

**REVISED**

**USF Morsani College of Medicine  
Semi-Annual Meeting of The Faculty**

**March 25, 2014, 5:30 P.M.  
MDL 1037 B and C**

**Videoconferencing at  
South Tampa Center for Advanced Healthcare, Room 5051C  
Lehigh Valley Health Network, ECC 4**

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**AGENDA**

- I. Welcome and Call to Order**
  - Dr. Michael Schoenberg, Vice President of the Faculty
- II. Approval of Minutes from Annual Meeting, September 2013**
  - Vice President Schoenberg
- III. Proposed Bylaws Amendment for Faculty Vote**
  - Vice President Schoenberg
- IV. Dean's Report**
  - Dr. Harry van Loveren, Interim Dean, Morsani College of Medicine
- V. Educational Affairs Report**
  - Dr. Bryan Bognar, Vice Dean for Educational Affairs
- VI. Research Report**
  - Dr. Stephen Liggett, Vice Dean for Research
- VII. New Business / Issues from Floor**
- VIII. Adjourn**

**USF Morsani College of Medicine  
Semi-Annual Meeting of the Faculty  
Minutes**

**March 25, 2014 - 5:30 p.m.**

**MDL 1037 B-C  
Video Conferencing at  
South Tampa Center for Advanced Healthcare and  
Lehigh Valley Health Network**

Vice President Michael Schoenberg presided over the meeting in the absence of President Javier Cuevas. The Vice President called the meeting to order at 5:32 p.m.

**Minutes**

Vice President Schoenberg asked if there were any comments regarding the minutes of the Annual Meeting of the Faculty of September 2013. There were none and a motion was made for approval. The motion was seconded and the minutes were approved as submitted.

**Proposed Bylaws Amendment**

Vice President Schoenberg presented a proposed amendment to the Faculty Bylaws (attachment), which will provide for the merger of the Faculty Council Committee on Committees and Nominating Committee. The amendment has been approved by the Faculty Council and Executive Council (All Chair's Committee), and must now be ratified by the entire core faculty. A motion was made for approval of the proposed Bylaws amendment. The motion was seconded and the amendment was approved by the faculty. The next step will be to present the amendment to the Dean for final approval.

Additional bylaws amendments are forthcoming with regard to length of terms for the Faculty President and Vice President, as well as restructuring of the Committees on Curriculum and Medical Student Selection.

**Dean's Report**

Interim Dean Harry van Loveren gave the Dean's report. In discussing recent leadership changes, he expressed his delight that Dr. Bryan Bognar has accepted the position of Vice Dean for Educational Affairs. A search is under way to fill the position of Associate Dean for Educational Affairs at Lehigh Valley, recently relinquished by Dr. Alan Otsuki. Dr. van Loveren also gave a brief update on finances and some of the challenges facing the College and USF Health.

### **Educational Affairs Report**

Dr. Bognar reported on his first two weeks on the job as Vice Dean for Educational Affairs. He has already visited Lehigh Valley, and was very impressed with the facilities and the dedication of the faculty. While there, he had an opportunity to interview candidates for the Associate Dean position. Dr. Bognar also reported on a very successful Match Day. He asked to be invited back to give a more detailed presentation on the educational mission and the Office of Educational Affairs.

### **Research Report**

Dr. Stephen Liggett, Vice Dean for Research, presented an update on the research mission. He reviewed contract and grant expenditure data for the last six years and remarked on the positive trend. He briefly discussed the challenging grant funding situation and noted that the Heart Institute is moving forward.

### **New Business**

Vice President Schoenberg reminded the faculty that Interim Dean van Loveren will be hosting a faculty appreciation event on April 23.

### **Adjourn**

There being no further business, the meeting was adjourned at 6:35 p.m.

**USF Morsani College of Medicine Faculty Bylaws  
Proposed Amendment  
June 2013**

**Current Bylaws:**

**Article X: Faculty Council Committees  
Section 2: Nominating Committee  
Section 3: Committee on Committees**

**2. Nominating Committee**

The Nominating Committee shall have the responsibility of preparing a slate of candidates from among the Core Faculty for the offices of Vice President, Secretary and Treasurer of the Faculty. Members of the Nominating Committee may not be candidates for these offices. The Nominating Committee shall report the names of the candidates to the Secretary not less than 60 days before the Annual Meeting of the Faculty.

The Committee shall be composed of not less than six Faculty Council members, three from the Basic Science Faculty and three from the Clinical Science Faculty, and one faculty member from the Lehigh Valley Partnership Campus. The Chairperson of this Committee shall be the immediate Past-President of the Faculty.

**3. Committee on Committees**

The Committee on Committees shall seek candidates from among the Core Faculty to fill vacancies on Standing Committees of the College. This Committee shall recommend to the Faculty Council a list of eligible candidates to fill these positions at least 60 days prior to the time the positions become vacant or, if such notice is not possible, as early as possible after the vacancy occurs. Following a vote of approval by the Faculty Council, the names of the recommended appointees shall be submitted to the Dean.

The Committee shall be composed of seven Faculty Council members, three from the Basic Science Faculty and four from the Clinical Science Faculty. The Vice President of the Faculty shall be included as one of these members and shall serve as its Chairperson.

**Proposed Revision as Recommended by Bylaws Committee June 2013:**

**Article X: Faculty Council Committees  
Section 2: Nominating Committee**

**2. Nominating Committee**

The Nominating Committee shall have the responsibility of preparing a slate of candidates from among the Core Faculty for the offices of Vice President, Secretary and Treasurer of the Faculty. The Nominating Committee shall report the names of the candidates to the Secretary not less than 60 days before the Annual Meeting of the Faculty. In addition, this Committee shall seek candidates from among the Core Faculty to fill vacancies on Standing Committees of the College. This Committee shall recommend to the Faculty Council a list of eligible candidates to fill these positions at least 60 days prior to the time the positions become vacant or, if such notice is not possible, as early as possible after the vacancy occurs. Following a vote of approval by the Faculty Council, the names of the recommended appointees shall be submitted to the Dean. Members of the Nominating Committee may not be candidates for these offices. The Committee shall be composed of seven Faculty Council members, three from the Basic Science Faculty and three from the Clinical Science Faculty, and one faculty member from the Lehigh Valley Partnership Campus. Both the Vice President of the Faculty and Immediate Past President shall serve as members of this Committee, with the Vice President designated as Chair.

Approved by Faculty Council: 7/23/13  
Approved by Executive Council: 10/16/13  
Approved by Core Faculty:  
Approved by Dean: