

MINUTES: COPH FACULTY ASSEMBLY MEETING

Sept 10, 2010, 9:30 -11:30 Auditorium

In Attendance: See attached.

1. USF Health Professional Conduct Policy

- a. Presentation by: Olga Joanow, JD Director, Faculty Relations USH Health regarding USF Health Professional Conduct Policy (see attached). Generally speaking, the purpose is to make sure that we have a productive faculty. That faculty behaves appropriately with colleagues, students, community.
- b. College of Medicine has approved. College of Nursing is about to approve. Would like to have approval of all colleges so that the policy can be in place by early next fall. COPH faculty not ready to vote.

ACTION ITEM: COPH faculty to discuss and vote regarding approval.

2. APCC Report from meeting on 9/2/2010

- a. Steve Mlynarek presented item from COPH APCC committee regarding revised syllabus template:

The Academic Programs and Curriculum Committee recommend that the required elements of the college syllabus template provided in August, 2010 be identified and that the faculty of the College incorporate those elements in their syllabuses. Use of the template provided is recommended to accomplish this.

This motion was approved (10 affirmative, 1 abstention).

b. Discussion: Kay Perrin indicated that there will be a new COPH template designed for use with UG courses.

c. Move to approve item as described in 3.a. by Dr. Sear.

Seconded by Dr. Kirby. Voting resulted in 1 opposition, 1 abstention, all others in favor to approve.

d. Item 3.a. approved by majority vote.

3. Reports from Standing Committees

- a. Dr. Allan Sear announced that the USF Faculty Senate will be meeting next Wednesday, September 15th at 3:00pm.
- b. Faculty Senate representatives include Dr. Sear and Dr. Nembhardt.

5. Kevin Sneed, PharmD, Dean, USF College of Pharmacy

- a. Dr Sneed shared vision and plans for USF College of Pharmacy

Three global outcomes of USF College of Pharmacy:

1. Practice pharmacy
2. Management
3. Public Health

Dr. Sneed's vision for focus of College of Pharmacy:

1. Genetic pharmacotherapy
2. Translational pharmacogenomics
3. Leadership management
4. Health informatics and medical relations

b. Dr. Sneed is interested in a joint program with public health. He is asking for our support

c. Motion to support by Dr. Daley. Multiple faculty seconded motion. Vote resulted in 0 oppositions, 0 abstentions, all in favor. Motion approved by majority vote.

ACTION ITEM: Dr. Mason will draft a letter of support to Dr. Sneed from COPH Faculty.

6. Dr. Coulter introduced Dr. Robert Lucio to COPH faculty. He has a joint appointment between the Department of Behavioral and Community Sciences and Department of Community and Family Health.

7. Dean's Report

a. Dean Petersen distributed emergency situation placards to be posted in every classroom in COPH and Chiles Center.

b. Governance Manual. Dean Petersen needed input from faculty regarding the following three items in the COPH Governance Manual:

1. There was discussion of holding "preferential elections". I think I know what that means (!!!) but we need to determine if that is the way we wish to proceed or not.

Faculty discussion: No decision. More discussion is needed.

2. There was some discussion of whether or not faculty appointments to various standing committees should be by appointment of department chairs or election of the faculty. We need to resolve this.

Faculty discussion: Suggestion of combining Research committee with Laboratory Committee and have separate committee on Safety. Dr. Coulter would like issues of personal safety addressed.

3. There was some discussion of changing the Laboratory and Safety Committee, which was partly linked to a discussion of

making the research advisory committee a standing committee, which we have not yet done.

Faculty discussion: Leave as is. However, Safety officer is appointed by Dean of COPH and Promotion and Tenure committee members are voted on by faculty.

ACTION ITEM: Dean Petersen will make changes and have another half-day retreat for faculty to review COPH Governance Manual and COPH CEPH self-study document.

POST Faculty Assembly meeting: Email to Dean Petersen from Dr. Mylnarek: I have one comment regarding the section on the APCC in the draft governance document. The existing language reads:

c. Academic Programs and Curriculum

1. Structure: The Academic Programs and Curriculum Committee shall be composed of two faculty members elected from each of the COPH Departments. The committee will meet at least quarterly. A representative of the Office of Academic Affairs, the College of Public Health representative to the University Graduate Council assigned to the curriculum subcommittee, and two student representatives selected by the Public Health Student Association, and Associate (Assistant) Dean for Academic Affairs shall serve as ex-officio non-voting members of the committee.

I suggest the statement “The committee will meet at least quarterly.” Be changed to “The committee will meet at least once per academic term.”

In practice, meetings are scheduled on an as-needed basis, and inspection of the APCC website shows that we generally meet or exceed the once per term standard.

7. **New Business**

- a. NONE

8. **Meeting adjourned** at 11:00 am.