

**USF – College of Medicine
GRADUATE MEDICAL EDUCATION POLICY & PROCEDURE**

Title: Evaluation / Promotion of Residents		No.: GME-206
Effective Date: 1/1/99	Revision Date: 8/08; 10/2011	Distribution: All
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Policy Statement

As part of the ACGME Institutional Requirements, the College of Medicine is required to provide documentation that each Residency Program has written criteria on the evaluation and promotion of residents.

Each resident shall be evaluated at least twice yearly, in writing, on his/her knowledge, skills, professional growth, professional attitude, moral and ethical development, as well as professional demeanor and rapport with patients, colleagues, supervisors, and others. Each resident will also be evaluated against the six (6) ACGME Core Competencies. Residents must also be evaluated at the end of each rotation using the rotation’s goals and objectives and the six (6) Core Competencies. Residents may be evaluated using 360-Degree Evaluations. These evaluations are designed to obtain a complete overview from several members of the residents’ healthcare team, to include nurses, physician assistants, and patients.

Each program shall provide a final written evaluation of the resident who completes his/her applicable residency program. This final review shall include a review of the resident’s performance during the final period of training and shall demonstrate that the resident has developed sufficient professional ability to practice medicine competently and independently. This final evaluation shall remain a part of the resident’s permanent record maintained by the institution.

In consideration of promotion of residents, each evaluation shall include a decision to promote a resident to the next level (or completion) of training, based on a cumulative formative evaluation.

Procedure

Responsible Party

Action

Program Director Provides the resident with a twice annual evaluation, in writing, according to criteria and procedures established by the specific program, to include the knowledge, skills, and professional growth of the resident as defined by the ACGME Core Competencies.

Ensures that a record is maintained in the resident’s file which is accessible for review by the resident.

Resident

Strives to remedy any deficiencies noted by the evaluation, if appropriate.

Program Director Directs appropriate teaching faculty to complete, in writing, an evaluation of the resident at the end of each rotation. Evaluations must be based on the goals and objectives of the specific rotation and on the ACGME Core Competencies.

Resident Strives to remedy any deficiencies noted by the evaluation, if appropriate.

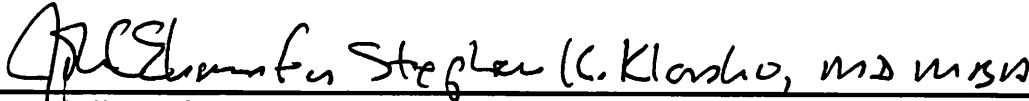
Program Director Provides a final written evaluation of the resident based on cumulative information. This final evaluation shall include a decision regarding the suitability of the individual to practice the relevant specialty, independently and without supervision.

Ensures that a record is maintained in the resident's file which is accessible for review by the resident.

APPROVED:



Associate Dean, Graduate Medical Education



Dean, College of Medicine

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