

# ON DEMAND EVALUATIONS

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**Education Coordinators' Workshop**

**November 7, 2017**

- ✓ Compare On Demand vs. Traditional evaluations
- ✓ Review uses of On Demand evaluations
- ✓ Demonstrate how to set up an On Demand evaluation in New Innovations
- ✓ Demonstrate how to request an On Demand evaluation
- ✓ Review pros and cons of On Demand evaluations

- Residents and Faculty can elect to REQUEST an evaluation on someone rather than being matched automatically/manually by YOU.
- Very similar to choosing a TV show or movie to watch when YOU WANT TO ...



Two ways to create evaluations:

## 1. TRADITIONAL

(Automatic or Manual match)

## 2. ON-DEMAND

Person	July	August
<b>Faculty (ER-Emergency Medicine)</b>		
Lee, A	PEDS:PEDS:ER-TGH	PEDS:PEDS:ER-TGH
Reinhardt, N	PEDS:PEDS:ER-TGH	PEDS:PEDS:ER-TGH
<b>PRG 1 (ER-Emergency Medicine)</b>		
Beattie, M	ER:ER:EM-TGH	ER:ER:EM-TGH
Bishawi, M	ER:ER:EM-TGH	ER:ER:PED EM-TGH

Add Match

### Evaluators

Filter ▼

Benjamin, Suzanne: ER-Emergency Medicine  
 Campbell, Tabitha: ER-Emergency Medicine  
 DeRespino, Allison: ER-Emergency Medicine  
 Derr, Charlotte: ER-Emergency Medicine  
 Dibartolomeo, Domenic: ER-Emergency Medicine

### Subjects

Filter ▼

Avrith, Nita Gabriella: ER-Emergency Medicine  
 Barnathan, Adam S: ER-Emergency Medicine  
 Beattie, Matthew Adam: ER-Emergency Medicine  
 Bishawi, Maram: ER-Emergency Medicine  
 Butterfield, Mike: ER-Emergency Medicine

# WAYS TO USE ON DEMAND EVALUATIONS

- Rotations that may be difficult to match
  - Elective Rotations
  - Out-of-service Rotations



## PRAISE OR KUDOS CARD

**THANKS THANKS THANKS THANKS THANKS**  
**FOR FOR FOR FOR FOR**  
**BEING BEING BEING BEING BEING**  
**AWESOME AWESOME AWESOME AWESOME AWESOME**

## ANONYMOUS COMMENT BOX





## PROCEDURAL COMPETENCY EVALUATION



## PEER EVALUATION



## END OF SHIFT CARD



# HOW DO YOU SET UP AN ON DEMAND EVALUATION?

People
Rotations
Evaluation Form
Settings
Match Schedule

Evaluation Status Types

Evaluator Status Types: 
 Subject Status Types:

Configured Status Types		
Evaluator Status	Subject Status	Delete All
Faculty	PRG 1	<input type="checkbox"/>
Faculty	PRG 2	<input type="checkbox"/>
Faculty	PRG 3	<input type="checkbox"/>
Program Director	PRG 1	<input type="checkbox"/>
Program Director	PRG 2	<input type="checkbox"/>
Program Director	PRG 3	<input type="checkbox"/>

[Include Evaluators from \(1\) other departments](#)
[Include subjects from other departments](#)

On Demand Evaluations

Provide personnel with an option to create their own evaluations

Evaluators  
 Subjects

- **Evaluators** – select “Evaluators” if you want the evaluator to create the match
- **Subjects** – select “Subjects” if you want the subject to create the match

On Demand Evaluations

Provide personnel with an option to create their own evaluations

Evaluators [Customize evaluator list?](#)

Subjects

Select the date option displayed on evaluations

Interval Date Range

Single Date

- **Interval Date Range** – select an interval range for the evaluation
- **Single Date** – select the date of the evaluation

The image shows a sequence of three screenshots from a web application interface, illustrating the setup process for on-demand evaluations. Each screenshot has a red box highlighting a specific tab in the navigation bar.

**Screenshot 1: Rotations Tab**

The navigation bar includes: People, **Rotations**, Evaluation Form, Settings, Match Schedule.

The main content area is titled "Choose Rotations" and includes a "Department:" dropdown menu set to "Rotation Favorites". Below this is a list of "Available Rotations":

- CYTOPATH WOC-MCC (\* Graduate Medic
- DERM - OFF SITE ROTATION-USF (\* Gradu
- EM OFF-SITE ROTATION-USF (\* Graduate I
- FAM MED WOC-MPM (\* Graduate Medica
- HOSPC-PALL WOC-USF (\* Graduate Medic

**Screenshot 2: Evaluation Form Tab**

The navigation bar includes: People, Rotations, **Evaluation Form**, Settings, Match Schedule.

The main content area is titled "Evaluation Form" and shows a dropdown menu for "Current Evaluation Form" set to "360 Evaluation". Below this is a list of "Evaluation Form" entries, with "360 Evaluation" selected.

**Screenshot 3: Settings Tab**

The navigation bar includes: People, Rotations, Evaluation Form, **Settings**, Match Schedule.

