Introduction to Accreditation Standards

Introductory GME Boot Camp 2021

Housekeeping

All lines will be muted to ensure sound quality

When you want to talk just click ☑️ to mute or unmute yourself. Please mute your microphone when you’re not speaking.

You can also choose to have your camera on or off by clicking 📹

Please feel free to use the chat box throughout.

This session is being recorded and will be sent via email.

Introductions

What is your current role and how long have you been in your role?
What would you like to learn from this session?

Disclosure

We have no actual or potential conflict of interest in relation to this program/presentation.
Learning Objectives

Upon completion of this session participants should be able to:

• Understand the role and purpose of the ACGME and the Review Committees.
• Understand some of the basics of Accreditation Standards
• Describe the accreditation process/cycle
• Define common terms associated with the ACGME accreditation standards

The Accreditation Council for Graduate Medical Education (ACGME)

What is the ACGME?

The Accreditation Council for Graduate Medical Education (ACGME) is an independent, not-for-profit, physician-led organization that sets and monitors the professional educational standards essential in preparing physicians to deliver safe, high-quality medical care to all Americans.

In Academic Year 2019-2020, there were approximately 12,000 ACGME-accredited residency and fellowship programs in 157 specialties and subspecialties at approximately 865 sponsoring institutions.

There were approximately 145,000 active full- and part-time residents and fellows.

1 out of 7 active physicians in the US is a resident or fellow.
ACGME Mission and Purpose

Mission
We improve health care and population health by assessing and advancing the quality of resident physicians’ education through accreditation.

The ACGME has a twofold purpose:
(1) to establish and maintain accreditation standards that promote the educational quality of residency and subspecialty training programs; and
(2) to promote conduct of the residency educational mission with sensitivity to the safety of care rendered to patients and in a humane environment that fosters the welfare, learning, and professionalism of residents.

Accreditation Overview

• The ACGME:
  • Create and publish requirements
  • Monitor compliance
  • Delegate authority to Review Committees (RC)

• Institutions and programs
  • Implement the requirements then document and report outcomes

Review Committee

Types of Review Committees
• **Specialty Review Committee
• Institutional Review Committee.

• Specialty Committee Membership
  • Physician members
  • Resident
  • Public member
Review Committee Role

1. Prepare, revise, and/or recommend, Specialty specific and Institutional accreditation standards to reflect current educational and clinical practice.

Review Committee Role

2. Provides peer evaluation to assess the degree to which programs or sponsoring institutions comply with the accreditation standards.

Accreditation Cycle

Ongoing Improvement

Self Study Visit

1/25/2021
### Internal & External Review

**External Review of Data by RC**
- Accreditation Data System (ADS) Annual Update
- Case Logs
- ACGME Resident & Faculty Survey
- **Milestones**
  - All data for RC is entered and collected online.

**Internal Review of Data by Program**
- Program Evaluation Committee (PEC) generates Annual Program Evaluation (APE)
- Internal data for program is entered and collected on New Innovations. This is NOT sent to RC.

### Online Data Entry

- ADS Annual Update
  - Yearly entry/validation of data to demonstrate a program is meeting requirements
- Resident Case Log System
  - Recording and tracking mechanism for procedures
  - More heavily used in surgical subspecialties
- Milestones
  - ACGME only monitors milestone completion
  - Data from milestones is reviewed and analyzed at a national level.

### ACGME Survey

- Resident Survey
- Faculty Survey
- Metric used by RC to monitor clinical education and environment
- Provides early warning of potential non-compliance with ACGME accreditation requirements.
- All accredited programs (regardless of size) are required to participate in these surveys each academic year between the months of January and April.
### Review Committee Role

3. Confer an accreditation status annually with regard to meeting **accreditation standards**.
   - Continued or Initial Accreditation with/without warning or outcomes
   - Adverse status (i.e., withheld, probation, etc.)

   The Review Committee will issue a **citation** based on findings that an institution or program fails to demonstrate substantial compliance with any **accreditation standards**, or ACGME policy or procedure.

### Accreditation Standards

<table>
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<th>Types of Review Committees</th>
<th>Accreditation Standards</th>
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<td><strong>Specialty Review Committee</strong></td>
<td>• Common Program Requirements (CPR)</td>
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<tr>
<td><strong>Specialty Review Committee</strong></td>
<td>• Specialty Specific Requirements</td>
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<td><strong>Institutional Review Committee</strong></td>
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Accreditation Standards: CPR

Common Program Requirements (CPR)
- Foundational elements for all GME programs
- Three versions
  - Residency
  - Fellowship
  - One year Fellowship
- Embedded in the requirements of your specialty/subspecialty
- CPRs are easily recognizable because they are in bold font

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Accreditation Standards: Specialty Requirements

Text that are Not bolded are specialty/Sub-specialty specific.

