

**Morsani College of Medicine  
Faculty Council Meeting  
Minutes**

**Tuesday, June 23, 2015 - 5:30 p.m.  
MDL 1037 B-C**

**Videoconferencing at:  
South Tampa Center for Advanced Healthcare  
Lehigh Valley Health Network**

**Welcome and Call to Order**

Faculty President Javier Cuevas welcomed everyone and called the meeting to order at 5:33 p.m.

**Minutes**

President Cuevas asked if there were any comments regarding the minutes of the May Faculty Council meeting. There were none and a motion was made for approval. The motion was seconded and the minutes were approved as submitted.

**Faculty Survey Results**

Ms. Olga Joanow, Director of Faculty Relations, reported on the results of a faculty survey concerning post-retirement plans for ranked faculty who were 55 years of age or older during 2014 and who intend to retire at some time from the MCOM. Faculty were asked questions about topics such as collegiate activities they might want to participate in, access to USF resources and programs, and retirement benefits for Emeritus and non-Emeritus faculty. A committee will be formed to review retirement options that will meet the needs of the MCOM faculty.

**Annual Report: Curriculum Committee**

Dr. Robert Ledford, Chair of the Curriculum Committee, presented the annual report of the Curriculum Committee from the South Tampa Center. He gave an overview of Committee activities, with particular focus on the Committee's involvement with LCME preparation. Dr. Ledford noted that about one-third of the Committee members will rotate off in the coming academic year, and he encouraged nominations of faculty with a deep commitment to the medical school curriculum.

**Annual Report: Medical Student Selection Committee (MSSC)**

The MSSC report was postponed until the August Faculty Council meeting, at which time more admissions data will be available.

## **Proposed Bylaws Amendments**

President Cuevas presented a number of proposed bylaws amendments for Faculty Council approval:

- Article VIII: ADMINISTRATIVE COMMITTEES, Section I: GENERAL and Article IX: POLICY COMMITTEES; Section I: GENERAL

The Bylaws Committee recommends inserting language into the Bylaws to address the issue of attendance at MCOM Committee meetings. Individuals who do not meet the attendance requirements will be removed, unless the absences are excused by the Committee Chair. President Cuevas asked for a vote of the Faculty Council, and the amendment was unanimously approved.

- Article VIII: ADMINISTRATIVE COMMITTEES, Section 5: COMMITTEE ON APPOINTMENT, PROMOTION AND TENURE

The proposed amendment will change the structure of the APT Committee to include more non-tenure earning faculty. The proposed changes are necessary because of the increased number of clinicians who undergo promotion review, and the declining number of tenure-earning faculty at the MCOM. Altering the membership will also provide a larger pool of potential nominees, as populating the Committee has become increasingly difficult due to the reduced number of tenured faculty. The proposed amendment will also add a representative from the School of Physical Therapy and Rehabilitation Sciences. There being no quorum, an electronic ballot will be sent to the Faculty Council representatives.

- President Cuevas reviewed five additional proposed amendments, most of which concern the School of Physical Therapy and Rehabilitation Sciences. There being no quorum, an electronic ballot will be sent to the Faculty Council representatives.

## **Other Business**

Dean Lockwood announced that the Governor has just approved the appropriation for the downtown medical school.

President Cuevas announced that Eileen Guarino will be leaving USF in July, after 13 years of service to the Faculty Council and Office of Faculty and Academic Affairs.

## **Adjourn**

There being no further business, the meeting was adjourned at 6:40 p.m.