

**USF College of Medicine
Faculty Council Meeting
Minutes**

**Tuesday, February 22, 2011 - 5:30 p.m.
MDC 2301**

**Videoconferencing at
South Tampa Center for Advanced Healthcare, Room 5051C**

Faculty President Bryan Bognar called the meeting to order at 5:30 p.m.

Minutes

The President asked if there were any comments regarding the minutes of the January Faculty Council meeting. There were none and a motion was made for approval. The motion was seconded and the minutes were approved as submitted.

Faculty Affairs Report

Dr. John S. Curran, Senior Executive Associate Dean for Faculty and Academic Affairs, reported that he intends to hold small group sessions for faculty with regard to the promotion process. The sessions will be held on campus and at the South Tampa Center, and will be open to faculty who intend to apply for promotion within the next several years.

Dr. Curran explained the Dean's bonus award process for 2010. It was decided that two categories would be considered for the award: Research and Education. Clinical Care was not included, as the practice plan has its own bonus. The bonus money was allocated to faculty who received high scores from the assignment and evaluation process. There were three award levels: \$7,500, \$5,000 and \$2,400. There has been some dissatisfaction among faculty with regard to methodology for determining the awards, as well as lack of communication from some of the departments. Rather than send information to the Department Chairs for distribution to faculty, Dr. Curran intends to have individual assignment and evaluation files sent to each faculty member, along with information on how to complete a FAR report. This will ensure that all faculty will be appropriately informed.

HART / AIMS

Dr. Bognar introduced Adam Tobias, Assistant Director of Data Analysis, who gave a presentation on the HART (Health Analytics Reporting and Tracking) database. HART initially came about as a means of providing data that is required for the AIMS process. Data is pulled from a number of sources, including multiple enterprise applications, many database types and numerous Excel spreadsheets. Mr. Tobias explained the many challenges that were faced in establishing the database, including working with differing organizational structures and hierarchies. He displayed some of the reports that HART can generate and emphasized the importance of correct effort reporting.

Paula Knaus, Director of AIMS, reported on some of the next steps in the AIMS process. Currently, data is summarized and given to the Department Chairs twice a year and the Chairs, in turn, are to review the data with their faculty. Because not all Chairs are meeting with their

faculty, it has been decided to generate the reports at the faculty level so that the data may be distributed directly to faculty. The goal is to have the data available for faculty by summer.

Old Business: Video-Archiving Policy

President Bognar had nothing new to report with regard to the draft of the video-archiving policy. The Faculty Council will be kept informed of the status.

Adjourn

There being no further business, the meeting was adjourned at 6:40 p.m.