



**USF Health - Morsani College of Medicine
GME POLICY & PROCEDURE**

Title: Promotion and Renewal of Residents/Fellows Policy	GME-207
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Scope: Applies to all University of South Florida Morsani College of Medicine (“USF MCOM”) residents and fellows (“Residents”) in Accreditation Council for Graduate Medical Education (“ACGME”) accredited and non-accredited/non- standard programs as appointed through the House Officer Contract issued by the USF MCOM Graduate Medical Education Office (“GME Office”).

Background: As part of the ACGME Institutional Requirements, USF MCOM must have a that requires each of its ACGME accredited programs to determine the criteria for promotion and/or renewal of a resident’s/fellow’s appointment (IR (IV.C.1.). Graduate Medical Education (“GME”) is based on the principle of graduated and increasing levels of responsibility.

Policy: Each Resident shall be evaluated according to the requirements set forth in the ACGME Common Program Requirements (Section V.) in addition to the USF GME Evaluation Policy (GME-206). At least annually, there must be a summative evaluation of each Resident that includes their readiness to progress to the next year of the training program. Program must determine criteria for promotion and/or renewal of a resident's appointment. The program director, with input from the CCC, must have responsibility, authority, and accountability for promotion of residents.

Procedure

Responsible Party

Action

Clinical Competency Committee

Reviews all Resident evaluations at least semi- annually to determine resident’s progress on achievement of specialty specific Milestones and at least annually, advises Program Director regarding readiness to progress to the next year of the training program.

Program Director

Training program must have criteria for Resident promotion and/or advancement.

Ensures residents are evaluated according to the ACGME Common Program Requirements (Section V.) in addition to the USF GME Evaluation Policy (GME-206).

After review of CCC recommendations regarding promotion, the Program Director has responsibility, authority, and accountability for promotion of residents.

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If it is determined that the Resident will not be promoted the program director must follow the Procedure section of the GME Disciplinary Policy (GME-218) for notification and appeal.

APPROVED:

Senior Associate Dean, Graduate Medical Education/DIO

Date of Origin	Effective	Revision/GMEC Approval:	Originally Policy #
01/1999	01/1999	08/2008; 10/2011; 08/2020; 10/2023	GME-206-B