

Faculty Assembly Meeting
Minutes – September 14, 2007
10:00am - 12:00pm
Room 2016

Dr. Hammad opened the meeting at 10:12am

1. Dean's Report – Dr. Donna Petersen

Dr. Petersen recognized recently tenured faculty: Dr. Etienne Pracht and Dr. Julie Baldwin

Dr. Carol Bryant was also recognized for being awarded Distinguished University Professor. The awards reception will be November 13, 2007.

APHA Annual Meeting – The COPH social hour reception will be held on Monday night, November 5th.

The preliminary report for the Strategic Plan will be presented at the Executive Committee meeting on Friday, September 21st.

Improving the Health of Tampa Bay

Health Together being spearheaded by the Patel Foundation

Tampa Bay Partnership – Dr. Petersen is the chairperson.

Dr. Klasko is working with an agency to develop “Health Learning Centers”. There is space on the 5th floor of the South building devoted to health prevention and promotion and there also will be space in the new Morsani building here on campus. Parking is an issue at the South building so the Morsani building can be more community-based. It's important that we make use of the space quickly; Dr. Petersen would like faculty to get involved and she will be looking for volunteers to brainstorm ideas for the use of the space.

Dr. Petersen will be meeting with FMHI's Dean Gonzales to discuss the planning of a synergy, date to be determined; she encourages everyone to come and participate.

Budget cut of 4% was taken out as of July 1, 2007. We haven't heard anything since about further cuts.

Enrollment is down which puts us at risk for further cuts. We not only need to get more students but we need to encourage current students to take more credit hours.

Dr. Petersen is also working with Steve Blair to increase donors.

Dr. Reid asked if enrollment is down only in graduate or undergraduate as well; Dr. Mlynarek asked where the deficit is?

Dr. Liller responded as follows:

FTE has to do both with the number of students who take courses and the number of credit hours the students sign up for. Our enrollment is not down in terms of undergraduate courses nor is enrollment down in the core courses. It is important to advise students to take at least 9 or more hours a semester and for GAs we should also encourage them to take 12 hours a semester if possible.

2. Introduction of New Faculty and Staff

Dr. Orban introduced Dr. David Sultan
Dr. Bernard introduced Dr. Moti Mittal and Dr. Daisy Chang; he also announced that Dr. Hana Osman has moved to the EOH department.

3. Tri-College Council Update – Dr. Hammad

Unfortunately we never have enough members in attendance for a quorum. Dr. Hammad may offer to the committee that he stand down as chair; perhaps they would prefer someone else as chair.

Convocation for Health Science Center approved via email vote.

Dr. Klasko asked Dr. Burns to form a committee for APT across the three colleges. The COPH APT committee is opposed to this idea, several other members present today voiced opposition as well; a letter will be sent to Dean Petersen advising of the committees stand on the issue.

4. Fate of RO accounts

Dr. Petersen is still waiting for final confirmation, however, it is confirmed that 30% is still coming here to COPH; this decision is not only coming from Dr. Rao but the Provost as well.

5. Approval of Instructors as Members of Faculty Assembly

We have enough Faculty Assembly Members present to constitute a quorum.

Dr. Ann Abbott has stepped down from Assistant Professor to Instructor so that she can focus on teaching.

Dr. Coulter motioned to accept continuation of Dr. Abbott as a member of the Faculty Assembly, 2nd by Dr. Mason. No one against, motion approved.

Dr. Wolfson motioned to accept Barbara Clark-Alexander, Instructor, as a member of the Faculty Assembly, 2nd by _____. No one against, motion approved.

Dr. Stockwell motioned to accept Wei Wang, Instructor, as a member of the Faculty Assembly, 2nd by Dr. Wathington. No one against, motion approved.

Dr. Hammad made inquiry to lower the required percentage of Faculty Assembly Members present at the meetings to constitute a quorum from the current 50% to 40%. Dr. Coulter motioned to vote, 2nd by Dr. Wolfson. No one against, motion approved.

6. Reports of Standing Committees

Dr. Coulter reported that the Faculty Affairs Committee is working with Paula to expand the Tenure and Promotion guidelines to include Appointments.

7. Selection of the date for the next Faculty Assembly Meeting

Dr. Hammad made inquiry to continue with holding Faculty Assembly Meetings once per semester. Dr. Bernard motioned to vote, 2nd by Dr. Liller. No one against, motion approved. Special meetings may be called when necessary. The Strategic Planning Committee will be requesting a special meeting.

Next regular meeting will be January 25, 2008.

8. New business

Dr. Kay Perrin will be taking over Dr. Perry Casler's position on the Undergraduate Council.

Dr. Liller announced the following:

October 19th ~ Flu Shots here at COPH

October 26th ~ Comp Exams

Graduate School Policies for new students

4 years to complete candidacy

4 years to complete program ~ versus old policy of a total of 10 years

Master students have 5 years to complete versus old policy of 7 years

Dr. DeBaldo announced the following:

Patel Research Fellows Program ~ Center for Global Solutions

3 fellows funded by Dr. Klasko

\$15, 000 salary, \$10, 000 expense money

Applications due by October 15th

9. Meeting adjourned at 11:10 am.