

**Morsani College of Medicine
Faculty Council Meeting**

**Tuesday, October 22, 2013
5:30 p.m.**

MDL 1037 B-C (Group Learning Area)

**Videoconferencing at
South Tampa Center for Advanced Healthcare, Room 5051C
Lehigh Valley Health Network, ECC 4**

AGENDA

- | | | |
|------|---|---|
| I. | Welcome and Call to Order
Approval of August Minutes | Dr. Javier Cuevas
President of the Faculty |
| II. | Remarks | Dr. Donna J. Petersen
Interim Vice President, USF Health |
| III. | LCME Self-Study Update | Dr. Alicia Monroe
Vice Dean for Educational Affairs

Dr. Frazier Stevenson
Associate Dean for Educational Affairs |
| IV. | New Business | |
| V. | Adjourn | |

Next Meeting

December 10, 2013
5:30 p.m.

**Morsani College of Medicine
Faculty Council Meeting
Minutes**

**Tuesday, October 22, 2013 - 5:30 p.m.
MDL 1037 B-C**

**Videoconferencing at:
South Tampa Center for Advanced Healthcare
Lehigh Valley Health Network**

Welcome and Call to Order

Faculty President Javier Cuevas welcomed everyone and called the meeting to order at 5:30 p.m.

Minutes

The minutes of the August meeting were approved as submitted.

Remarks: Dr. Donna Petersen, Interim Senior Vice President, USF Health

Dr. Petersen discussed the state of USF Health and her role as Interim Senior Vice President for USF Health. The issue of faculty development and the need to develop a robust program at USF Health was discussed.

LCME Self-Study Update: Dr. Frazier Stevenson, Associate Dean for Undergraduate Medical Education

Dr. Frazier Stevenson presented a status report on preparations for the upcoming LCME site visit, scheduled for February 2015. His presentation included a review of the proposed Self-Study Committee Structure and Timeline (Attachment).

Other Business

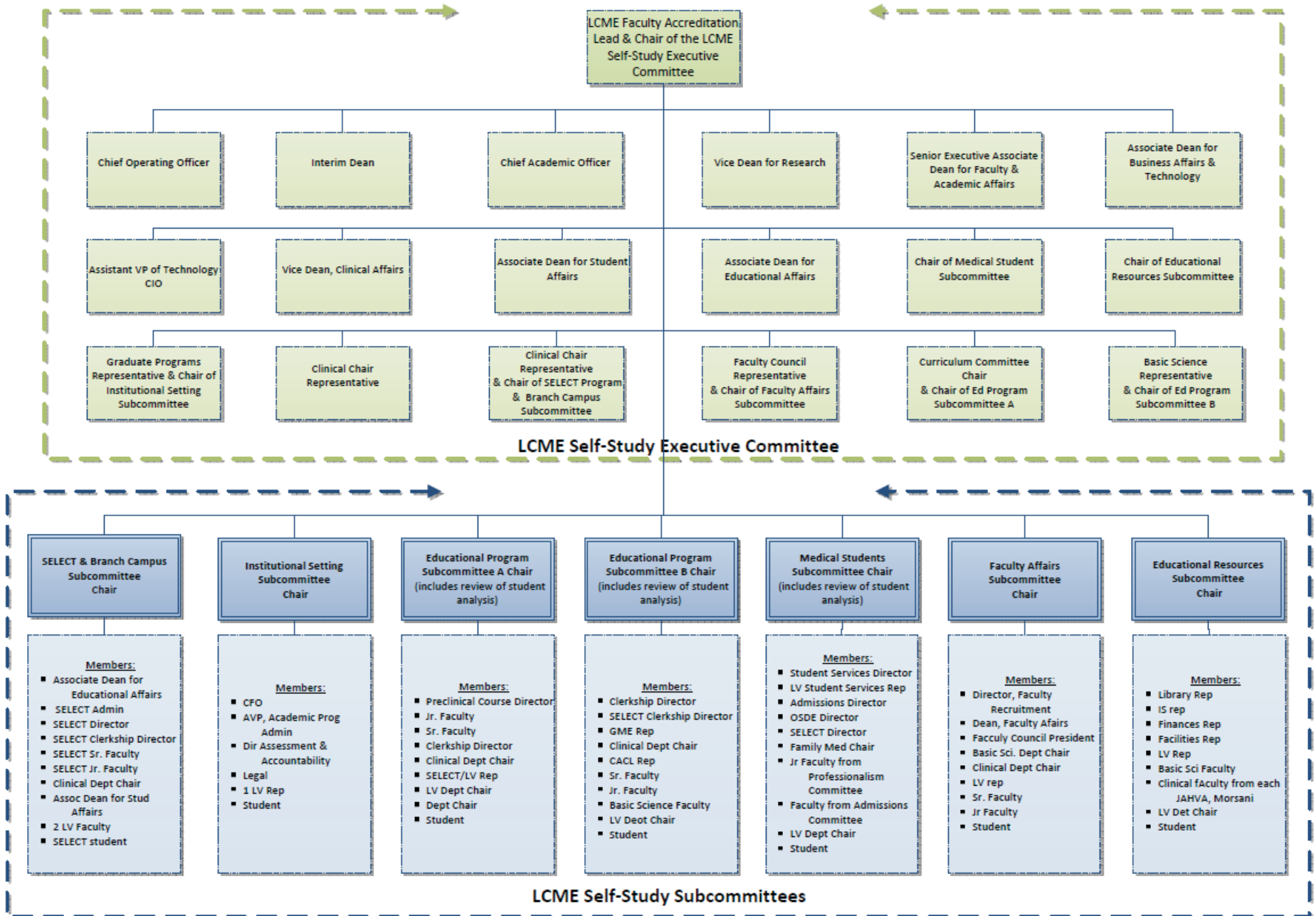
The election of Dr. Alfred (Tom) Frontera as Faculty Treasurer was announced.

