Student Record
Overview: The Student Record allows faculty, staff, and students to find all pertinent student information in one location.

Version 1
Release Date 1.11.16

- Faculty/Advisors, Academic Staff, Department Chairs, Department Administrators, can view student personal record information (students only have access to their own)
  - Student Information
    - Name
    - Net ID
    - U Number
    - Email
    - Phone
    - Advisor
  - Academic Information
    - Department
    - Concentration
    - Enrollment Term
    - Catalog Year
  - Status
    - GPA
    - Residency
    - Reduced Rate
    - Degree Status
    - Probation
    - Holds
- Faculty Mentors, Academic Staff can view and edit all students; graduate students can view (their own) Student Database information
  - Degree/Specialty
  - Core/Concentration Exams
  - Special Projects
  - Thesis
  - Dissertation
  - Committee Members
  - Comments
- All users can view basic contact information of other students, faculty, and staff
- Department Chairs, Department Admins and Registration Services can assign students to their advisor

Version 1.1
Release Date 7.26.16

- Placeholder for assignment of Graduate Advisor
- Graduate Advising Leadership can assign Graduate Advisors to students
- Graduate Advisors have a “My Advisee” list
- Graduate Advising Leadership can view report of students not assigned an advisor
Version 1.2
Release Date 8.4.16

- View of all Contract Course (permits) approved forms

Version 1.3
Release Date 12.12.17

- Graduate Advisors can edit Student Info/Faculty Mentor

Version 1.4
Release Date 01.31.18 (Q3 COPH Sprint 1 Review January 2018)

- Graduate Advisors can update students’ Graduate Advisor

Additional Features

- Faculty Mentors and Graduate Advisors have access to a list of all mentees/advisees on their Profile page
- All Users can change profile name
- All Users can upload profile picture

Version 1.5
Release Date ?

- Enrollment Term and Concentration added to My Mentees and My Advisees list

Program of Study
Overview: Program of Study allows initiation by advisor or student to map out the courses they will take during their degree program.

Version 1
Release Date 1.11.16

- Available for MPH, MSPH, and MHA students, excluding Dual degree masters students and all doctoral students (PhD/DrPH)
- Student and Advisor can create and update Program of Study Forms
- Student and Advisor can electronically submit Program of Study Forms for registration approval
- Registration and Program Staff can electronically review and approve Program of Study
- Registration and Program Staff can use a live view of holds to check a student’s registration status
- Can only have one Program of Study form in process at a time
- Able to view course co and prerequisites on the Program of Study form
- Able to view grade and credit hours on all completed courses
- COPH Administration can view active and inactive tasks and actions
- COPH Administration can view process metric reports

**Version 1.1**
*Release Date 1.26.16*

- Department Chairs and Department Administrators have a read-only view of the Program of Study for all students in their department

**Version 1.2**
*Release Date 2.17.16*

- Student U# visible in student information section of POS

**Version 1.3**
*Release Date 4.15.16*

- Elective section allows for multiple placeholder courses (i.e., PHC 6934).
- Historical data updated for concentrations TCD and SFM

**Version 2**
*Release Date 7.8.16*

- POS templates updated for MPH, MSPH, MHA, MPH/MHA
- POS templates allow for in-line electives within course sections

**Version 2.1**
*Release Date 7.26.16*

- POS supports multiple entry of specific courses
- POS released for PHD/DRPH

**Version 2.2**
*Release Date 8.4.16*

- Updated program notes
- Template for PIH 2016 corrected
- MPH/MHA POS – PHC 6945 is now found under “Shared Courses”

**Version 2.3**
*Release Date 9.6.16*

- Notes field increased to 1800 characters
Version 2.4
Release Date 9.28.16

- Updates to field experience and contract courses to be “electives”

Version 2.5
Release Date 10.12.16

- Updated approval process to include Graduate Advisor (in place of Faculty Mentor)

Version 2.6
Release Date 3.13.17

- Catalog year available for all Concentrations/Programs 2017/2018
- Electives with terms without specific courses added

Version 2.7
Release Date 6.19.17

- Updated POS for 2017/2018 PhD, MSPH, MPH updates

Version 2.8
Release Date 4.3.18

- AY 18-19 POS templates updated

Version 2.9
Release Date 5.2.18

- Validation message has been updated for templates with multiple electives

Change of Advisor (updated to Faculty Mentor)
Overview: Change of Advisor allows a student to electronically submit approval to change their advisor.

