

**USF Health - Space Committee**  
**July 28, 2010**  
**2:30pm – 3:30pm, CMS 3012**  
**MINUTES**

**Members:**

Stan Douglas, Jay Evans (unable to attend), Lynne Hansen, Joe Jackson (unable to attend), Phil Marty, Jennifer Moyer, Anne Phillips, Joann Strobbe (unable to attend), Audean Ross

I. Welcome: Stan welcomed members, quorum present, 6/9 Minutes reviewed & approved.

II. Update on Pending Space Requests: Stan provided 2010 Pending Log handout to members

#7 Psych	MDT 306-326 (Sheehan)	Pending further review, retire? – JStrobbe to follow up
#12 OCR	MDC 3104-3106 (Process clinical trials)	No longer needed new request submitted (see #21 & #23)
#20 GME	CMS 3052-3057 (Relocate to VP/Dean area)	Pending, need 9-10 spaces, OFM will work w/Paidas
#21 CTSI	MDC 3106 (Powers/2 New Staff)	No longer needed new request submitted (see #12 & #23)
#23 CTSI	MDC 4102-4106+3104 (Powers/Eubanks/2 Lab Tech/3 Study Coord)	Pending, need 7 spaces, OFM follow up
#24 EBM	MDC 3146 & 3159 (2 EBM Staff Asst/2 Data Analyst)	Pending, need 4 spaces, OFM follow up
#25 Mol Med	MDC 3026 & 3027A (New Rsch Recruit/Lab)	Pending, OFM/Marty work with Mol Med
#26 Mol Med	MDC 3570 or 3507? (2 New Rsch Faculty)	Pending, OFM/Marty work with Mol Med

III. Review New Space Requests: Audean provided copies of submitted SRFs to members

#27 EBM	MDC 3159 Temp & 2 MDC 3rd Flr Offices (Reljic/Staff Asst/Data Analyst)	Duplicate-same info as #24
#28 CTSI	MDC 4102-4106+3104 (Powers/Eubanks/2 Lab Tech/3 Study Coord)	Identical-same request as #23

IV. Review Current Relocations:

- a. Pennypacker Lab 4<sup>th</sup> Flr vacant labs, move to 3<sup>rd</sup> Flr with rest of Pharm Phys  
Need to schedule meeting with Pharm Phys faculty, include J Dean
- b. PharmD To vacated OCR & GS space on MDC 2<sup>nd</sup> Flr, 3<sup>rd</sup> Flr as temp space  
Application Oct/Nov '10, Site Visit Dec/Jan '11, \$125K Budget
- c. EBM OFM work with Ben Djulbegovic to find space for 3 employees
- d. GME OFM work w/Paidas, possibly move to vacated Clinic space by Oct '11
- e. Grad Studies Hope to move form MDC 2<sup>nd</sup> Flr to MDC 1<sup>st</sup> Flr IT Space by Sept/Oct '10
- f. Medical Clinics Possibly - COM Admissions, GME, Student Services, Business Office
- g. Shimberg Library Start by Sept '11, contractor not yet selecter, reduction/'Right Sizing'
- h. STC 6<sup>th</sup> Flr OFM mtg w/contractors next week, build out goal by Feb '11

V. Archibus Project Update: Work in progress

VI. Other Items (possible expansion areas):

- a. 30,000 square feet on top floors of Byrd Institute
- b. 10, 000 square feet at Shriners
- c. 5,000 square feet at IDRB

**NEXT MEETING: Wed, August 25, 2010 2:30-3:30pm CMS 3012**

**Rescheduled to: Mon, August 23, 2010 12-1pm CMS 3007**