

USF Health - Space Committee
June 9, 2010
3:00 – 4:00 p.m. – MDF 2100
MINUTES

Members:

Stan Douglas (OFM), Jay Evans (COPH) (not in attendance), Lynne Hansen (PT), Joe Jackson (FPP), Phil Marty (Rsch), Alicia Monroe (OEA) (not in attendance), Jennifer Moyer (OEA) (for A Monroe), Anne Phillips (CON), Joann Strobbe (Chair), Audean Ross (not in attendance), Karen May (for A Ross)

- I. Welcome: Joann Strobbe welcomed members, quorum present, 4/28 Minutes reviewed & approved.
- II. Update on Pending Space Requests: Stan Douglas provided 2010 Pending Log handout to members

#3 OEA	MDC 1400-1408 (Media Ctr)	Approved 4/28 – met w/architects to discuss conceptual layouts
#4 OEA	MDL 1041/1045 (Admissions/Huron)	Approved 4/28 – moves have been made
#5 PharmD	MDC 906(A/B), 2126, 2128 (Temp PharmD)	Approved 4/28 – MDC 2126 and 2128 assigned to Dr. Sneed, MDC 906 (A/B) not available
#6 Psych	STC 2020 (Neuropsych/Neurotherapy)	Approved 4/28
#7 Psych	MDT 306-326 (Sheehan)	Pending - Dr. Sheehan's retirement status
#12 OCR	MDC 3104-3106 (processing clinical trials)	Removed
#20 GME	CMS 3052-3057 (relocate to be with VP/Dean)	Pending - Not enough space in CMS to accommodate full GME staff
#21 CTSI	MDC 3106 (Powers/2 New Staff)	Pending

- III. Review New Space Requests: Karen provided copies of submitted SRFs to members

#23 CTSI/OCR	MDC 4102-4106+3104 (Clinical Trials/Powers/Eubanks/Lab tech/Study Coord)	Approved w/modifications (MDC 4102 & 3104 were removed & MDC 4120 was added)
#24 CTSI/EBM	MDC 3146 & 3159 (EBM Support Staff/DataAnalyst)	Pending
#25 Mol Med	MDC 3026 & 3027A (New Rsch Recruit/Lab)	Pending
#26 Mol Med	MDC 3570 (2 New Rsch Faculty)	Pending clarification of room number (3507?)

- III. Future Space Options:

Stan Douglas provided an overview on what has to happen in order to stand-up the PharmD program @ USF Health. Currently OFM is planning to move PharmD to vacated OCR & GS space on MDC 2nd floor until new facility is approved for Lakeland or Tampa. Stan advised that Dr. Sneed will need PharmD research lab space, and he is trying to create zones on the 3rd or 4th floors of MDC for this purpose. Stan is moving forward to renovate the second floor suite for Dr. Sneed and will continue to proceed unless Dr. Klasko directs otherwise. As of 2014, there will be 400 Pharmacy students here. They will need classrooms with running water and labs. Administrative space for deans and staff are being created by moving research and graduate studies out as stated.

Dr. Sneed told Stan that he didn't need a whole lot of lab space – enough to accommodate 20-30 people. He needs three good sized laboratories and office suites. Stan stated we need to review all vacant lab space that we have and explore the possibility of making a PharmD zone in the MDC Faculty area.

Third and fourth floors have comparable space in this building that we can consider for the Pharmacy faculty.

Joann Strobbe continued further discussion on long range facility space changes starting with relocating Family Medicine and Internal Medicine out of the existing clinic spaces. Sixth floor move out of the administrative area from FOB. GI is the only area of Internal Medicine that has moved out.

Possibly double up some faculty who aren't here all the time. Family Medicine has such a critical teaching role – they need to stay at MDC. Doing most of the Internal Medicine clinics over here, they could move their offices to FOB at least to free up some space for Pharmacy if he doesn't get the Pharmacy school in Lakeland next year.

Stan Douglas handed out floor plans so he could show various lab areas that are currently vacant or could possibly become available to create a Pharmacy Lab zone in MDC for research. The Pharmacy Program agrees the current space on the fourth floor (shown on the MDC Phase I handout) appears to be a possible location for the zone we are trying to create.

The other possibility for research PharmD lab space is the third floor Phase III currently open and should be strongly considered for the PharmD function.

Joann stated there is a six million dollar operating budget allocated for the Pharmacy program. Some budget is allowed for renovations and furnishings. E&G money can be used for the renovation, cleaning up and refurbishing in order to stand-up the PharmD program.

Also, medical clinic and library spaces will be considered for re-programming to address some of the PharmD needs. Once we get consultant services contract procured, we will proceed.

Dr. Marty addressed Request #23 by asking that MDC 4103 and 4103A be given to Dr. Emmanuel so that Dr. Pauline Powers and Rebecca Eubanks could vacate MDC 1152 and 1154 which rooms could then be utilized by OCR to bring all their staff together. This was approved. He also requested that MDC 4120 (1/2 lab with hood on 4th floor) be given to Dr. Emmanuel for processing of clinical samples. This would replace rooms MDC 3104 and 4102 in the original request. This was also approved.

Dr. Marty said Dr. Nicosia requested MDC 2121 and 2122 so that his entire staff could be together on the second floor. Joann Strobbe advised that this space was given to Donna Petersen for International Affairs. Dr. Marty will discuss this with Dr. Nicosia.

Discussed also was request #20 for additional space for GME so that all staff can be located together. Joann stated we tried to put them in CMS, but that space is maxed out and they cannot pay the rent. GME is in three separate spaces and needs 8-9 offices together. Cubicles could accommodate them at FOB, but again, they cannot pay the rent.

Joann Strobbe asked about the status of the sixth floor build out. Joe Jackson advised that we have to make sure we have the money before we assign space. Joann questioned the cost to renovate 30,000 square feet being more than 7 million dollars to complete. Discussion continued, however these proposed estimates can be attributed to the FPC staff tax and conservative cost figures at this point.

Joann requested that Dr. Sneed be invited to the next meeting and that the meeting duration will be one and one-half hours. Meeting adjourned at 4:00 p.m.