

ACADEMIC AND STUDENT AFFAIRS
COLLEGE OF PUBLIC HEALTH
UNIVERSITY OF SOUTH FLORIDA

APPLICATION FOR MPH/MSPH COMPREHENSIVE EXAMINATION

SEMESTER	<i>DEADLINE TO APPLY</i>	EXAMINATION DATES
Spring 2010	February 12, 2010	March 26, 2010
Summer 2010	May 21, 2010	June 25, 2010
Fall 2010	September 17, 2010	October 29, 2010
Spring 2011	February 11, 2011	March 25, 2011

PLEASE NOTE: Students must take the exam on the regularly scheduled exam dates listed above. Alternate exam dates will not be approved.

Applications must be received in the Academic and Student Affairs Office on or before the deadline date stated above. **Applications received after the deadline date will not be accepted.** It is the student's responsibility to follow these guidelines.

Your application must be approved by your advisor and by the Office of Academic and Student Affairs. Academic and Student Affairs will send you an email confirmation (1-2 weeks after the deadline) with the final decision. The email will include further instructions about the exam (if approved). **Please include your USF Health email address and check it regularly for information and updates.**

Please make a note of the exam date above and schedule your time accordingly. The Core Exam is scheduled from 9 a.m. – 12:00 noon & the Concentration Exam (EOH students only) is scheduled from 1:00 p.m. to 4 p.m., with a lunch break 12 - 1 p.m. During the term in which you have been approved to take the Comprehensive Examination, you **must be enrolled for a minimum of 2 credit hours.** (Retake Exams are the only exception to this requirement). Students should take the Core exam as soon as possible after completing the college core courses. Some EOH concentrations also require concentration exams - check with your advisor for further information. For more information regarding the Comprehensive Examination see the Academic Affairs web site <http://health.usf.edu/publichealth/academicaffairs/compexam.html>.

Note: MPH students accepted prior to Fall 2009 have the option to take the Public Health Capstone course in which the core exam is given. MPH students accepted from Fall 2009 and later must take the Public Health Capstone course. Go here for more information: <http://health.usf.edu/publichealth/academicaffairs/capstone.html>.

Students who are planning to graduate must also complete the University of South Florida, **Application For Degree** form. **Graduation Packets** are available on the Academic Affairs web site <http://health.usf.edu/publichealth/academicaffairs/graduation.html>. **Please return the completed Graduation Packet to the College of Public Health.** If you do not graduate, a new Application for Degree form must be completed for the next semester. **Students must be also be registered for at least 2 graduate credit hours within the term they apply to graduate.**

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CORE EXAM: You must have either completely finished all of your Core courses, or you have completely finished 4 out of 5 (Some MSPH: 2 out of 3) Core courses and you are currently enrolled in your last Core course.
CONCENTRATION EXAM: You must have completely finished 75% of the credit hours for your required Concentration courses and be currently enrolled in your remaining Concentration courses.

Complete the information below. Submit to COPH Academic and Student Affairs, Rm 1133.

Today's Date: _____ Examination Date: _____

Choose Exams: CORE _____ CONCENTRATION _____ **RETAKE EXAM:** (circle one) YES or NO

Name: _____ U- ID#: _____

Address: _____

USF Health E-mail: _____ (this is the address to which comp exam e-mails will be sent)

USF Net-ID (for Blackboard): _____ (for access to resource materials)

Phone (H) _____ (W) _____

Department: _____ Concentration Area: _____

DEGREE: (check one) MPH _____ MSPH _____ **DUAL DEGREE:** _____

Expected Graduation Date: _____ Name of Academic Advisor: _____

() APPROVE () DISAPPROVE _____

Advisor's Signature

Date

Number of Credits Currently Enrolled / Registered (minimum of 2 credits required for Core & Concentration Exams) _____

THIS SECTION TO BE COMPLETED BY ACADEMIC AND STUDENT AFFAIRS OFFICE

() APPROVE () DISAPPROVE

Important Notes:

COMMENTS: _____