Academic Program Updates

1. Field Experience Guidelines.
We have been getting a lot of questions regarding COPH faculty serving as FE supervisors. Please note the following COPH guidelines: [http://health.usf.edu/publichealth/academicaffairs/fe/dfesupervisors.html](http://health.usf.edu/publichealth/academicaffairs/fe/dfesupervisors.html)

Due to a conflict of interest, the following classifications of field supervisors have restrictions on when they are eligible to mentor COPH graduate students in field experience.

- COPH alumni have a five-year waiting period before they are eligible to supervise students;
- Students who are currently taking classes in the USF COPH are not eligible to supervise other students;
- USF COPH faculty should not serve as field supervisors for their advisees;
- USF COPH faculty may supervise students on projects that are based at organizations outside of USF;

That said, faculty are allowed to supervisor as long as they are not the students “faculty advisor” and the organization and/or project is based outside of USF.

Student Services Updates

1. Spring 2011 COPH orientation will be online. For more information, check out the orientation website: [http://health.usf.edu/publichealth/academicaffairs/gs/index.htm](http://health.usf.edu/publichealth/academicaffairs/gs/index.htm)

ETA Corner

1. Just a reminder that [Blackboard will be unavailable after December 31st](http://blackboard.university.edu). Please make sure you export any material that you have stored in Blackboard before then. Here is a [checklist of tasks](https://support.blackboard.com) you may need to complete before the deadline. Please contact ETA if you need any assistance with this transition.

2. **You no longer need to publish your Canvas courses.** Courses will be automatically published and students will be able to access the course on January 3rd at 1:59am. If you still need a little time to put the finishing touches on your course, you can delay student access (up to the beginning of the semester which is Jan 6th) by adjusting the term start date in the settings section of your course. Please contact ETA should you have any questions.

3. **Fall Canvas courses will automatically conclude on December 20th at 1:59am.** Students will no longer be able to access the course after this date. If you have students with an Incomplete who still need access to the course after this date, please contact ETA so we can provide you with further instructions. As an instructor, you will always have access to your previous courses.

4. **Canvas does not support Internet Explorer 8 anymore,** which is the version installed on most COPH computers. ETA recommends using [Mozilla Firefox](https://www.mozilla.org) or [Google Chrome](https://www.google.com) as the preferred web browser when interacting with Canvas.