Version 1
Release Date 1.11.16

- Students can electronically submit Change of Advisor Form
- Faculty/Advisor can electronically review and approve change of advisor requests
- COPH Leadership, COPH Administration can view active and inactive tasks and actions
- COPH Administration can view process metric reports

Version 1.1
Release Date 9.6.16
• Rename all instances of Advisor to Faculty Mentor

**Intake Form**
Overview: Faculty and staff can submit new applications or features for development consideration.

**Version 1**
Release Date 1.11.16

• Faculty and Staff can submit intake form for review
• Governance committee members can view approved intake forms
• Summary report available to COPH Leadership on intake form submissions

**Version 1.1**
Release Date 4.15.16

• SARF added to the drop down box

**Version 1.2**
Release Date 5.31.16

• Drop down selection – Student Portal Application updated to Student Record

**Student Appointment Request**
Overview: Student Appointment Request allows department administrators, faculty, HR staff and accounting staff to electronically create and approve student appointments.

**Version 1**
Release Date 2.8.16

• Department administrators can initiate a student appointment electronically
• Pre-populated with student basic information
  o Name
  o U number
  o Degree
  o Academic Department
  o Address, email, phone number
  o Residency
• Identifies other GEMS appointments (real time)
• Picker list for GEMS Department
• Picker list for Building
• Picker list for Appointment Type
  o Explanation of appointment type and required documents
• Picker list of undergraduate and graduate courses
• Ability to upload resume
• Automatic calculation of biweekly rate
• Funding Source
  o Easy pick for chartfields
  o If no project, requires manual entry
  o Automatic calculation of FTE and Pay Distribution
  o Ability to add or delete funding source
• Accountable Officer, Supervisor, Advisor (if needed), HR, and Accounting can electronically approve or deny requests
• Automatically notifies initiator of additional documents due to HR
• Student Appointment Request Record available after submitting
• Milestone bar available for tracking progress
• HR Leadership can reassign tasks
• COPH Administration can view process metric reports
• COPH Leadership, HR Leadership can view active and inactive tasks and actions

Version 1.1
Release Date 3.8.16

• Separate funding lines for Appointment and Tuition
• Chartfields updated with ability to pick all “0’s” from dropdown if not a project
• Department Chairs and Department Administrators have view access to all SARF records
• Research Administrators receive notification of a completed SARF
• Research Administrators have access to SARF records

Version 1.2
Release Date 4.15.16

• Comment box available to Initiator
• HR can give partial pay periods, hours and hourly pay (decimals)
• Department Chairs and Department Administrators have access to SARF metric report

Version 1.3
Release Date 5.31.16

• Appointment/Tuition descriptor next to approver role
• Research Administration access to SARF records and reports
• Add “HR action” column to Completed SARF report
• Updates to combo code requirement (at HR Review stage)

Version 1.4
Release Date 6.13.16

• Allow for multiple roles to have single approval
Version 1.5
Release Date 7.8.16

- Approvers can view their approved SARFs

Version 1.6
Release Date 7.26.16

- TOEFL score validation removed

Version 1.7
Release Date 9.14.16

- Updates to combo code – requested information required at the HR Leadership stage

Version 1.8
Release Date 1.06.17

- Transition of view of completed student appointments
  - Created report – Completed Appointment Requests
- Viewable to anyone who is part of the processes; including initiator, supervisor, accountant, HR
- Identified Initiator on the approval history list

