

FACULTY ASSEMBLY MEETING Minutes

15 Feb 2013

10:30-Noon - CPH Auditorium

Faculty in attendance: See attached roster.

1. Approval of previous Meeting minutes
 - a. Minutes approved by majority

2. Dean's Report/Update on our Strategic Plan
 - a. See attached powerpoint for strategic plan presentation
 - b. Faculty feedback
 - i. Kathleen O: Need classroom settings to support new ways of teaching
 - ii. David R: Needs labs for grants
 - iii. Sheri: Like the community engagement piece of plan. Need to create a community partnership group
 - iv. Ira: Do we have a newsletter for community regarding what we do? If not, we need to increase visibility in the community. Let them know we are there to help them.
 - v. Dae: We should link with other groups on campus that have community engagement pieces
 - vi. Bill: We should take advantage of networks already established in the community
 - vii. Tom: We need to engage the media more

3. Reports from Standing Committees

- a. Curriculum: We will be meeting at the end of March. Please submit items to Rita DeBate
- b. ETA Committee:
 - i. Update on transitions to canvas. E-grades are still in Blackboard but will be available in Canvas within the next 2 months
 - ii. Moodle will not be used for internal courses
 - iii. University is moving faculty evaluations to an on-line format
 - iv. Resolution of videos on Canvas is grainy, Canvas is working on that.
- c. Research committee:
 - i. Meeting every 3rd Wednesday of the month
 - ii. Discussion research for strategic planning process
- d. Educational outcomes:
 - i. Will be bringing items to department meetings to get feedback.
- e. Faculty Senate:
 - i. Opening for COPH representatives on Faculty Senate. Contact Wendy Nembhard or Rita DeBate if interested.
 - ii. Patel proposal approved.
 - iii. Wendy presented preliminary findings for new on-line course evaluation system. The committee will be reviewing the content of the questions in the Fall.

4. New Faculty Introductions:

- a. CFH: Dina Martinez-Tyson, Lauri Wright, and Preston Mercer.

5. Undergraduate Program

- a. Mean gpa for December graduates was 3.08
- b. After 5-years enrolled at USF if they go over 140 credit hours, they pay more tuition. Need to make sure that they don't go over the 120 hours needed for graduation.
- c. Exploring pipeline from Hillsborough Community College, St. Petersburg College, and Lake County State College
- d. Hiring 2 more full-time instructors
- e. Creating special project for undergraduate research
- f. LEAP program—undergraduates work in Assessment and Evaluation office.
- g. Discussion regarding Flexible Learning (not tied to semesters). Starting with Medical Terminology.
- h. Proposed changes to CPH Student Affairs Committee and Curriculum Committee regarding the inclusion of a co-chair representing undergraduate program and additional faculty representation for undergraduate issues. Although faculty receptive to concept, proper language to describe committee structure did not occur. Discussion concluded with Tom, Kay and Rita taking discussion points and then create language for revision of committee structure to include

undergraduate issues. Tom will then email to faculty for input and vote.

ACTION ITEM: Tom will send to faculty a draft of language for faculty input and vote.

6. New Business

- a. Proposed Credentialing Guidelines: Discussion regarding credentialing guidelines. Motion approved by majority vote to “accept the modifications as written.” However, the faculty would like the CPH Faculty Affairs committee to revisit these guidelines as they are no longer instituted at USF.
- b. Upcoming Election of Assembly Officers: Deadline for nominations for Faculty Assembly officers on Friday, February 22nd. Also needed are full tenured professors to serve on P&T committee.

7. Set date for next meeting (22 Mar 2013 at 10:30)

8. Adjourn