Policy Statement

The USF College of Medicine is dedicated to providing an ongoing educational curriculum to develop the attributes and competencies of a well-rounded physician. Thus, individual programs are united under a common institutional goal to develop a curriculum geared toward excellence.

To assist each program in the development of this “curriculum of excellence”, general program responsibilities are defined (but not limited to) the following:

- Providing a curriculum that supports each specialty and sub-specialty program, to include a scope of practice and goals and objectives.
- Develop criteria for the selection, evaluation, promotion and dismissal of residents.
- Provide an environment in which residents can raise issues without fear of intimidation or retaliation.
- Ensure faculty is sufficient in number with documented qualifications and a willingness to teach.
- Provide an atmosphere of scholarly activity for the residents where they have the opportunity to develop new knowledge, learn to participate in and evaluate research findings, and develop a personal habit of learning as part of his/her professional responsibility.
- Provide adequate and appropriate supervision and back-up, allowing for progression through the chosen medical field.
- Ensuring that the environment is conducive to learning in that food services and sleeping quarters are adequate, with appropriate safety and security measures.
- Allow for participation in journal clubs, research activities, and conferences.
- Provide residents with access to the tools for learning, to include medical library services, medline, etc.
- Provide for adequate patient support services to assist the resident in the provision of patient care (i.e., lab and x-ray services, information retrieval system).
- Ensure that work hours are not excessive.
- Allow residents the opportunity to evaluate his/her educational experience in a confidential program and faculty evaluation.
- Provide instruction in quality assurance activities and participation where allowed by affiliated institutions.
Procedure

**Responsible Party**

Program Director/
Education Coordinators

**Action**

Ensures compliance with above guidelines for each specialty and sub-specialty program through documentation, evaluations, and program-specific requirements.

GMEC

 Oversees specific program activities and assures compliance with all relevant ACGME and institutional policies.

**APPROVED:**

[Signature]

Associate Dean, Graduate Medical Education

[Signature]

Dean, College of Medicine

**c:p& p:\program responsibilities**

**REVIEWED, REVISED, REISSUED 6/05**

**REVIEWED, APPROVED – 8/2008**