Chemical Hygiene Plan which has been adopted University wide and was originally prepared by Dr. Richards and EHS staff. Students involved are expected to sign the safety guidelines for each lab course; these guidelines must remain within the department for one year. Faculty and staff are required to sign the CHP and provide it to EH&S on request.

Sandhya and Rocky will begin work on the page and we will meet again to finalize content and placement within the COPH website.

[Submitted by M. Bourgeois]