USF Morsani College of Medicine Faculty Bylaws Proposed Amendment January 2015

Article VIII: Administrative Committees

Section 2. Committee on Medical Student Selection

The Committee on Medical Student Selection shall review all applications for admission to the College and shall recommend to the Dean determine a list of candidates and alternate candidates for admission. The Committee shall also review and make recommendations to the Dean concerning procedures by which applicants are screened, interviewed and selected.

The Committee shall be composed of nine core clinical science-faculty, seven core basic science faculty, and four faculty from the USF-Lehigh Valley Network Partnership Ccampus to be nominated by the Faculty Council. The Committee will also include a faculty member involved with diversity and minority affairs and up to three additional faculty members-at-large to be appointed by the Vice Dean for Educational Affairs. The Medical Student Council in cooperation with the Associate Dean for Student Affairs selects four six senior medical student memberss; four from the Core program and two from the SELECT program. Of these students, ttwo hree (2 from Core and 1 from SELECT) are designated as voting members of the Committee and twothree are designated as alternates. The alternate representative members will be ex-officio non-voting members of the eCommittee unless the active member(s) is (are) <u>not in attendance.</u>- The Committee will be supported by <u>faculty</u> interviewers designated annually by the Vice Dean for Educational Affairs. The Medical Student Council in cooperation with the Associate Dean for Student Affairs selects four senior medical students; two are designated as voting members of the Committee and two are designated as alternates. The alternate representative members will be exofficio non-voting members of the committee unless the active member(s) is (are) not in attendance-The Dean appoints the Committee Chairperson who shall be a core faculty member. Committee members (with the exception of medical students) are appointed for three-year overlapping terms. The Associate Dean for Student Affairs shall be a non-voting, ex-officio member-of this Committee.

Approved by Faculty Council: 01/27/15
Approved by Executive Council: 02/06/15
Approved by Core Faculty: 02/11/15
Approved by Dean: 02/16/15

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Article VIII: Administrative Committees
Section 3. Academic Performance Review Committee

The Academic Performance Review Committee (APRC) -shall review the academic and clinical performance of each <u>Medical medical Student student</u> and make recommendations to the Dean regarding graduation, advancement, <u>probation</u>, dismissal, <u>remediation</u> and readmission. <u>It also acts directly to place students on probation and design remediation for deficiencies.</u>

The Academic Performance Review Committee (APRC) shall be chaired by the Chief Academic Officer, or his or her designee, and shall be composed of all required Core and SELECT Coursecourse/Clerkship clerkship Ddirectors, including those for SELECT and those at USF Lehigh ValleyLVHN, and seven faculty members who are not course or clerkship directors and who hold the rank of Associate Professor or Professor-- five (5) of these shall be from the USF-Tampa campus and two (2) from the USF-Lehigh Valley campus. Non-course or clerkship director faculty members serve two (2) year terms and shall be appointed by the Faculty Council.

<u>Thirteen Voting voting</u> members will be selected for one-year terms. s <u>All members should have a voting role during any two- to three-year cycle. and Voting members include:</u>

Two One (21) Year 1 Course course Directordirectors

Two One (21) Year 2 Course course Ddirectors;

One (1) The Year 1 and -2 Pre-Clerkship Faculty Curriculum Director

Three Two (32) Year 3 Clerkship clerkship Directors directors in from USF-Tampa

Two-One (21) Year 3 Clerkship clerkship Ddirectors at from USF-Lehigh Valley Health Network partnership (LVHN)

One (1) The chair of the Year 3 Chair of the Committee of Clerkship Directors Clerkship Faculty Curriculum Director in from USF-Tampa

The chair of the One (1) Year 3-Clerkship Council Chair at-from LVHNUSF-Lehigh Valley

One (1) SELECT program Ccourse Ddirector Program Pre-Clerkship Curriculum Director.

Three (3) non-course/clerkship director faculty members from USF-Tampa

One (1) non-course/clerkship director faculty member from USF-Lehigh Valley

All members should have a voting role during any two- to three-year eyele. When a voting member is not present, an alternate from the same year of the curriculum, or campus site for faculty, shall vote as

designated. The Associate Dean for Undergraduate Medical Education and the Associate Dean of for Student Affairs will serve as ex-officio, non-voting members. All members, voting and non-voting, are expected to attend all APRC meetings in order to contribute to discussion, present students-information about students with a deficiency in their course/clerkship, and maintain familiarity with student progress for times when they need to vote with all committee proceedings.

Approved by Faculty Council: 01/27/15
Approved by Executive Council: 02/06/15
Approved by Core Faculty: 02/11/15
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