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Non-Citable Content in Requirements
- Statements of philosophy (Text in italics)
- Statements of background and intent (set off by boxes)
Requirement Categorization

I.B.2. There must be a program letter of agreement (PLA) between the program and each participating site that governs the relationship between the program and the participating site providing a required assignment.

Core Requirements: Statements that outline structure, resource, or process elements essential to every graduate medical educational program.

Detail Requirements: Statements that describe a specific situation, resource, or process, for helping compliant with a Core Requirement. Programs and sponsoring institutions in this category may utilize alternative or innovative approaches to meet Core Requirements.

Outcome Requirements: Statements that specify measurable or observable attributes (knowledge, abilities, skills, or attitudes) of residents or fellows at any stage of their graduate medical education.

Accreditation Requirements Breakdown

I. Oversight
II. Personnel
III. Resident/Fellow Appointment
IV. Educational Program
V. Evaluation
VI. The Learning and Working Environment
I. Oversight

Summary
• Participating site and Program Letter of Agreement requirements.
• Program/Institutional Resources

Key Terms
• Program Letter of Agreement (PLA)
• Participating Site
• Sponsoring Institution (SI)
• Designated Institution Official (DIO)
• Graduate Medical Education Committee (GMEC)

II. Personnel

Summary
• Role and responsibility of the Program Director, faculty and program administrator
• FTE requirements for PD/PA role

Key Terms
• Program Director (PD)
• Core Faculty
• Faculty Development
II. Personnel: General Tips

• If considering succession planning pay close attention to qualification requirements for PD.
• Review the roles and responsibilities of Program Director, Program Administrator, Faculty and Core Faculty
• Review Faculty development requirements

IV. Educational Content

Summary
- Breakdown of the curriculum and educational content.
- Specialty specific competencies
- Didactic curriculum
- Faculty and Trainee Scholarly Activity

Key Terms
- Mission
- Aims
- Goals and Objectives (G&O)
- ACGME Competencies

IV. Educational Content- General Tips

• Annually review program specific mission and aims
• Up-to-date Goals and Objectives for each educational assignment.  
  - G&O's should be progressive and level base
• Review and be familiar with specialty specific competencies
• Review specialty specific requirements for didactics.
V. Evaluation

Summary
- Various Evaluation types and requirements for each (family of Resident/ faculty evaluation, etc.)
- Program level committees tied to evaluations (CCC and PEC)
- Board Pass Rate Requirements
- Self-Study Information

Key Terms
- Clinical Competency Committee (CCC)
- Program Evaluation Committee (PEC)
- Annual Program Evaluation (APE)

CCC
- Clinical Competency Committee (CCC)
- Minimum of three faculty members
- Duties
  - Review all resident evaluations semi-annually
  - Prepare Milestone evaluations semi-annually
  - Advise the PD regarding resident progress, including promotion (graduation), remediation, dismissal

PEC
- Program Evaluation Committee (PEC)
- At least 2 faculty and 1 resident/fellow
- Duties
  - Act as an advisor to the program director, through program oversight
  - Actively participate in planning, developing, implementing, and evaluating educational activities
  - Review and revise curriculum goals and objectives
  - Address areas of non-compliance with ACGME standards
  - Review the annual program evaluation (APE) in a formal, systematic manner
V. Evaluation - General Tips

• Meet with your program administrator to ensure the program:
  • has required evaluation forms
  • Faculty Evaluation of Resident
  • Multiple Source (nurse, patient, peer, self)
  • Semi-annual evaluation
  • Summative Evaluation
  • Final Evaluation (by GME)
  • Faculty Evaluation
  • Program Evaluation
• Evaluations are set up at the correct frequency
  • Faculty evaluation of Residents: Rotation >3 every 3M; Longitudinal every 3M and the end
• Ensure faculty are being evaluated in the required areas.

Navigating the ACGME Website

http://www.acgme.org/

Additional Readings/Resources

• Review GME Program Leadership Virtual Handbook
• ACGME Guide to the Common Program Requirements
• ACGME Site Visit Checklist
Introductory GME Boot Camp Series

**Didactic**
- Wed Jan 20, 2021 4:30 pm – 5:30 pm | Intro to Accreditation Standards
- Tues Feb 2, 2021 4:00 pm – 5:00 pm | Role of the PD
- Wed Feb 3, 2021 4:30 pm – 5:30 pm | Resident Remediation
- Wed Feb 17, 2021 4:30 pm – 5:30 pm | GME Finance

**Workshop**
Wed March 24, 2020 4:00 pm – 6:00pm

Thank You!
Please provide feedback using the evaluation link in the chat.