

DRAFT
FACULTY ASSEMBLY MEETING MINUTES
24 January 2014
10:00-1130 - CPH Auditorium

Faculty in attendance: See attached roster.

1. Meeting called to order by Dr. Mason
2. November 15 2013 minutes approved.
3. New Business
 - a. Communications – Natalie Preston-Washington
 - Utilize different strategies to improve communication of CPH activities, accomplishments, teaching and research
 - Monday letter & ASPH Friday letters – Faculty encourage to submit stories of interest and are asked to include in their short submissions who, what, where & why
 - Links to Facebook, LinkedIn and other social media is encouraged
 - Promotional and branding items can be coordinated
4. Reports from Standing Committees
 - a. Curriculum:
 - The USF Graduate Council approved the Change in the requirement for the MSPH program. The comprehensive exam is no longer required for students and in its place students will be required to successfully complete a thesis proposal defense. This only applies to four departments: EPB, CFH, GLO, & HPM. EOH opted to keep the comprehensive exam as a requirement for their programs.
 - b. Faculty Senate:
 - Revised Tenure & Promotion document has been approved including the Provost's Office. Change to the approved document has been made. The next step include translating the new guidelines into policy; includes defining terms and assigning value; e.g., what does the move from strong to excellent mean

- 3 University committees are being re-constituted; change in financial system management to RCM (Responsibility Center Management)
- Travel management company has been selected – Orbitz for business. Processes and procedures will be piloted in three offices at COPH
- Explorance Blue
 - Course evaluations will now be conducted in the last week of classes and reminders will be sent to student to encourage participation. Evaluations for courses with multiple instructors will now be included.
 - faculty are encourage to set aside time in the last class to encourage student participation in completing course evaluation
 - evaluation reports are not loaded onto FAIR system
 - Faculty are requested to send a copy of the Explorance Blue report to their respective department chairs and to Marilyn

c. Research Committee

- Planning strategies to promote strategic research themes/hubs/foci
- Promote working in interdisciplinary teams across research themes/hubs/foci
- Explore joint mentoring of doctoral students & create fellowships to support these efforts
- Promote forum/meeting(s) to discuss research concepts, projects, etc

d. Academic Affairs

- 1st day attendance policy - 60% of COPH faculty are not meeting this mandate
- Academic Affairs has moved into new offices
- Currently office schedules 600 classes (some with different sections) for 1,800 students

5. Updates/ Comments - Dean's Office

Overall, enrollment has increased significantly throughout the year, driven largely by undergraduate enrollment.

Spring 2014:

- . Undergraduate enrollment has generated 17,977 student contact hours, which translates to almost 450 FTE. This is an increase of almost 51 FTE from the Fall 2013 term, and 47 FTE from Spring 2013.
- . Graduate enrollment is down about 17 FTE when compared to Fall 2013; however, spring enrollment is typically less than fall in general. On the positive side, Spring 2014 enrollment is 17 FTE higher than Spring 13.
- . Self-funded programs continue to grow as well; we have 76 students generating over 450 student contact hours this spring. This is may be the largest number of students in these programs.

Overall we are well above our funding plan at both the Graduate and UG levels.

COPH faculty have taught 60,814 gross student contacts this year, compared to 52,826 last year. The figures may change but are expected to be beyond target enrollment levels.


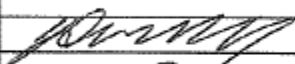
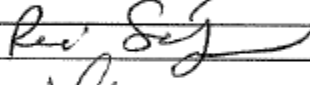
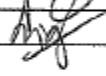
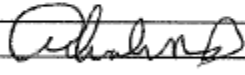

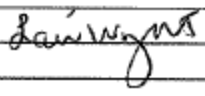
USF presentation to Moodys is scheduled for end of January

6. Adjourn at 11:35 a.m. Next meeting will be scheduled in two months' time.

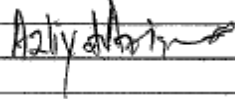
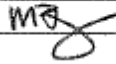
Faculty Assembly Members
Attendance

