

**USF Health - Space Committee**  
**November 10, 2010**  
**12:00pm – 1:30pm, CMS 3007**  
**MINUTES**

**Members:**

Stan Douglas, Jay Evans, Lynne Hansen (12:15), Joe Jackson, Phil Marty, Jennifer Moyer, Anne Phillips, Kevin Sneed, Joann Strobbe, Audean Ross

I. Welcome: Joann/Stan welcomed members, quorum present, 10/27 Minutes reviewed & approved

II. Space Requests in **HOLD Status:**

#7 Psych	MDT 306-326 (Sheehan)	<b>Pending</b> , Dec '10 Retirement – PMarty to follow up
#20 GME	Relocate 10-12 office spaces	<b>Approved</b> , will move to Clinic by Oct '11

III. **Pending Space Requests:** Terry provided copies of pending SRFs to members

#27A PharmD	<b>MDC 2<sup>nd</sup> Flr</b>	
	2124 (PEDS)	<b>Pending</b> , PMarty investigation – If Vacant, Assign to PharmD
	2127/2127A (Bernal)	<b>Pending</b> , PMarty investigation
#27B PharmD	<b>MDC 4<sup>th</sup> Flr</b>	
	Retired 4035 (J Krzanowski),	<b>Pending</b> , PMarty talk w/JDean, S Douglas find Emeritus Swing
	Retired 4115 (R Olsson)	<b>Approved</b> , PMarty s/w AGoldman, moving to 'retired faculty area'
#29 CTSI	Occupied MDC 4120 (IMED vs CTSI)	<b>Pending</b> , PMarty, assigned to Mohapatra, looking for new CTSI space, MDC 4104?
#30 COPH	Prefer on-campus space to house 12-14 full time staff	<b>Pending</b> , JJackson provided JEvans with contact info

**No notes, left message for J Evans re: update/status – pending, met with Dean Petersen to discuss options 12/2**

IV. **New Space Requests:** No New Space Requests Submitted

V. Review Current Relocations/Renovations:

- a. PharmD MDC 2<sup>nd</sup> Flr remodel in progress
- b. Grad Studies Moved from MDC 2<sup>nd</sup> Flr to MDC 1<sup>st</sup> Flr IT Space, 12/6 Open House
- c. Medical Clinic USF Health Welcome Ctr to have columns for each college/school: COM, CON, COPH, PT, PharmD and include GME, Alumni/Dev & Student Union (Students pay Cam Imp Fee & have say: Health-wide Student Council, Bookstore, Food Court, Rec Ctr)
- d. Byrd Center 2<sup>nd</sup> Flr Build-out Contracted with Gresham Smith, begin work within 2 wks
- e. Auditorium/1096/1097/Library/Rotunda Renovations underway, estimated completion Jul 2011

VI. Other Items:

- a. Be careful of what happens and is said in meetings that is taken back to departments or shared with others outside the Space Committee
- b. K Sneed & P Marty met with Chairs to identify 'dead space' and implement a 'clean out'
- c. PECO Allocations are coming from main campus. OFM will solicit departments for space needs, prioritize and present to Space Committee for review and recommendation
- d. Space Retreat Date - 12/9/10 from 7:30-5:00pm @ Sheraton Tampa Airport on Cypress
- e. Dec Space Committee Meeting: Cancel 12/22, due to Space Retreat
- f. Space Committee Meeting will remain 1 hr in 2011

**Next Meeting: Dec meeting cancelled, due to 12/9/10 Space Retreat**