

Minutes COPH FACULTY ASSEMBLY MEETING

January 15, 2010, Noon-1:00, Room 2016

1. Those in attendance: See attached.
2. Approval of previous Meeting minutes
 - a. ?
3. Dean's Address
 - a. Dean Petersen (via video) presented the status and process for the upcoming CEPH accreditation. The video will be posted on COPH website. Please refer to video for details.
 - i. COPH will set-up an accreditation website that will contain posting of steering committee and standing committee agendas and meeting minutes
 - ii. COPH by-laws in need of revision. A COPH faculty retreat (February or early March; day TBD) will be held to create working draft of revised by-laws.
 - b. Paula Knaus reported process for revising governance manual. She will re-draft document to update and propose corrections. This will be followed by the faculty retreat for further revisions.
4. Standing Committee Reports
 - a. ETA Advisory Committee (Mortimer)
 - i. Announcement: Funds are available to travel to meetings focused on technology and on-line learning. Up to \$2000 can be requested. All requests need to be submitted to the

- committee at least 4-weeks prior to the early bird deadline for the requested conference.
 - ii. ASPH conference on distance education: discussion on joint university on-line courses.
 - iii. ETA is holding the following workshops:
 - 1. Blackboard 9 workshops on 2/4, 2/11, and 2/18.
 - 2. Collaborative writing tools.
 - 3. ETA will email faculty with details.
 - iv. Update on Blackboard 9
 - 1. After 3 years all class information will be lost. 150 days after end of course all course activity features will be lost. In order to save contents of course, faculty must initiate save.
 - v. There will be a meeting of ETA committee to address student cheating on on-line exams.
- b. No other standing committee reports.
5. New business
- a. Contact Tom Mason to sign-up if you would like a new CPH 25 year anniversary t-shirt.
6. Next Faculty Assembly Meeting—March 19, 2010 from 11:00 am to Noon. Lunch to follow.
7. Adjourn.