



**USF Health - Morsani College of Medicine
GME POLICY & PROCEDURE**

Title: Support Services and Systems	GME-213
Page 1 of 2	

Scope: Applies to all University of South Florida Morsani College of Medicine (“USF MCOM”) residents and fellows (“Residents”) in Accreditation Council for Graduate Medical Education (“ACGME”) accredited programs as appointed through the House Officer Contract issued by the USF MCOM Graduate Medical Education Office (“GME Office”).

Background: As mandated in the ACGME Institutional Requirements, the Sponsoring Institution (“SI”) must provide support services and develop health care delivery systems to minimize Residents’ work that is extraneous to their ACGME-accredited training program(s)’ educational goals and objectives, and to ensure that their educational experience is not compromised by excessive reliance of Residents to fulfill non-physician services obligations (IR II.F.1).

Each SI shall provide the Resident with patient support services to include peripheral intravenous access placement, phlebotomy, laboratory, pathology, radiology, and patient transportation services provided in a manner appropriate to and consistent with educational objectives and to support high quality and safe patient care. The SI must also ensure that medical records are available at all participating sites to support high quality and safe patient care, Resident education, quality improvement and scholarly activity.

In addition, and in accordance with Institutional Requirements, the SI, in partnership with its ACGME-accredited programs, must ensure adequate sleep facilities and safe transportation options for Residents who may be too fatigued to return safely home in all of the USF MCOM ACGME accredited programs [IR III.B.5.b)].

As described in the SI, must ensure a healthy and safe clinical and educational environment that provides for access to food during clinical and educational assignments, and safety and security measures for Residents appropriate to the participating site [IR III.B.7.d)].

Procedure

Responsible Party

Action

DIO /GME Office

In conjunction with affiliate sites, ensures that appropriate patient support services are provided at each affiliated institution, as well as a method by which Residents can access this patient information. Services will include peripheral intravenous access

Title: Support Services and Systems	GME-213
Page 2 of 2	

placement, phlebotomy, laboratory, pathology and radiology services and patient transportation services.

Ensures that Residents are provided appropriate sleeping facilities and access to food services while providing in-house call, as well as appropriate safety and security while serving at a particular institution.

GMEC

Monitors Resident support and environment through its review of all ACGME accreditation letters (as applicable) and/or the annual review for each training program.

Program Director

Annually reviews training program data through the Program Evaluation Committee (“PEC”) to assess support and environment as described in the ACGME Common Requirements II.D.2.

Residents

Advises the Office of GME, the appropriate Program Director, or a member of the Residency Advisory Committee (“RAC”) of any issues or problems associated with these services.

APPROVED:

Senior Associate Dean, Graduate Medical Education/DIO

Date of Origin	Effective	Revision/GMEC Approval:	Originally Policy #
01/1999	01/1999	06/2005; 08/2008; 08/2020	N/A