

Special Faculty Assembly Meeting
Minutes for Friday, April 11, 2008
Room #2018

Dr. Hammad opened the meeting at 10:09 am

1. Approval of Minutes: Dr. Hammad asked for approval of minutes for the January 25, 2008 meeting of the assembly. Dr. Karen Liller motioned for approval of the minutes; Dr. Jim Mortimer seconded the motion. The minutes were approved.
2. Dean Petersen congratulated Dr. Branch on his election as President of Faculty Senate.
3. College Budget: Dr. Donna Petersen

Dr. Petersen updated the faculty on the budget situation as of this time which continues to be an interesting and frustrating process.

- BOG has asked to cap enrollment
 - a. UG enrollment target reduced
 - b. Graduate target left alone; Grad 1 enrollment down
 - Trend lines have been done and distributed to dept chairs
- We are still looking at a 2 billion dollar shortfall
- The University is still holding (E&G) state money
- The President's office is requesting a 15% E&G base budget reduction plan from each college

The USF Health Leadership met (including Dean Petersen) regarding consolidating certain areas. It was decided it was worth looking at if the cost savings supported our mission. Dr. Karen Liller informed the faculty she was the facilitator of the newly formed Graduate Education Task Force. Workgroups are to report by Thursday to Dr. Klasko who will be addressing the Board of Trustees.

Paula Knaus reported due to budget cuts job positions not filled are being abolished and some staff will inevitably be laid off. She has attended several meetings regarding the centralizing of services within USF Health. An example of centralizing services would be having a central hub for human resources for CON, COM, PT and CPH. She projects they will continue to meet until results are achieved.

Dean Petersen requested faculty create a written report to include every funding source on how they plan to spend their rollover and other accounts now and in the future. Non-spent or non-planned money will go back to the Dean's office to be taxed.

Dr. Reid inquired how binding the purposed plans would be. Jay Evans stated the data were not being loaded into FAST and he has not been told to track the data. He suggested (along with Dean Petersen) to use your best estimates for the coming year(s) on the overhead accounts and if need be the monies can be moved internally between accounts. He also stated that Judy Somers and her staff will be taking care of the grant reporting. The reports need to be submitted to Jay Evans by April 23, 2008 so he can report back to the Vice President's office by April 30, 2008.

4. A brief discussion ensued regarding budget cuts and faculty. Dr. Hammad stated he would convene a budget committee comprising of one senior member and one junior member from each department to report back to the assembly on April 25, 2008

Meeting was adjourned at 11:09 am

Next faculty assembly meeting will be April 25, 2008 at 10:00am