

**USF Health - Space Committee**  
**September 22, 2010**  
**2:30pm – 3:30pm, CMS 3007**  
**MINUTES**

**Members:**

Stan Douglas, Jay Evans, Lynne Hansen, Joe Jackson, Phil Marty, Jennifer Moyer (unable to attend), Anne Phillips (unable to attend), Kevin Sneed (3:25), Joann Strobbe, Audean Ross

I. Welcome: Joann/Stan welcomed members, quorum present, 8/23 Minutes reviewed & approved

II. Update on Pending Space Requests: Audean provided copied of pending SRFs to members

#7 Psych	MDT 306-326 (Sheehan)	<b>Pending</b> , Dec '10 Retirement – PMarty to follow up
#20 GME	Relocate 10-12 office spaces	<b>Approved</b> , will move to Clinic by Oct '11
#23B CTSI	MDC 4105, 4105A & 4106B	<b>Approved</b> , 5 office spaces
#27 PharmD	Rooms not identified at time of meeting, Space Forms received 9/29, Rooms clarified 10/26	
#27A	MDC 2 <sup>nd</sup> Flr (6 Faculty/2 Post-Docs)	
	2121, 2122, 2122A, 2124, 2128, 2129, 2130, 2130A, 2130B	<b>Approved</b>
	<b>Occupied</b> 2124 (PEDS) & 2132 (FMED)	<b>Pending</b> , notification/relocation
#27B	MDC 4 <sup>th</sup> Flr (Lab/5 Faculty/3 Post-Docs)	
	4102, 4028, 4031, 4033, 4034	<b>Approved</b>
	4105, 4105A, 4106, 4106A, 4106B	<b>Assigned to CTSI 8/23 &amp; 9/22</b>
	4107 & 4114 (Hallway Pass Thru/Storage)	<b>Not assignable</b>
	<b>Retired</b> 4135 (Joe Krzanowski Retired) & 4115 (Ray Olsson Retired?)	<b>Pending</b> , notification/clear out

III. Review New Space Requests: Audean provided copies of submitted SRFs to members

#28 PharmD	MDC 3 <sup>rd</sup> Flr (4 Labs/2 Offices)	
	3045, 3045A	<b>Approved</b>
	<b>Occupied</b> 3046/3046A (John Dietz-PP)	<b>Pending</b> , relocation
	<b>Occupied</b> 3028 (Min You-PP), 3106 (Laura Barnes-CTSI)	<b>Pending</b> , notification
#29 CTSI	MDC 4120 (Occupied by Mohapatra-IMED)	<b>Pending</b> , PMarty to follow up

IV. Review Current Relocations:

- a. Pennypacker Lab Drs Sneed & Marty met with Dr Pennypacker, he agreed to joint appt w/PharmD and will stay in MDC 4029, 4029A, 4030, 4032, 4032A & 4032B
- b. PharmD Still working w/OFM to acquire continuous space by Mar '11 for new employees
- c. Grad Studies Move from MDC 2<sup>nd</sup> Flr to MDC 1<sup>st</sup> Flr IT Space by Nov '10, 12/6 Open House
- d. Clinics Revamp for USF Health Welcome Ctr (COM, CON, COPH, PT, PharmD, GME, Alumni)
- e. Morsani 5<sup>&</sup>6 Flrs 99% complete, 6<sup>th</sup> flr drawings & pricing process (Alfonso), begin construction by Oct '10, build out goal by April '11, asked for 2 more floors of parking in garage
- f. DERM/IMED 1<sup>st</sup> priority move to Morsani
- g. FMED 2<sup>nd</sup> priority move to Morsani, deliberating moving office staff from MDC to FOB

V. Other Items:

- a. Distribution of Space Guidelines – handout provided, review and discuss next meeting
- b. Space Retreat Dates before year end – HOLDING 12/2/10 from 8-4pm, location TBA
- c. Increase Space Committee Meeting from 1 -1.5 hrs in 2011

**Next Meeting: Wed, October 27, 2010 2:30-3:30pm CMS 3007**