GRADUATE MEDICAL EDUCATION POLICY & PROCEDURE

Title: Dismissal of Residents
No.: GME-216
Effective Date: 1/1/99
Revision Date: 6/05
Distribution: All
Page: 1 of 2

Policy Statement

The University of South Florida College of Medicine recognizes that the performance of a resident may result in disciplinary actions leading to the discontinuation of the individual in the residency program. The circumstances of the discipline and the subsequent right of the resident to initiate a grievance process are outlined in GME policy #218 – Grievance (and Appeal) Process.

In conjunction with this grievance process, every effort is made to review and document the situation in a reasonable, straightforward, collegial, and ethical manner consonant with the values of the academic community. In the event that the grievance and appeal process results in the dismissal of the resident from the residency program, the final authority for dismissal of the resident is vested in the Dean of the College of Medicine.

Procedure

<table>
<thead>
<tr>
<th>Responsible Party</th>
<th>Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dean, College of Medicine or designee</td>
<td>Advises the resident of the outcome of the appeal process and that the resident is to be dismissed from the USF College of Medicine residency program. Advises Office of GME of pending dismissal.</td>
</tr>
<tr>
<td>Office of GME</td>
<td>Advises appropriate residency program of pending dismissal.</td>
</tr>
<tr>
<td>Education Coordinator</td>
<td>Contacts resident to ensure that resident is up-to-date on all files, medical records, residency paperwork, and has completed a sign-out sheet. Advises resident to return beeper, keys, TGH parking tag, etc. to the department or to the Office of GME. Contacts Information Services to delete resident’s HSC server account.</td>
</tr>
</tbody>
</table>
APPROVED:

[Signature]

Associate Dean, Graduate Medical Education

[Signature]

Dean, College of Medicine

c: dismissal of residents

REVIEWED, REVISED, REISSUED 6/05
REVIEWED, APPROVED - 8/2008