Florida LOMC Playbook: Completing the FPQC and TJC Applications

- Submit FPQC funding application (fpqc.org/lomc) and subsequent Letter of Commitment
- Contact TJC to open/update account to include LOMC and get overview of application process
- Route TJC verification contract for signature
- Documents to upload prior to site visit
  - Program Info, Scope and Roles:
    - List of interdisciplinary team members
    - Current list of patients being managed through the perinatal care program (maternal population)
    - If there are a limited number of admissions, a list of discharged patients who received care, treatment and services from the perinatal care team. This request can go back as far as the past four months for initial reviews
  - Policies:
    - Policy and procedures guiding patient's treatment course when initially seen in the Emergency Department or moved directly to the Operating Room
    - Patient discharge or transfer procedures and procedures guiding communication of health information, if different from hospital
    - Program-specific orientation and competency assessment documentation for team members
    - Credentialing/Privileging Process/Policy
  - Call Schedules:
    - Program's schedule for interdisciplinary team meetings and/or program rounds
    - Program's back-up schedule for perinatal services to meet the needs of mother
  - Order Sets: (Provide examples to correspond with policies)
    - Order sets, care plans, protocols, and critical pathways, as applicable
    - In-patient assessments and reassessments (e.g., physical, functional, nutrition, psychological)
    - Standardized scales used for physical and psychological symptom management, if applicable
  - Patient Education:
    - Information given to patients about the perinatal care program
    - Examples of patient/family educational materials
      - ✓ FPQC patient education materials
  - Data: (provide examples)
    - Program-specific performance improvement plan
    - Performance improvement action plans that demonstrate how data have been used to improve program care and services, when available
      - ✓ FPQC Quality Improvement initiatives data, PDSA, meeting notes, 30-60-90-day plans

Tools and resources to assist in the application process include:
  - TJC application slides
  - TJC Contract

- TJC MLC Verification Process Guide
- Verification Document List
- Performance Improvement Plan template
- Clinical Practice Guidelines Sample
- Policy Grid
- LOMC Quick Start Checklist
- LOMC Suggestions from Colleagues