Version 1.9
Release Date 4.10.17

- Puerto Rico has been added to List of States

Version 1.10
Release Date 6.19.17

- Updated chartfield- project optional

Version 1.11
Release Date 7.10.17

- N/A option available in state field
- Department Administrators can edit all completed SARFs

Version 1.12
Release Date 8.23.17

- Dept Admin and Dept Chairs have access to all SARFs

Version 1.13
Release Date 9.5.17
• Chartfields require users to enter a min of 4 characters

Version 1.14  
Release Date 1.30.18

• Dept Admin can edit completed ARFs  
• Filters added to Completed ARFs Report  
  o Student  
  o Initiator  
  o Term/Year  
• Research administrators and support staff now have access to the Completed ARFs Report

Version 1.15  
Release Date 2.13.18

• Filters added to the Export Completed Appointment Requests Report  
  o Semester

Version 1.16  
Release Date 2.27.18

• Appointments Dashboard & Metrics Report- Average Completion Times created

Version 1.17  
Release Date 4.3.18

• Metrics Report- Rejections created

Version 1.18  
Release Date 8.15.18

• Users can select multiple semesters when populating the Appointment Information

Version 1.19  
Release Date 9.26.18

• New Departments, PHIRE, and GHIDR added to Departments dropdown

Version 1.20  
Release Date 10.24.18
Supervisor column of Completed Appointment Requests export uses Name instead of Unumber

Non-Student Appointment Request
Overview: Non-Student Appointment Request allows department administrators, faculty, HR staff and accounting staff to electronically create and approve appointments.

Version 1
Release Date 12.08.16
- Department administrators can initiate a non-student appointment electronically
- Fields for basic employee information
  - Name
  - Address, email, phone number
  - U#
    - Identify current/past employee
- Picker list for GEMS Department
- Calendar selection of start and end date
  - Does not allow for pre-dated appointments
- Verify Work Authorization
- Picker list for Building
- Picker list for Appointment Type
- Fields based on selection of appointment type
- Ability to upload resume, position duties, funding plan
- Picker for supervisor
  - Populated email and GEMS ID
- Funding Source
  - Easy pick for chartfields
  - If no project, requires manual entry
  - Automatic calculation of FTE and Pay Distribution
  - Ability to add or delete funding source
- Automatic calculation of yearly salary, biweekly rate, or semester rate
- Accountable Officer, Supervisor, Department Chair, HR, and Accounting can electronically approve or deny requests
- Automatically notifies initiator of additional documents due to HR
- Tracking available in Appointment Request Task Report
- Initiator, HR, Accounting, Supervisor, Department Chair can view completed appointments in report: Completed Appointment Request Forms
- Milestone bar available for tracking progress
- HR Leadership can reassign tasks
- COPH Administration can view process metric reports
- COPH Leadership, HR Leadership can view active and inactive tasks and actions

Version 1.1
Release Date 1.06.17
- Automatic population of fringe costs
- HR Leadership can export all Completed Appointment Requests
Version 1.2
   Release Date 4.10.17
   • Puerto Rico has been added to List of States

Version 1.3
   Release Date 6.19.17
   • Updated chartfield - project optional

Version 1.4
   Release Date 7.10.17
   • N/A option available in state field

Version 1.5
   Release Date 9.5.17
   • Chartfields require users to enter a min of 4 characters

Version 1.6
   Release Date 11.14.17
   • Dept. Admin can edit all NARFs

Version 1.7
   Release Date 1.30.18
   • Dept Admin can edit completed ARFs
   • Filters added to Completed ARFs Report
     o Employee
     o Initiator
     o Hiring Department
   • Research Administrators and support staff now have access to the Completed ARFs Report
   • Created Courses Not Initiated & Completed Report

Version 1.8
   Release Date 2.13.18
   • Filters added to the Export Completed Appointment Requests Report
     o Employee

