

USF Health - Space Committee
September 22, 2015 ~ 1:00 – 2:11pm ~ CMS 3007

MINUTES

Members/Guests Present: Rose Bland, Bryan Bognar, Stan Douglas, Jay Evans, Joe Jackson, Christina Nunez, Kevin Sneed

Absent: Lynne Bolt-Hansen, Larry Cramer, Robert Deschenes, Edmund Funai, Patrick Gall, Joe Ford, Steve Liggett, Phil Marty, Yashwant Pathak, Kathy Pendergrass, Anne Phillips, Joann Strobbe, Sarah Yuan, Caitlin Wolf

- I. **Welcome:** Stan welcomed members, quorum present, 8/25//15 Minutes reviewed & approved, Christina provided copies of new SRFs to members

II. Pending Space Request Updates:

#90	Faculty	MDT 1217-1222	<i>Discussions between PT & IM are underway- On hold</i>
#95	Research	TBD (COP)	<i>OFM & COP reviewing office space leasing options</i>
#101	Faculty/Support	MDC 901-910 (COP)	<i>OFM temporarily assigned MDC 904, 907, 908</i>
#102	Faculty/Research	MDC 3124, 3126, 3129 (COP)	<i>OFM & COP reviewing office space leasing options</i>
#104	Faculty	MDC 2040 (Path)	<i>OFM continues investigation</i>
#109	Faculty/Research	MDC 2166-2173 (MPP)	<i>Renovations underway</i>
#111	Other/HR Suite	TBD	<i>OFM continues investigation</i>
#112	Other	ALZ Parking Spaces	<i>OFM coordinating with Parking Services</i>
#113	Other	MDC 1405	<i>OFM recommends approval</i>

III. New Space Requests:

IV. Review Current Relocation/Renovation Projects:

- a. MDC/MDA Bathrooms Renovations: 3rd and 4th Floor, Design packet completed, Renovation is on hold due to funding
- b. USF Health Campus Way Finding Signage: Programming phase in progress, IT to review content package, however on hold, some project work will tie in with SSS renovations which will include electronic enhancements, will use College of Nursing as model, new signage installed, renovation of elevators cabs are in progress
- c. South Courtyard: Concept Development underway, awaiting funding
- d. Student Union Project (CITF Funds/SSS): Phase II to include Student Union/CITF- food service, renovation process for old clinic spaces has been proposed as program to accommodate wellness center and food court has started, construction started in April 2015, a food vendor has been selected (Rising Roll), space will also service CPH students, student fees is funding the construction package, Courtyard is on hold due to funding
- e. ALZ Vivarium Shell Area Buildout: Dr. Engleman is funding to build-out basement for more space, however, design package completed, construction work in progress
- f. MDT East Wing Expansion: Design package completed expand courtyard to add offices and labs, in programming phase, awaiting funding
- g. MCOM/USF Health Heart Institute: Project now being planned for downtown Tampa site, in programming phase, hiring Owners Representative
- h. Library Improvement: Reroofing completed, courtyard improvements are pending construction HR Suite: Move HR back to HSC, location pending
- i. Phlebotomy: Awaiting program proposals
- j. PA Program: Target Start-up date June 2016, Staff tentative to be in place beginning January 2016
- k. Call Center/RCO: Call Center to be relocated by November 1st and RCO to be relocated by Summer 2016

V. Other Items:

- a. Guiding Principles – Reviewed draft of Guiding Principles
- b. Professor Emeritus (PE) Spaces – OFM reported most PE offices are located in MDC 3rd Floor. It has been determined to review PE activity and provide spaces/offices recommended changes accordingly, also PE space management will be part of the Guiding Principles
- c. Central Scheduling Sub-Committee – Software Package (25 Live) has been purchased, training to happen early Fall
- d. Instructional Space Planning
- e. Additional Other Space Form

Next Meeting: Tuesday, October 27 from 1:00 – 2:30 pm in CMS 3007