

**USF Health - Space Committee**  
**August 25, 2015 ~ 1:00 – 2:25pm ~ CMS 3007**

**MINUTES**

**Members/Guests Present:** Bryan Bognar, Lynne Bolt-Hansen, Larry Cramer, Stan Douglas, Joe Ford, Joe Jackson, Christina Nunez, Kevin Sneed

**Absent:** Robert Deschenes, Jay Evans, Edmund Funai, Patrick Gall, Steve Liggett, Phil Marty, Yashwant Pathak, Kathy Pendergrass, Anne Phillips, Joann Strobbe, Sarah Yuan, Caitlin Wolf

- I. **Welcome:** Stan welcomed members, quorum present, 7/28/15 Minutes reviewed & approved, Christina provided copies of new SRFs to members

**II. Pending Space Request Updates:**

#90	Faculty	MDT 1217-1222	<i>Discussions between PT &amp; IM are underway- On hold</i>
#95	Research	TBD (COP)	<i>OFM continues investigation</i>
#101	Faculty/Support	MDC 901-910 (COP)	<i>OFM temporarily assigned MDC 904, 907, 908</i>
#102	Faculty/Research	MDC 3124, 3126, 3129 (COP)	<i>OFM continues discussions on use</i>
#104	Faculty	MDC 2040 (Path)	<i>OFM continues investigation</i>
#109	Faculty/Research	MDC 2166-2173 (MPP)	<i>Renovations underway</i>
#111	Other/HR Suite	TBD	<i>OFM continues investigation</i>
#112	Other	ALZ Parking Spaces	<i>OFM continues investigation</i>

**III. New Space Requests:**

#113	Other	MDC 1405	OFM continues investigation
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**IV. Review Current Relocation/Renovation Projects:**

- a. MDC/MDA Bathrooms Renovations: 3<sup>rd</sup> and 4<sup>th</sup> Floor, Design packet completed, Renovation is on hold due to funding
- b. USF Health Campus Way Finding Signage: Programming phase in progress, IT to review content package, however on hold, some project work will tie in with SSS renovations which will include electronic enhancements, will use College of Nursing as model, new signage installed, renovation of elevators cabs are in progress
- c. South Courtyard: Concept Development underway, awaiting funding
- d. Student Union Project (CITF Funds/SSS): Phase II to include Student Union/CITF- food service, wellness, gym, renovation process for old clinic spaces has been proposed as program to accommodate wellness center and food court has started, construction started in April 2015, a food vendor has been selected (Rising Roll), space will also service CPH students, student fees is funding the construction package, Courtyard is on hold due to funding
- e. MDL 1003/1005: Completed on time.
- f. ALZ Vivarium Shell Area Buildout: Dr. Engleman is funding to build-out basement for more space, however, design package completed, construction work in progress
- g. MDT East Wing Expansion: Design package completed expand courtyard to add offices and labs, in programming phase, awaiting funding
- h. MCOM/USF Health Heart Institute: Project now being planned for downtown Tampa site, in programming phase
- i. Library Improvement: Reroofing completed, courtyard improvements are pending construction, Targeted finish date in mid-November
- j. Derm/Path Lab: Project cancelled
- k. Warroom: Proposed location SSS, design and construction pending
- l. HR Suite: Move HR back to HSC, location pending
- m. Phlebotomy: Awaiting program proposals
- n. PA Program: Target Start-up date June 2016, Staff tentative to be in place beginning January 2016
- o. Call Center/RCO: Call Center to be relocated by November 1<sup>st</sup> and RCO to be relocated by Summer 2016

**V. Other Items:**

- a. Guiding Principles – A separate meeting will be scheduled to include a representative from each college/school
- b. Professor Emeritus (PE) Spaces – OFM reported most PE offices are located in MDC 3<sup>rd</sup> Floor. It has been determined to review PE activity and provide spaces/offices recommended changes accordingly, also PE space management will be part of the Guiding Principles
- c. Central Scheduling Sub-Committee – Software Package (25 Live) has been purchased, training to happen early Fall
- d. Instructional Space Planning
- e. Additional Other Space Form

**Next Meeting: Tuesday, September 22 from 1:00 – 2:30 pm in CMS 3007**