Adjourn

There being no further business, the meeting was adjourned at 6:30 p.m.

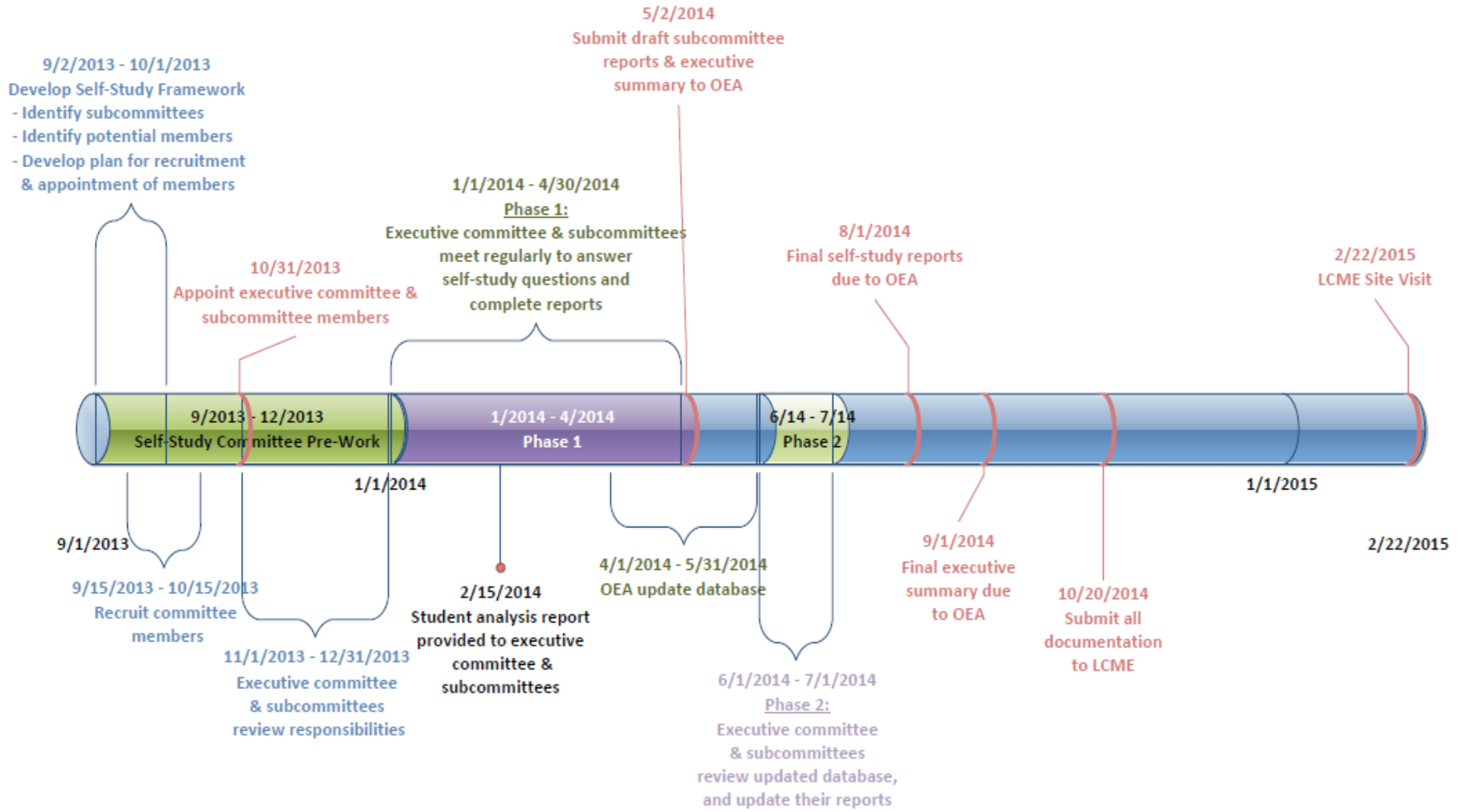
Proposed Self-Study Committee Structure

Overview Draft v.2 – Oct. 8, 2013



Self-Study Committee Timeline

Draft v.2 – 9/10/2013



How faculty can help:

- Nominate individuals or volunteer yourself to serve on subcommittees **by next Tuesday (10/29)**
 - Scope of Work:
 - Review LCME database and student analysis report
 - Use database and student analysis to answer LCME self-study questions
 - Write self-study subcommittee reports
 - Subcommittee meetings will be staffed by OEA
 - Timeline:
 - Jan 2014 – July 2014
 - Compensation:
 - 0.05 EVUs for members who serve on subcommittees

Additional needed faculty

- Please nominate an *LCME champion* for each department (some chairs have done this)
 - Champions will keep department informed and bring departmental LCME concerns to LCME leadership
 - Champions may be on
 - LCME subcommittees
 - faculty council
 - neither, but comes to meeting and receives emails and communication about all LCME information
 - Champions will meet with LCME leadership every 4-6 months throughout the LCME process and will communicate back to their departments