

COPH, USF
Faculty Assembly Meeting Minutes
April 29, 2005
10:00am – 12:00 noon
Room 2016

Dr. Yehia Hammad called the meeting to order at 10:15am.

Dr. Suzanne Perry – Casler respectively submits these meeting minutes.

I. January 28, 2005 Faculty Assembly meeting minutes: When a quorum was reached the minutes were reviewed and approved.

II. Dr. Donna Petersen

Dean's Report Handouts were provided.

- Visual Identity Standards: a means to market better locally, nationally and globally. USF President Judy Genshaft is promoting.
- Marketing & Development
- Legislative Efforts
- ASPH Committees
- Recent / Current Initiatives
- Strategic Planning
- Upcoming Events

HSC "Branding Process"

- USF 50th anniversary capitol campaign beginning January 2006.
- Dean Petersen hand selected 10 people from COPH to participate in focus groups. She is pleased with the information obtained and thanked those who are able to provide feedback on the past 20 years of COPH.

III. Dr. Karen Liller

Associate Dean for Academic Affairs Report Handouts were provided.

Undergraduate Education Proposal

A power point presentation was provided entitled, "A Proposal for an Undergraduate Minor in Public Health."

Comments:

- Departments should not be required to offer undergraduate courses.
- Have an undergraduate program that may give students an idea of what each department offers.
- Bio-Engineering, Immunology, Human Genetics & Human Biology courses are needed. Students may enroll to study public health.
- Some departments want a minor in their public health track.

Comp Exam

- Data shows a 70% pass rate overall for COPH. Analyses were computed by the Educational Outcomes Committee. Data will be distributed to chairs / departments.
- Discussions have been held on having a capstone course – maybe for summer 2005.
- The contention is to continue web based comp reviews and phase out face-to-face comp reviews.

Other

- Change of Grade: A change of grade form should only be submitted when an incomplete is requested by the student or if the professor has determined that he /she had made calculation error.
- Notice of Dissertation Proposals / Defenses: Cancellations have become a problem and does not reflect well on the college. Doctoral students should obtain the required signatures, be sure of the date and then post the announcement.
- MPH Competencies: ASPH is in the draft phase for developing the competencies for the core areas. In June the Associate Deans will meet to address the competencies.
Task – Dr. Liller will make copies of the MCH competencies and send to everyone.

IV. Reports of Standing Committees:

Student Affairs N/A

Faculty Affairs N/A

Academic Programs & Curriculum – Dr. Alan Sear

- AP & C will vote on May 10, 2005 on the Undergraduate Education Workgroup Proposal to offer a COPH Undergraduate Public Health Minor during fall 2005.
- Meeting minutes are on the COPH web

Safety - Dr. Ira Richards

- Meeting minutes are on the COPH web

Educational Outcomes -

- Meeting minutes are on the COPH web
- Exploring idea of semester cap stone course

Research Advisory Group - Dr. Lyndie Forthofer

- Handouts were provided that detail the “Classification of External Funding, FY 03-04 (July 1, 2003 - June 30, 2004). “
- “Conflict of Interest” discussion will be held next month with Dr. Stephen Klasko. (e g student positions & pharmaceutical companies, gifts, buying dinner)

University Committees N/A

V. Dr. Peter Gorski

Faculty & Staff Campaign – handouts were provided on the status of donations received. Gorski thanked everyone for their support and generous donations.

VI. New Business

It was agreed by all that future FA meetings be held every two months. Meetings will not be held during the summer months of July and August.

Jay Evans reported that he is working with Chris Bahl to set up and maintain a web site dedicated to on-going faculty recruitments. <http://publichealth.usf.edu/facultyaffairs/>

VII. Next two FA meeting are scheduled for:

June 24, 2005, 10:00 am - 12:00 noon, room 2016

September 8, 2005, 10:00 am – 12:00 noon, room 2016

VIII. Adjourn

12:00 noon

Note: If you have any questions or would like more information on an agenda item for this meeting please contact the presenter. Thank you.