The main content area is titled "Email Settings" and includes a checkbox for "Email Notifications are enabled" which is checked. Below this is a table with columns for "Notification Type", "Evaluator", and "Administrator".

Notification Type	Evaluator	Administrator
Available for Completion	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> afioramo@health.usf.edu
Declined	<input type="checkbox"/>	<input type="checkbox"/> afioramo@health.usf.edu
Delinquent	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> afioramo@health.usf.edu

People Rotations Evaluation Form Settings **Match Schedule**

**Automatic Matching**

Enable Automatic Matching - the system will automatically create matches with personnel on the departmer

**End of Session Settings**

Auto Copy when this session ends     Send an email reminder when the session ends to

**Add New Interval**

View Edit More

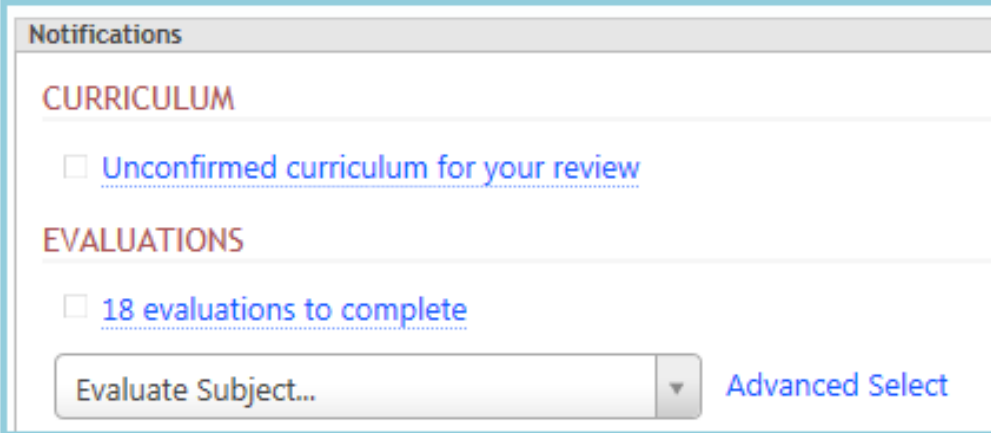
<input type="checkbox"/>	Interval Name	
<input type="checkbox"/>	<a href="#">Interval 1</a>	0 matches



# WHAT RESIDENTS & FACULTY DO

To REQUEST an On Demand evaluation:

- Located on the Home Page, in the notifications section
- Select either subject or evaluator from the drop down menu
- Make any rotation & date changes
- Select Send Request



Notifications

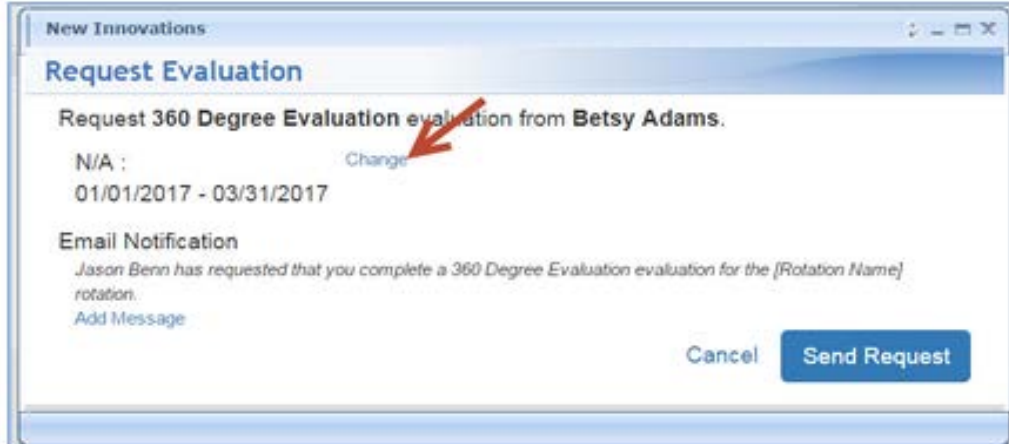
**CURRICULUM**

[Unconfirmed curriculum for your review](#)

**EVALUATIONS**

[18 evaluations to complete](#)

Evaluate Subject... ▼ [Advanced Select](#)



New Innovations

**Request Evaluation**

Request 360 Degree Evaluation evaluation from Betsy Adams.

N/A : [Change](#)

01/01/2017 - 03/31/2017

Email Notification

Jason Benn has requested that you complete a 360 Degree Evaluation evaluation for the [Rotation Name] rotation.

[Add Message](#)

[Cancel](#) [Send Request](#)

## PROS

- Improve match accuracy
- Improve evaluation completion rates
- Positively impact ACGME resident survey results
- Demonstrate an attentive environment (e.g., praise card, anonymous comments)

## CONS(IDERATIONS)

- Create instructions
- Implement strategically
- Monitoring is still required

- A future training session will be held for ON DEMAND Evaluations.
- Be on the look out for date, time, and location.

thank  
you