Version 1.9
   Release Date 2.27.18
- Appointments Dashboard & Metrics Report- Average Completion Times created
- GEMS ID/GEMS Record added to NARF Financial Information

**Version 1.10**
*Release Date 4.3.18*
- Bi-weekly cost now excludes fringe
- Metrics Report- Rejections created

**Version 1.11**
*Release Date 8.15.18*
- HR Review step removed from the process

**Version 1.12**
*Release Date 9.26.18*
- New Departments, PHIRE, and GHIDR added to Departments dropdown

**Version 1.13**
*Release Date 10.24.18*
- Supervisor column of Completed Appointment Requests export uses Name instead of Unumber

**Role Editor**
Overview: COPH leadership can add faculty and staff to Archivum.

**Version 1**
*Release Date 5.31.16*
- COPH Leadership can add faculty and staff to Archivum.

**Version 2**
*Release Date 6.19.17*
- COPH Leadership can add accepted students to Archivum

**Contract Courses**
Overview: Allows students to complete the permit process to register for contract courses.
Version 1
Release Date 6.23.16

- Students can initiate the Special Project form electronically
- Pre-populated with student basic information
  - Name
  - U number
  - Degree
  - Academic Department
  - Concentration
  - Email
  - Reduced Rate Attribute
- Picker list for Semester
- Picker list for Special Project Faculty Mentor
- Text box provided for Competencies, Deliverables, and Abstract
- Link to COPH Competencies web page
- Ability to upload CITI Training Certificate
- Ability for Special Project Faculty Mentor to electronically approve Special Project
- Ability for Special Project Faculty Mentor to electronically deny Special Project and leave comments
- Milestone bar available for tracking
- Registration notified of Special Project form electronically
- Ability for Registration Staff to assign CRN
- Notification sent via email to student and special project faculty mentor when process is complete
- Post to student newsfeed when process is complete
- COPH Leadership can view Process Metrics

Version 1.2
Release Date 8.4.16

- Students can initiate the Independent Study form electronically
- Pre-populated with student basic information
  - Name
  - U number
  - Degree
  - Academic Department
  - Concentration
  - Email
  - Reduced Rate Attribute
  - Faculty Mentor
- Picker list for Semester
- Picker list for Instructor
- Text box provided for Credit Hours, Description of Project and Method of Presentation
- Ability for Instructor to electronically approve Independent Study
- Milestone bar available for tracking
- Registration notified of Independent Study form electronically
- Ability for Registration Staff to assign CRN
- Notification sent via email to student and instructor when process is complete
- Post to student newsfeed when process is complete
• COPH Leadership can view Process Metrics
• COPH Administration and Department Administrators can view active and inactive tasks and actions

**Version 1.3**

**Release Date 9.6.16**
• Students can initiate the Directed Research form electronically
• Pre-populated with student basic information
  o Name
  o U number
  o Degree
  o Academic Department
  o Concentration
  o Email
  o Reduced Rate Attribute
  o Faculty Mentor
• Picker list for Semester
• Picker list for Faculty Mentor
• Picker list for Course Instructor
• Text box provided for Credit Hours
• Ability to upload HRP Training Certificate
• Information link for Human Research Protection Training
• Ability to upload Proposal File
• Ability for Faculty Mentor and Instructor to electronically approve Independent Study
• Milestone bar available for tracking
• Registration notified of Directed Research form electronically
• Ability for Registration Staff to assign CRN
• Notification sent via email to student and instructor when process is complete
• Post to student newsfeed when process is complete
• COPH Leadership can view Process Metrics
• COPH Administration and Department Administrators can view active and inactive tasks and actions

