

**USF College of Medicine
Faculty Council Meeting
Minutes**

**Tuesday, October 26, 2010 - 5:30 p.m.
MDC 2301**

**Videoconferencing at
South Tampa Center for Advanced Healthcare, Room 5051C**

Faculty President Bryan Bognar called the meeting to order at 5:37 p.m.

Educational Value Unit (EVU) Implementation

Dr. Alicia Monroe, Vice Dean for Educational Affairs, was invited to address EVU concerns brought up by Dr. Tom Frontera, Faculty Council Representative from the Department of Neurology. Dr. Frontera voiced concerns that faculty's clinical teaching time does not seem to be valued as it should be for purposes of the EVU. Dr. Monroe responded that one potential explanation might be that the data on teaching effort was not captured properly, because the Office of Educational Affairs was not adequately informed of the clinical contributions of the department. She reviewed the process that went into determining EVU allocations, and suggested that the departments and clerkship directors would need to accurately report faculty teaching activities in order to properly capture the data. She asked the faculty to continue working with Educational Affairs as the EVU process evolves, and said that she would like to have an open dialogue with faculty to problem-solve issues. The EVU process will be reviewed on an annual basis.

Dr. John Curran, Senior Executive Associate Dean for Faculty and Academic Affairs reported that all departments have received assignment and evaluation forms with EVU data from the previous instructional year, which are to be completed at the department level by November 1. The Dean's bonus, based upon the EVU data, should be distributed in early December and will be weighted heavily in teaching and research. Dr. Curran also noted that a document pertaining to out-of-unit faculty base salary adjustments will be available online tomorrow. Faculty should refer to that document for eligibility requirements.

Minutes

President Bognar asked if there were any comments regarding the minutes of the August Faculty Council meeting. There were none and a motion was made for approval. The motion was seconded and the minutes were approved as submitted.

Old Business: Space Committee

Following up on a question raised at a recent Faculty Council meeting, President Bognar reported that he has discussed reactivation of the Space Committee with Dean Klasko, who agreed that it is important to reactivate this Committee due to numerous space-related issues. A call for nominations will likely be needed as the Committee is reprised.

Old Business: Video-Archiving Policy

President Bognar reported that he has just received an initial draft of a new policy for the recording and archiving of lectures. The President invited Jim McKenzie, Chief Information Officer, to report on the policy from an IS perspective. Mr. McKenzie assured the Faculty Council that IS will comply with the new policy. Recordings will be retained for a designated period of time, but they will be maintained in a format that is inaccessible. A mechanism needs to be developed for notification prior to destroying any of the recordings. The new policy will give faculty members the choice of not having their classes recorded.

President Bognar and Mr. McKenzie agreed that it would be a good idea to identify a working group of faculty who would review the policy and work with IS on implementation.

New Business: Faculty “Hall of Fame”

President Bognar introduced the notion of a “hall of fame” for COM faculty. The intent would be to honor faculty for their outstanding contributions, with criteria still to be determined. President Bognar asked the faculty to think about the criteria, timetable and location for this honor. A working group of interested faculty will be appointed to develop ideas for presentation to the Faculty Council.

Update: USF System Faculty Advisory Council

President Bognar asked Dr. Huntington Potter, Immediate Past President of the Faculty, to give an update with regard to the USF System Faculty Advisory Council, as discussed at the August meeting. Dr. Potter reported that the Council has met a number of times and, despite initial expectations, it has turned out to be a very collegial group. The Council has decided to postpone further discussion of apportionment of representatives for six months. Dr. Larry Branch has resigned as President of the Faculty Senate for USF Tampa and Dr. Potter has moved into that role. Dr. Potter will ensure that the College of Medicine and USF Health will be strongly represented in the Faculty Senate, and he will keep the Faculty Council informed of Faculty Senate and Faculty Advisory Council activities.

New Business

President Bognar reported that the Faculty Council will soon add representatives from the Lehigh Valley partnership campus. He encouraged the faculty to think of agenda topics that would be of interest to faculty at the partnership campus, as well as to courtesy faculty here in Tampa, to encourage their participation.

Adjourn

The meeting was adjourned at 6:38 p.m.