COPH Faculty Assembly
Meeting Minutes - DRAFT
2016-11-28

1. Approval of minutes from July 15, 2016 meeting
   a. All yeas, but quorum not present

2. Comments by Dean Petersen
   a. See slides

3. Reports from standing committees
   a. Education (Janice Zgibor)
      i. Changes from transition to new core
         1. Have necessitated changes to pre-requisites, dual degree requirements, etc.
         2. Facing time pressure to submit changes to graduate Office of Graduate Studies by January
      ii. CPH exam
         1. Current tracks
            a. Current students
               i. Required to take exam to graduate
            b. Incoming fall students
               i. Required to take exam at COPH expense
               ii. If do not pass exam, required to take again at student’s expense
               iii. If again do not pass exam, must meet college-specified alternative (e.g., oral exam)
         2. Faculty comments
            a. Need clarifying wording of new requirements & alternatives if student does not pass exam
               i. Education Committee to discuss at next meeting
            b. Concern that preparation for the exam provided during the capstone course is too late in program to be of use to students
               i. Exam preparation is now provided during the students’ first year
            c. Concern that some students are taking the exam too late & don’t have time to re-take if they do not pass
               i. Recommended schedule:
                  1. 1\textsuperscript{st} attempt: October of 2\textsuperscript{nd} year
                  2. 2\textsuperscript{nd} attempt: Following January or February
         b. Faculty Affairs (Martha Coulter)
            i. November & December meetings deal with personnel issues
         c. Research (Ellen Daley)
            i. Committee working on system where faculty submit early-stage grant proposal documents for review & feedback
Report of the Library Advisory Committee being asked to choose journal collections to be removed as part of budgetary cuts

1. Committee apparently chose Springer journals to be removed

2. Faculty comments
   a. Concerns raised that removing journals harms faculty research & contradicts administration goal of becoming a Tier 1 research institution
   b. Possible responses discussed
      i. Have item included in Faculty Senate and relevant university committee agendas
      ii. Prepare letter to administration stating faculty concerns
         1. Committee to work on preparing letter & potentially circulating via email to faculty for review & vote

4. COPH representatives in university-wide committees and councils
   a. Two vacant COPH seats in Faculty Senate & numerous COPH vacancies in subcommittees
   b. Michael Teng (USF Faculty Senate President) to speak to assembly at future meeting

5. Other business / reports
   a. None raised

6. Set date for next meeting
   a. Next assembly meeting will take place on Dec. 13 at 9:00am

7. Adjourn