**Version 1.4**

**Release Date 9.14.16**
• Students can initiate the Specialized Study form electronically
• Pre-populated with student basic information
  o Name
  o U number
  o Degree
  o Academic Department
  o Concentration
  o Email
  o Reduced Rate Attribute
  o Faculty Mentor
• Picker list for Semester
- Picker list for Faculty Mentor
- Picker list for Course Instructor
- Text box provided for Credit Hours
- Ability to upload Proposal file
- Ability to upload Proposal File
- Ability for Faculty Mentor and Instructor to electronically approve Independent Study
- Milestone bar available for tracking
- Registration notified of Directed Research form electronically
- Ability for Registration Staff to assign CRN
- COPH Administration can view active and inactive tasks and actions
- COPH Administration and Department administrators can view process metric reports

**Version 1.5**

*Release Date 10.12.16*

- Approval process updated to include graduate advisor for Special Project and Independent Study

**Version 1.6**

*Release Date 10.26.16*

- Students can initiate the Capstone form electronically
- Pre-populated with student basic information
  - Name
  - U number
  - Degree
  - Academic Department
  - Concentration
  - Email
  - Reduced Rate Attribute
  - Faculty Mentor
- Picker list for Semester
- Eligibility requirements displayed
- Ability for Graduate Advisor to electronically approve
- Milestone bar available for tracking
- Registration notified of form electronically
- Ability for Registration Staff to assign CRN
- COPH Administration and Department Administrators can view active and inactive tasks and actions
- COPH Administration can view process metric reports

**Version 1.6**

*Release Date 8.29.18*

- ILE added to permit type dropdown in the Contract Course Permits request form
Version 1.7
Release Date 10.10.18

- Contract Course Permits tab displays all Contract Course Permits instead of only the most recent

Version 1.8
Release Date 10.24.18

- Able to submit new Contract Course Permit type
- E-Portfolio APE Activities display on submission page
- “Do you need an online section of this course?” question added to APE and all other Contract Course Permits
- ILE description added

Version 1.9
Release Date ?

- Submission of APE request now possible
- Review process complete (Student -> Grad Advisor -> Faculty Mentor -> Registration Staff)

Version 1.10
Release Date ?

- New type of Contract Course Permit, APE, added to In Progress Request Report
- New types of Contract Course Permits, APE, and ILE, added to Contract Course Permits page
- Additional file upload added on External Course Sub

Version 1.10
Release Date 11.21.18

- APE & ILE went live

Course Substitution
Overview: Allows students to electronically submit course substitution requests for approval.

Version 1
Release Date 10.12.16

- Pre-populated with student basic information
  - Name
  - U number
  - Degree
• Academic Department
• Concentration
• Email
• Reduced Rate Attribute
• Graduate Advisor

• Manual entry to for student to enter Substitute Course
  • Prefix
  • Course number
  • Course title
  • Course credit hours

• Identify if USF course
  • if no, ability to upload syllabus

• Picker list of COPH Course Substituted
  • Automatic population of section and credit hours
    ▪ Validation – credit hours must be equal/greater than Course Substituted

• Text box for justification

• Ability for Graduate Advisor, Course Instructor and Associate Dean to electronically approve Independent Study
• Milestone bar available for tracking
• Student notified of approved Course Substitution
• Course Substitution populates on the POS

Version 1.1
Release Date 2.13.18

• Graduate advisors can now see Completed Course Substitution Report

Version 1.2
Release Date 6.20.18

• Course substitution submission requires syllabus for all requests

Version 1.3
Release Date 10.24.18

• Course substitution split into two different workflows, Internal and External

Reporting
Overview: Ad-hoc reports based on needed data.

