

USF Health - Space Committee

May 22, 2012

1:00 – 2:30pm, CMS 3007

MINUTES

Members/Guests Present: Stan Douglas, Jay Evans, Patrick Gall, Lisa Garbutt, Joe Jackson, Phil Marty, Kathy Pendergrass, Audean Ross, Kevin Sneed, Joann Strobbe

Absent: Jay Dean, Robert Deschenes, Lynne Hansen, Jennifer Moyer, Anne Phillips

- I. Welcome: Stan welcomed members, quorum present, 2/28 Minutes reviewed & approved
Audean provided copies of pending & new SRFs to members

II. Pending Space Request Updates:

#45A	Hilbelink	MDC 2011 & 2012 (Anat/Rsch)	<i>Request no longer needed</i>
#45B	Mac Wu	MDC 2007, 2008 (Zhang vacating), 2009, 2010 (Rsch)	<i>Approved, Renovations in progress</i>
#47	Tipparaju	MDC 3104 (under reno), 4020 (w/o Reno) (PharmD)	<i>Approved, Renovations in progress</i>
#48	Video Studio	600sf on Health Campus (Communications)	<i>Approved, Old Media Center Location</i>
#49	Teng	MDC 3144 & 3146 (IMED)	<i>Hold, OFM looking at options-Mohapatra Team</i>
#50	Wang	MDC 4128 (IMED)	<i>Hold, OFM Investigating</i>

III. New Space Requests:

#51	Wang	IMED Office near MDC 4128	<i>Hold, OFM Investigating</i>
#52	Grad/Post Doc/Server	RAD MDC 3126, Closet & 3124	<i>Hold, OFM Investigating</i>
#53	Flannery & Asst	IMED MDC 1 office for both to share	<i>Approved, per SD 6/5 email MDL 1041</i>
#54	Videe/Photography	Children's Health Old Media Center	<i>Approved, per usage needs</i>
#55	2 Fac/Dir/Lab Mngr/Analyst	PharmD 5 offices near PharmD	<i>Hold, OFM Investigating</i>

IV. New & Renew UPC Space Leases: Renewals/New Eff: 6/1/12, 5 yr term, \$17/\$18sf, occupy by May/Jun

- Mo Kasti Grp:** Leaving USF, Starting Own LLC, Effective date unsure, by FY 12/13
- PaperFree/Villages, Professional Integrity & Self Insurance Prgm:** Move 1st week of August

V. Review Current Relocations/Renovations:

- Derm/Path: Moving to Morsani 4th Flr, Storage on 1st flr, meeting with Architects 2/29
- Harrell/Merril: Harrell to NEC 2nd Flr & Merrill to FOB, elevator, reno & \$ holding up progress
- 1096/1097: Unable to meet deadline of July 16th, OEA should plan for 4-6 week contingency space
- CMS: Dr Liggitt has moved in to CMS 3014, hold off on file room & lobby conf room reno
- CTSI: Move complete, Dr D in Emmanuel office, Charmaine outside Liggitt, Stephanie outside Dr D
- Derm/Path: 4th Flr Morsani over \$800K budget, looking for cuts to proceed with reno - Ajax Construction
- Development/Public Affairs: Michael Hoad & Amy Burton to switch offices, Michael to CMS, Amy to FOB
- SSS/Welcome Center/Parking: Contractor on board, same as 1096/1097, reno under way, sidewalk next
- Nursing Courtyard: Improvements in process, make level as walkway, more covered area, new color code

VI. Other Items:

- Space Scheduling System – Patrick Gall attended meeting, also has separate meetings with Stan
- Research: Dr Deschenes suggested all Research space requests pass thru/recommendation from ECRE
- Emeritus Faculty: Need to find suitable shared space for them

Next Meeting: Tues, June 26th from 1:00 – 2:30 in CMS 3007
(6/26 cancelled due to Stan on AL, next meeting July 24th)