Employee Name	Class Title	Signature
Adams, John H	Professor	
Alexander, Donna P	Professor	
Alman, Amy	Assistant Professor	Amy Alman
Azizan, Azliyati	Assistant Professor	
Baldwin, Julie A	Professor	Julie A Baldwin
Bernard, Thomas E	Professor	
Borenstein, Amy Renee	Professor	
Bryant, Carol A	Distinguished Professor	
Buhi, Eric Richard	Assoc Professor	
Bourgeois, Marie	Assistant Professor	
Chen, Henian	Assoc Professor	
Corvin, Jaime Antoinette	Assistant Professor	
Coulter, Martha L	Professor	
Dagne, Getachew A	Assoc Professor	
Daley, Ellen M	Assoc Professor	
DeBate, Rita Digiocchino	Assoc Professor	Rita DeBate
Eisert, Sheri Lynn	Assoc Professor	
Estefan, Lianne Fuino	Assistant Professor	Lianne Estefan
Haiduven, Donna J	Assistant Professor	Donna Haiduven
Hammad, Yehia Y	Professor	
Harbison, Raymond D	Professor	
Hoare, Ismael A	Assistant Professor	Ismael Hoare
Huang, Yangxin	Assoc Professor	
Izurietta, Ricardo	Assoc Professor	
Jacob, Benjamin G	Assistant Professor	
Jaward, Foday M	Assistant Professor	
Kirby, Russell S	Professor	
Kwa, Boo H	Professor	
Kyle, Dennis Edward	Distinguished Professor	
Lake, June A	Instructor I	
Large, John T	Assistant Professor	John Large
Liller, Karen D	Professor	
Marhefka-Day, Stephanie L	Assoc Professor	
Martinez Tyson, Dinorah	Assistant Professor	
Mason, Thomas J	Professor	Tom Mason
Mbah, Alfred Kubong	Assistant Professor	
Mccluskey, James D	Assistant Professor	
Mescia, Nadine D	Instructor I	
Milhous, Wilbur K	Professor	Wilbur
Mlynarek, Steven P	Assoc Professor	
Mortimer, James A	Professor	
Nembhard, Wendy N	Assoc Professor	
Nisbett, Richard A	Assistant Professor	
Novak, Robert	Professor	
Oberne, Alison B	Instructor I	
O'Neill, Mark A	Instructor I	

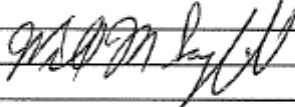
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ORourke, Kathleen M	Professor	
Orriola, Deidre D	Instructor I	
Osman, Hana	Assistant Professor	
Perrin, Karen M	Assoc Professor	
Petrila, John P	Professor	
Pracht, Etienne E.	Assoc Professor	
Ray, Jodi A	Instructor I	
Rentos, Pantelis G	Assoc Professor	
Richards, Ira S	Professor	
Roberts, Jill C	Assistant Professor	
Rogoff, David P	Instructor I	
Rusnak, Laura Anne	Instructor I	
Salazar, Rene R	Assistant Professor	
Salihi, Hamisu M	Professor	
Sanchez-Anguiano, Aurora	Assoc Professor	
Sappenfield, William	Professor	
Schwartz, Skai W	Assoc Professor	
Sear, Alan M	Assoc Professor	
Stockwell, Heather G	Professor	
Stuart, Amy L	Assoc Professor	
Sultan, Dawood H	Assistant Professor	
Troutman, Adewale	Professor	
Unnasch, Thomas R	Professor	
Vamos, Cheryl	Assistant Professor	
van Olphen, Alberto Luis	Assistant Professor	
Vandeweerd, Carla L	Assistant Professor	
Wang, Wei	Assoc Professor	
Wathington, Deanna J	Assoc Professor	
Westhoff, Wayne W	Assoc Professor	
Williams, Arthur R	Professor	
Wiltshire, Jacqueline C	Assistant Professor	
Wolfe-Quintero, Kathryn E	Assoc Professor	
Wolfson, Jay	Professor	
Wright, Lauri Y	Assistant Professor	
Wu, Yougui	Assoc Professor	
Zhang, Nanhua	Assistant Professor	
Zhu, Yiliang	Professor	

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