Version 1
Release Date 9.14.16

• Create Student Information Report – Active
  • Viewable by department administrators, academic affairs, and COPH Leadership
• In Progress Report – tracks processes that are outstanding

Version 2
Release Date 1.06.17
- Grant access to Program Staff and Registration Staff of In Progress Task Report

**Version 2.1**  
*Release Date 5.2.18*

- Academic and Student Affairs Dashboard created

**Advising Notes**  
Overview: Allows faculty and appropriate staff to document notes on the student record.  
**Version 1**  
*Release Date 1.06.17*

- Graduate Advisor, Faculty Mentor, Program Staff, Registration Staff, Experiential Learning have ability to write “student facing” or “internal” advising notes on a selected student  
- Students have the ability to view “student facing” notes

**Change of Concentration**  
Overview: Allows students to electronically submit change of concentration requests for approval.  
**Version 1**  
*Release Date 02.06.17*

- Pre-populated with student basic information  
  - Name  
  - U number  
  - Email  
  - Faculty Mentor  
  - Degree  
  - Academic Department  
  - Concentration  
  - GPA  
  - Probation Status  
- Picker list of Concentrations  
- New department prepopulates based on concentration selection  
- Text box for justification  
- Ability for Graduate Advisor, Department Chair and Associate Dean to electronically approve  
- Notification to Registration Staff  
- Milestone bar available for tracking  
- Student notified of approved Course Substitution

**Version 1.1**  
*Release Date 8.23.17*

- Change of Concentration Requests for DrPH students enabled
Version 1.2
Release Date 2.13.18
- Nutrition and Dietetics added to Change of Concentration list

Version 1.3
Release Date 6.20.18
- Change of Concentrations Request Concentration Options updated

Pcard
Overview: Allows faculty and staff to electronically submit receipts for Pcard purchases and reconciliation.

Version 1
Release Date 08.23.17
- Form available to enter PCARD expense information for reconciliation
  - Chartfield(s) entry available
- Accountable Officers are able to review submitted PCARD expense information
- Diction updated for mandatory Membership fee purpose
- Description for the Upload Receipt action updated
- Upload receipt integrated with Travel
- Report to Track PCard Expense Submissions available
- Report to Display In-Process PCard Expense Submissions available
- Travel information viewable during PCard Expense Reconciliation Process
- Approval grid viewable throughout PCard Expense Reconciliation Process
- Business Purposes limited to Travel-related purposes if the PCard Expense is Travel-related
- Chartfields require users to enter a min. of 4 characters

Version 1.1
Release Date 11.14.17
- Added cancel feature
- PCard Expense Submission Report excel contains: TR#, Chartfields, Other-text
- Ability to manually enter Chartfield information
- Project field in Chartfield grids renamed to Project (Research Only)

Version 1.2
Release Date 12.12.17
- Search by Employee ID added to Upload Expense Receipt action
- Ability to upload receipts for non-employees
- Ability to generate PCard PDFs
- Ability for PCard Reconciler to add chartfield information to PCard Expenses
- Ability to access tasks via the PCard Expense Task Report
- PCard Expense Submissions Dashboard created

**Version 1.3**
*Release Date 2.27.18*

- PCard Task Report now displays active Expense Submissions by Initiator

**Version 1.3**
*Release Date 8.15.18*

- User is no longer able to fill in accounting details on New PCARD requests
- New group, Business Operations Support Services (BOSS), will receive receipt, purchase description, and chart field description
- BOSS will manage accounting details prior to forwarding the approval process
- Initial reconciler review is removed
- Account Representative and Research Accounting Admin can edit all chart fields and add/remove new chart fields
- Rejected PCARD requests will return to BOSS for review; BOSS can return to submitter, terminate the request, or edit and send through approval process again
- Chart fields’ AccountCode can be edited during final reconciliation

**Version 1.4**
*Release Date 8.29.18*

- Milestone bar added to PCard workflow
- PCard workflow no longer requires input from submitter when cancelling
- Data validations no longer occur when a PCard request is being returned to BOSS or submitter (Comments still requires to decline a request)
- BOSS has access to PCard dashboard
- Reconcilers can open and edit a PCard approval directly from their task report when a PCard is pending final reconciliation

**Version 1.5**
*Release Date 9.26.18*

- Chart Field reintroduced to the Uploader Page & Sent Back Page
- BOSS Review Group can reassign PCards from the Task Report
- E-mail notifications for terminated PCard Request include the Reason for Termination

**Version 1.6**
*Release Date 10.10.18*

- Previously uploaded receipt can now be replaced
• Metrics Report allows both Commodity and Travel expense type filters
• Approval history added to Task Report and PCard Submission Report

Version 1.7
Release Date?

