

TIP SHEET

Reliance Orders (Surgical Pathology & Non GYN Cytology)

Introduction

This tip sheet covers how to order Surgical Pathology or Non-GYN Cytology to be sent to Reliance.

If submitting specimens for Surgical Pathology search for the order **RP AP Surgical Pathology**, and if submitting specimens for Non-GYN Cytology search for the order **RP Non GYN Cytology** in Meds & Orders (*see Figure 1*).

🗄 Order Search	_ 0	×
RP	<u>P</u> <u>B</u> rowse <u>D</u> atabase	•
E Panels (No results found)		
★ Medications ※ (Click to expand)	<u>⊥</u> (Alt+2)	
A Procedures ≈	I (Alt+3)	
Name	Type Resulting Agencies Px Code	
T RP AP SURGICAL PATHOLOGY (USF USE ONLY)	Pat LAB9812	
T RP NON GYN CYTOLOGY (FOR USF USE ONLY)	Pat LAB9813	

Figure 1: RP AP Surgical Pathology and RP Non GYN Cytology orders in Meds & Orders.

Open the order to enter in the required information (see Figure 2).

RP AP SUR	SICAL PATHOLOGY (USF USE ONLY)	°o ✓Accept X Cancel Remove		
Status:	Normal Standing Future			
Priority:	Routine 🔎 Routine STAT			
Class:	Clinic Collect Lab Collect Clinic Collect			
Specimen Src:	Q			
Specimen Type:				
🕒 Lab:	Resulting Agency: 🕴 👂 Collection Date:	Collection Time:		
Sched Inst.:	Click to add text	Enter in specimen #1's source, site and		
Specimen 1 (source, site procedure)		procedure in this field (i.e. colon, ascending polyp, polypectomy).		
Specimen 2 (source, site procedure)	2 2,			

Figure 2: RP AP Surgical Pathology order questions.

- a. Click the **Resulting Agency** magnifying glass to populate the field with USF Health Diagnostic Lab (Note: these orders will still go to Reliance).
- b. In the **Specimen 1** field enter the specimen source, site and procedure.



The fields will allow up to 16 specimens to be entered. At the bottom of the order there is a **Comment** field to enter the clinical history/impression (*see Figure 3*).

Specimen 16: (source, site, procedure)	Enter the clinical history/impression in the Comments section.	
Comments:	⊕ 🖖 🗠 💁 🖓 🕂 Insert SmartText 📑 🗢 🔶 🛸	

Figure 3: Comments field at the bottom of the order.

These orders go electronically to Reliance. Make sure that the bottles are clearly labeled with patient information and the specimen site. Place the requisition and specimen bottles within a biohazard specimen bag and place in a Reliance pick up area.