• Pcard Metrics Report: Rejections

Version 1.8
Release Date?

• Technical Documentation for PCard created

Curriculum Mapping
Overview: A tool for accreditation purposes to map objectives, competencies, and assessment methods to COPH courses.

Version 1
Release Date 10.4.17

• CEPH competencies uploaded into Archivum database
• Curriculum Specialist /Support can populate Course Objectives, Assessment Methods, and Competencies
• Curriculum Mapping Approval Process complete
• CEPH Report is functional
• Curriculum Mapping Process Report is functional
• Accreditation Reports Dashboard

Version 1.1
Release Date 12.12.18

• Task title updated for returned Curriculum Specialist tasks

Version 1.2
Release Date 1.31.18

• Created Courses Not Initiated & Completed Report

Version 1.3
Release Date 2.13.18

• Ability for CM Specialist to reassign tasks via Task Report
• Ability to edit course after final CM process approval
Version 1.4  
Release Date 2.27.18  
- CEPH Report now displays Unmapped Competencies  
- CM Review Process now displays Instructor or Record

Version 1.5  
Release Date 3.13.18  
- CM specialist can now Indicate Change in Course ID  
- Unmatched Courses for Roll Over Report complete  
- Store procedures created for Course Roll Over process  
- Course Roll Over processes created  
- Course Record now displays Historical Course Information

Version 1.6  
Release Date 4.3.18  
- CM Specialist can schedule Roll Over  
- AY filter added to Course Record  
- CM Support can Edit Completed Courses  
- 5-day reminders created for Instructor of Record Review stage  
- Course Record now displays Terms Active

Version 1.7  
Release Date 5.16.18  
- Course Offering alignment updated with Academic Year

Version 1.8  
Release Date ?  
- Commas stripped from CEPH Report Excel Generation  
- COPH Leadership added to Completed or Not Initiated Courses Report

Reduced Rate  
Overview:

Version 1  
Release Date 5.30.18  
- Reduced Rate Registration Season can be set  
- Students can submit Reduced Rate Registration Request  
  - Eligibility checks created  
  - Course Search created  
- Legal disclaimer added to student registration request  
- Registration Staff task created to review Reduced Rate registration requests
Reduced Rate tasks added to In-Process Task Report
Student email generation created for completed Reduced Rate registrations
Request process for subsequent registration requests updated
Process to account for Contract Courses* updated
OASIS Banner integrated for COPH Graduate Certificate students*
Registration staff has option to deny Reduced Rate requests
COPH Archivum features accessible for COPH Graduate Certificates & Non-Degree Seeking students

**Version 1.1**
Release Date 6.13.18

- Concentration/Graduate Certificate saved to RRR Request
- Reduced Rate Registrations completed

**Version 1.2**
Release Date 6.27.18

- Students with specific holds can access Reduced Rate Registration

**Population Health Dashboard**
Overview:

**Version 1**
Release Date 10.10.18

- GPA Chart functional
- Credit Hours Chart functional
- Probation Status pie chart functional
- Selection of individual Chart “Pie Slice” now returns list of those students
- List of returned Student’s E-mails can be generated
- Chart controls allow for selection of desired charts
- Access restricted to COPH Associate Deans, COPH Graduate Advisors, COPH Advising Leadership, COPH Faculty Mentors, and SSM Administrators

**Version 1.2**
Release Date 10.24.18

- Page remembers most recent search and defaults to those filter values

**Miscellaneous**

Release Date Nov?

- COPH Paging Grids added to the following reports:
  - Completed Appointment Request Report
- In Progress Request Report
- Expense Task Report
- Task Report (under accreditation reports)